

Haverhill Town Council

Minutes of a Meeting of Haverhill Town Council's

ENERGY & SUSTAINABILITY WORKING PARTY

Held remotely on Monday 23rd August 2021 at 7.00pm



HAVERHILL
TOWN COUNCIL

Present: Mayor L Smith
Councillor J Burns (Vice Chair)
Councillor A Luccarini
Councillor L Miller-Jones

Apologies: Councillor A Brown (Chair)
Councillor A Stinchcombe
Gary Wilson Operations Manager

Absent: Nick Keeble Arts & Leisure Manager

In Attendance: Colin Poole Town Clerk
Alisha Jenkins Office Administrator
Sara Marsh Customer Service & Marketing Manager
Saffron Owen Climate Change Officer

No members of the public were present.

Welcome:

Councillor J Burns, welcomed everyone to the meeting and advised that this was a working party and that all decisions are to be ratified at Full Council. The Clerk advised that the meeting was being streamed live on the Council's YouTube Channel.

ACTION

ES21 /048 Apologies for Absence
The above apologies were noted.

ES21 /049 Declarations of Pecuniary Interest and requests for Dispensations
No declarations were made.

ES21 /050 Minutes of the previous meeting
It was proposed by Councillor L Smith, seconded by Councillor L Miller-Jones that the minutes of the meeting held on Tuesday 15th June 2021 be adopted as a true record.
RESOLVED

ES21 /051 Actions from the previous meeting not on the Agenda

- ES21/011 – Existing Green Spaces: As this was requested by the Arts & Leisure Manager who is not present at the meeting, this item was deferred to the next meeting.
- ES21/031(a)ii – Follow-up with professionals and WSDC regarding Installation of solar panels to HTC buildings: The Town Clerk advised that the Operations Manager has been speaking with Suffolk County Council who encouraged solar panels on the southeast roof of the Arts Centre

and discouraged the panels on the Leiston Centre over ease of access for vandals.

- c) ES21/042(b)i: Visit to EfW plant at Great Blakenham: The Clerk advised that the building is currently closed to the public.
- d) Presentation on heating systems in homes: As this item will be delivered by Councillor A Stinchcombe who has given his apologies, this was deferred to the next meeting.

ES21 Public Forum

/052 There were no members of the public present.

ES21 Climate Action Support Programme

/053

- a) Haverhill survey:
The Clerk shared the card that would be post through residents' doors. The survey will be on multi platforms to try and engage with as many residents of Haverhill as possible. The survey is due to go live in October and will last a couple of months before being resurveyed to establish whether there has been any behaviour change, the incentive being reduced energy bills.
- b) Engagement Plan:
The Customer Service & Marketing Manager suggested that there should be separate strand for engaging young people. She also suggested making sure that all levels of staff are aware of the sustainable initiatives the committee are working on to have a more cohesive response across all departments.
- c) Environmental Tool Kit for Schools:
It was agreed that this would be outside of the local council scope, which may be better delivered by Suffolk County Council. The Clerk to send the document to the headteachers of local schools.
- d) Advice documents:
It is expected that these documents will be uploaded onto the Sustainable Haverhill website.
- e) Carbon Footprint:
The Clerk has been working with Groundworks. To monitor the carbon footprint of the town it was proposed to create an online survey regarding their carbon footprint. It is hoped that around 20% of the town would fill in the survey. To help get an accurate idea the data would be extrapolated from those that have taken part to get an estimate for the town. This will not include businesses. It was suggested to ensure that the data were from Haverhill residents only that the survey could ask for postcodes for reference.

It was proposed by Councillor L Smith and seconded by Councillor A Luccarini that the above be recommended to Full Council, with the budget of £6,000.

RESOLVED.

ES21 Big Green Week 18th-26th September

/054

- a) Chalkstone Open Space Community Orchard – preparing the site: The Clerk has a meeting arranged with Christine Williams on Friday to discuss the best positioning and lizard fencing. The planting of the Orchard would take place in January 2022.
- b) Other BGW activity:
A green High Street event was proposed – which could host a variety of vegan foods, local bands for live music, and small-scale event stalls to engage with people and raise awareness. The Customer Service & Marketing Manager to speak to Sharon Fairweather, the Markets Development Manager for West Suffolk to source sustainable stalls.

Clerk

**Customer
Service
Manager**

ES21 /055 **Haverhill Tree Wardens**
The Clerk advised that the Suffolk Tree Warden Co-ordinator facilitated a training session at East Town Park attended by 5 people who have stepped forward to be Haverhill's Tree Wardens. The role of tree wardens is to encourage an interest in tree welfare and planting. Tree wardens also do activities such as reporting back to parish councils regarding conditions of trees in public spaces and assist in assessing whether proposals for works to trees under a TPO are reasonable.
The group have currently been sharing information on potential inspiration for the development of Haverhill's community orchard.

ES21 /056 **Sustainable transport**
Suffolk Passenger transport needs to contact businesses in Haverhill to survey the commutes to work by staff. The Clerk has been contacting businesses in Haverhill asking for contact details for their Personnel Manager to pass onto Suffolk County Council, but the response rate has been limited. The Clerk to speak to Julie Clark the Haverhill High Street Manager. This activity is working for a business case for more public transport around Haverhill.

Clerk

ES21 /057 **Date of next Meeting**
20th September 2021

ES21 /058 **Closure**
The meeting was closed at 8.58pm

Signed
Chairman

Date.....