

HAVERHILL TOWN COUNCIL

FINANCE COMMITTEE

Dear Councillor,



You are hereby summoned to attend the meeting of Haverhill Town Council Finance Committee to be held in The Studio, Town Hall, High Street, Haverhill, on Tuesday 30th September 2014 commencing at 7.30pm for the purpose of transacting the following business:

CONSTITUTION:	Chair: Town Mayor	Roger André
	Town Councillors:	M Byrne, L Carr P Hanlon B McLatchy M Martin B Robbins G Stroud C Turner

This Meeting is open to the Press and Public

AGENDA

1. **Welcome**
2. **Apologies for Absence**
Please notify the office by 5.00 p.m. on the day of the meeting if you are unable to attend.
3. **Declarations of Pecuniary Interest and requests for Dispensations**
Members to declare any interests they may have on the agenda and agree any dispensations to stay.
4. **Minutes of the Last Meeting**
To approve the minutes of the meeting held 17th June 2014.
5. **Matters Arising**
To note actions taken as a result of, and any matters arising from the minutes of the meeting held 17th June 2014.
6. **Report from the Responsible Financial Officer (To Follow)**
Haverhill Town Council
 - a. Narrative to Budget Report
 - b. Budget Report
 - c. Bank Reconciliation
 - d. Payments
 - e. Debtors and Creditors
 - f. General Report

Hartseats

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- g. Narrative to Budget Report
- h. Budget Report
- i. Bank Reconciliation
- j. Payments
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Haverhill Arts Centre

- l. Narrative to Budget Report
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7. Review of Internal Controls and arrangements for Internal Audit

To review the Internal Financial Controls discussed at Full Council on 23rd September and agree specification for re-tendering the role of Internal Auditor.

8. Purchase of a defibrillator

To consider a budget of £1000 for the provision of a defibrillator.

9. Renewal of Antivirus and provision of “Gate Defender” internet perimeter security

To consider quotation of £3200 for renewal of the Council’s three-year license for antivirus and provision of PCI-compliant security for public wifi access.

10. Date of Next Meeting

4th November 2014

11. Closure

Colin Poole

Haverhill Town Clerk

Date: 23rd September 2014