



HAVERHILL
TOWN COUNCIL

Haverhill Town Council

Minutes of a Meeting of Haverhill Town Council's#

ENERGY & SUSTAINABILITY WORKING PARTY

Held on Tuesday, 16th September 2025 at 7pm

Present: Mayor Q Cox
Councillor L Smith (Chair)
Councillor L Miller-Jones
Councillor D Smith
Councillor A Stinchcombe
Amy Rushton

Apologies: Councillor L Smith (Chair)
Councillor D Page
Councillor D Roach

In Attendance: Councillor J Mason (until 7.37pm)
Colin Poole, Town Clerk
Gary Wilson, Operations Manager
Amy Rushton, Snr Project Manager, Plug in Suffolk, Suffolk CC

MINUTES

ES25 Welcome

/036 In the absence of Councillor L Smith, Chair it was proposed by Councillor L Miller-Jones and seconded by Councillor D Smith, that Councillor Q Cox be nominated as Chair for this meeting.

The Chairman welcomed everyone to the meeting.

ES25 Apologies for Absence

/037 The above apologies were noted.

ES25 Declarations of Interest and requests for Dispensation

/038 None.

ES25 Minutes of the previous meeting

/039 It was proposed by Councillor D Smith and seconded by Councillor L Miller-Jones, that the minutes of the meeting held 10th June 2025 be agreed as a true record.

RESOLVED

ACTION

ES25 Actions from the previous meeting not on the agenda

/040

- a) ES25/029 b) – Ecovend; Councillor L Smith – no updates at this time.
- b) ES25/029 c) – Chalkstone Open Space; Councillor L Miller-Jones and the Town Clerk have measured the space available to create a living maze. The next step is to decide on the type of hedging that should be used. Advice will be sought about incorporate a type of trellis to support the young plants and to discourage people from walking through the vulnerable hedging.
- c) ES25/029 e) – Horse Chestnut Tree; all Councillors – an open space would be preferable but no specific location has been identified.
- d) ES25/029 g) – Recycling; Councillor L Smith – no updates at this time.
- e) ES25/029 h) – Environmental Policy review; Clerk – no updates at this time.

Cllr Miller-Jones / Clerk

**All Councillors
Cllr L Smith
Clerk**

ES25 Public Forum

/041

No members of the public were present.

ES25 Charge Point Installation

/042

Councillor A Stinchcombe had circulated photographs of installations for councillors to review. Ms Amy Rushton gave a presentation illustrating that residents who cannot charge an EV at home face a major barrier to transitioning away from petrol/diesel vehicles. This present a significant barrier to the target of 5,400 public chargepoints by 2030 and 12,000 by 2040. Funding has been provided by the Department of Transport to deliver public on-street chargepoints, including other places such as rural village halls. At the moment, 100 sites have been identified.

The scheme uses contactless payment with no need for apps. The lowest tariffs are for residents overnight. For the time being, any vehicle will be allowed to park beside a chargepoint to ensure they are not seen as an obstacle to parking. This may be reviewed at a later date when EV uptake is higher.

Over 700 streets and 130 car parks have been identified for this project which will yield over 6,000 sockets around the county by 2030. The decision on where chargepoints are placed is carried out by consultation with residents. It is recognized that the scheme may encounter obstacles, for example resident designated disabled parking, but these will be thought through in consultation with relevant parties.

Haverhill Town Council was asked if it could help by identifying ‘quick wins’ in the town to showcase the scheme and emphasise the benefits and address misconceptions.

All Councillors

ES25 Energy Efficiency

/043

- a) Arts Centre – The Operations Manager reported that as the Arts Development group has requested some adjustments to the architectural plans, there has been no further movement. Advice is being sought from other councils regarding energy efficient systems in their buildings which will be taken into consideration.
- b) Clements Community Centre quotes have been examined and the benefits and drawbacks of different systems. Cost is a factor, but consideration must be taken regarding the building’s use a whole and

what is required of heating, and possibly cooling, as well as ongoing costs for maintenance and repairs.

Roofing – two companies scoped the work and provided quotes. In essence, the building has two roof spaces: one is directly above the main hall and is in good condition, considering its age. It has minor defects but recommendations are to overlay with a new waterproofing system. The second roof area is in poor condition and both companies recommend a full replacement. The quoted costs are considerably different. The Operations Manager will circulate the documents to councillors, as well as approaching a third company for a quote.

**Operations
Manager**

ES25 Items for Next Meeting

/044 On-street parking to be added to the agenda temporarily as a standing item.

Deputy Clerk

A meeting to be held before 9th December to discuss the Clements Centre in detail.

**Operations
Manager**

ES25 Date of Next Meeting

/045 Tuesday, 9th December 2025 – tentative

ES25 Closure

/049 The Chair declared the meeting closed at 8.05pm.

Signed Date
Chair