

Haverhill Town Council



HAVERHILL
TOWN COUNCIL

Minutes of a Meeting of Haverhill Town Council's

ENERGY & SUSTAINABILITY WORKING PARTY

Held remotely on Monday 1st November 2021 at 5.30pm

Present: Councillor A Brown (Chairman)
Mayor L Smith
Councillor J Burns
Councillor A Luccarini
Councillor L Miller-Jones (left the meeting 8.42pm)
Councillor A Stinchcombe

Apologies:

Absent:

In Attendance: Colin Poole, Town Clerk
Gary Wilson, Operations Manager
Sara Marsh, Customer Service & Marketing Manager
Alisha Jenkins, Office Administrator

No members of the public were present.

Welcome:

Councillor A Brown welcomed everyone to the meeting and advised that this was a working party and that all decisions are to be ratified at Full Council. The Clerk advised that the meeting was being streamed live on the Council's YouTube Channel.

ACTION

ES21 /068 Apologies for Absence
All members were present.

ES21 /069 Declarations of Pecuniary Interest and requests for Dispensations
No declarations were made.

ES21 /070 Minutes of the previous meeting
It was proposed by Councillor L Smith, seconded by Councillor A Luccarini that the minutes of the meeting held on Monday 20th September 2021 be adopted as a true record.
RESOLVED

ES21 /071 Actions from the previous meeting not on the Agenda
a) ES21/031(A)ii: Follow up with professionals and WSDC regarding installation of solar panels to HTC buildings: The Operations Manager advised that, as previously discussed, Haverhill Arts Centre would not be suitable as it is a listed building and would not be approved for the installation of solar panels and the Leiston Centre would also not be suitable as it has too easy access to the roof which could lead to the solar panels getting vandalised. This just leaves the Zone building left, for

which two quotes have been received for installations by companies based in Suffolk and a third quote is awaited.

The Operations Manager to investigate whether there were any grants to business available to help cover the cost of the solar panels, as the building is rented from a business.

The Operations Manager to put together a more comprehensive and like-for-like breakdown of the solar panel quotes including how that will impact our annual net cost of electricity.

- b) ES21/042(b)i: Visit to EfW plant at Great Blakenham: The Clerk advised that the plant remains closed to visitors, but virtual viewing is available.
- c) ES21/054: Big Green Week: The Customer Service & Marketing Manager reported that the Sustainable Market event was a success, given the short amount of time that was available to prepare and advertise the event and could likely remain a successful regular event if sufficient time was given to make suitable arrangements. It was proposed by Councillor L Miller Jones and seconded by Councillor L Smith to make a recommendation to the Full Council for another Sustainable Market event to be held in March 2022.

RESOLVED

- d) ES21/056: SCC Passenger Transport Travel to Work Survey: The Clerk advised that the survey still remains open, with the hope of one last advertising push to attract more people to participate as there has only been 100 responses so far. Thanks was given to Councillor A Luccarini and Councillor J Burns for their help in advertising the survey.

ES21 Public Forum

/072 There were no members of the public present.

ES21 Chalkstone Open Space Community Orchard

/073 The Clerk referred the meeting to the proposal from Groundwork East for the landscape design contract, approved by the Full Council. This including information on the proposal for landscape improvements such as:

- Community orchard
- Mown footpath arounds the site
- Improve wildlife corridor including that to the CWS incorporating native species planting
- Install gate to access site from the southern corner
- Outdoor rooms for schools to use
- Installation of trim trail
- Creation of urban sports park.

First steps of the project would be enabling Groundwork to produce a concept masterplan, which could then be presented back to the committee for adjustment and approval. This committee's interest is limited to the Community Orchard at this stage, as that came from the Sustainable Haverhill initiative. The trees that have been proposed for the orchard have local heritage and the Chalkstone Open Space presents as the perfect opportunity to replant these species. There is a deadline in place for ordering and planting; additional species of trees can be planted at a later date.

It was proposed by Councillor L Miller Jones and seconded by Councillor A Stinchcombe that the species of trees and a budget of £3,000 be recommended for the orchard.

RESOLVED

ES21 **Items for next meeting**
/074 Update on the energy and lighting and energy saving projects.

Review of the Policy and Action Plan.

ES21 **Date of next Meeting**
/075 14th December 2021

ES21 **Closure**
/076 The meeting was closed at 7.02pm

**Operations
Manager**

Clerk

Signed
Chairman

Date.....