

# Haverhill Town Council



HAVERHILL  
TOWN COUNCIL

## Minutes of a Meeting of Haverhill Town Council's

### ENERGY & SUSTAINABILITY COMMITTEE MEETING

Held remotely on Tuesday 9<sup>th</sup> February 2021 at 7.00pm under regulation 6 of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

**Present:** Councillor A Brown (Chairman)  
Mayor J Burns  
Councillor A Luccarini  
Councillor L Miller-Jones  
Councillor P Fox  
Councillor L Smith  
Councillor A Stinchcombe

**Apologies:** Councillor E McManus  
Gary Wilson - Operations Manager

**Absent:** None

**In Attendance:** Colin Poole                      Town Clerk  
Nick Keeble                              Arts & Leisure Manager  
Alisha Jenkins                            Office Administrator

No members of the public were present.

#### **Welcome:**

The Mayor welcomed everyone to the meeting. The Clerk advised that the meeting was being streamed live on the Council's YouTube Channel.

**ES21 /001**    **Apologies for Absence**  
The above apologies were noted.

**ES21 /002**    **Declarations of Pecuniary Interest and requests for Dispensations**  
No declarations were made.

**ES21 /003**    **Joint working with other Councils**  
The Clerk has received an email from Oliver Ingwall-King Energy Consultant for West Suffolk Council which included links to different environmental policies on the West Suffolk Council and Green Suffolk website. The Clerk to circulate the email to members.  
It was noted that heating pumps could power 60% of the heat needed to power the Haverhill Arts Centre but would need supplementary heating in very cold weather.

**ACTION**

**Clerk**

**ES21** **Minutes of the previous meeting**

**/004**

It was proposed by Councillor J Burns, seconded by Councillor L Miller-Jones that the minutes of the meeting held 16<sup>th</sup> November 2020 be accepted as a true record.

**RESOLVED**

**ES21** **Actions from the previous meeting not on the Agenda**

**/005**

a) ES20/004b – contact with other agencies: The Clerk has made contact with West Suffolk Council, Suffolk County Council, Havebury and SALC and will continue to make contact with other agencies.

b) ES20/007a) c - In-House works to lighting systems: To approve Zone Scheme: Councillors thanked Ben for the comprehensive report. The report is made up of two parts; safety requirements needed and energy sufficient upgrades. The work would be funded from the maintenance budget or reserves.

It was proposed by Councillor J Burns, seconded by Councillor A Stinchcombe to recommend the report to Full Council.

**RESOLVED**

c) All other actions picked up under their agenda item.

**ES21** **Draft Action Plan v2**

**/006**

The Clerk informed that the following small updates had been made to the Draft Action Plan after the last meeting:

- i. Heating systems have been changed to refer to the fact that the grant application was being prepared at the time of the last meeting.
- ii. It was agreed to wait for the opportune moment for the electric fan.
- iii. That he is speaking with Anglia Ruskin University and the potential candidate regarding the intern position.
- iv. Added the electric bike into the plan that was suggested by Nick Keeble.

A locality bid has been submitted to help fund the purchase of the electric bike and an thermal camera. The bike is a fold-up bike that will be kept at the Haverhill Arts Centre.

It was proposed by Councillor A Stinchcombe and seconded by Councillor L Miller-Jones to forward the plan to the Full Council meeting.

**RESOLVED**

**ES21** **Public Forum**

**/007**

There were no members of the public present

**ES21** **Operations Manager Report**

**/008**

- a) Council Carbon Footprint: The Clerk to speak to the Operations Manager regarding an appropriate deadline for the report.
- b) Lighting: There is a meeting be held tomorrow regarding upgrading to LED lighting at the Haverhill Arts Centre.
- c) Electricity usage at the HAC: bills are now in line with expectations. Ben has been running various tests regarding energy usage in the Haverhill Arts Centre which have been postponed for several weeks due to the Rapid Test Centre that is currently running in the building.
- d) Salix Funding: the application was not successful but the information gathered can be reused for a second application when available. Oliver Ingwall-King highlighted a few other funding routes that the application could go down, including one administered by an officer who did some of the original sustainability audits at the Arts Centre.
- e) Electric bikes: make sure that staff using the bike has basic competence. Risk assessment will be sent to our insurers.

**Clerk**

- f) Student Placement – Sustainability Officer: The Clerk shared the role outline with members. The placement is for 200 hours, set by the university, which will be worked part-time. This will be temporary position with remote working. With the focus on delivering a public meeting to engage the community in Haverhill’s aim to become a carbon-neutral town. The Clerk to change ‘IT Literacy’ to refer to MS Office. It was proposed by Councillor J Burns and seconded by Councillor L Miller-Jones that the role outline, as amended, be approved.

**RESOLVED**

**Clerk**

**ES21** **Sustainable transport**

**/009** Hopper buses – It was suggested that electric hopper buses could be used around town to help transport people around the town and to the superstores in town.

Electric charging points in town – Haverhill currently only has two charging ports in town, neither of which are rapid charging. There is a Plug-In Suffolk initiative run by Suffolk County Council which encourages local businesses to adopt EV charging stations. The Clerk to submit an application to Plug-In Suffolk, and report back any response.

The Arts and Leisure Manger suggested the group liaise with the ONE Haverhill Partnership Heart of Haverhill group to encourage local businesses to invest in EV charging points.

**Clerk**

**ES21/** **Revised Draft Policy**

**010** The Clerk advised that the points made in the previous meeting have been added to the Draft Policy. Minor typos were addressed. It was proposed by Councillor J Burns and seconded by Councillor L Smith that the draft policy be recommended to Full Council for adoption.

**RESOLVED**

**Clerk**

*Councillor L Miller-Jones left the meeting at 19:57pm*

**ES21** **Items for next meeting**

**/011** Report back on actions points made during this meeting.

The Arts and Leisure Manager suggested that the group also look at the potential for the existing green spaces in Haverhill. The Arts and Leisure Manager to report further at the next meeting.

*Nick Keeble left the meeting at 20:28pm*

**Arts & Leisure Manager**

**ES21** **Date of next Meeting**

**/012** Tuesday 16<sup>th</sup> March 2021

**ES21** **Closure**

**/013** The meeting was closed at 20.33pm

Signed .....  
**Chairman**

Date.....