

# HAVERHILL TOWN COUNCIL

## FINANCE COMMITTEE

Dear Councillor,



You are hereby summoned to attend the meeting of Haverhill Town Council Finance Committee to be held at the Haverhill Arts Centre, High Street, Haverhill, on Tuesday 10<sup>th</sup> January 2017 commencing at 8:00pm for the purpose of transacting the following business:

CONSTITUTION:	Chair: Town Mayor	D Roach
	Town Councillors:	J Burns
		A Bramwell
		A Brown
		M Byrne
		P Hanlon
		I McLatchy
		B Robbins
		C Turner

**This Meeting is open to the Press and Public**

### AGENDA

1. Welcome
2. Apologies for Absence  
Please notify the office by 5.00 p.m. on the day of the meeting if you are unable to attend.
3. Declarations of Pecuniary Interest and requests for Dispensations  
Members to declare any interests they may have on the agenda and agree any dispensations to stay.
4. Minutes of the Last Meeting  
To approve the minutes of the meeting held 15<sup>th</sup> November 2016.
5. Matters Arising  
To note actions taken as a result of, and any matters arising from the minutes of the meeting held 15<sup>th</sup> November 2016.
  - a) Split costs between staffing of Hartseats elements
6. Public Forum  
For the public to speak on matters within the remit of the Finance Committee.

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR  
Tel: 01440 712858 Fax: 01440 718931

Email: [admin@haverhill-tc.gov.uk](mailto:admin@haverhill-tc.gov.uk) Web: <http://www.haverhill-tc.gov.uk>

**7. Report from the Responsible Financial Officer**

Haverhill Town Council budget report to 31<sup>st</sup> October 2016

Narrative to Budget Report

Budget Report

Bank Reconciliation

Payments

Debtors and Creditors

General Report

Report to follow.

**8. Hearing Assistance System**

To consider a budget of £11,500 for the installation of infra-red hearing systems in the auditorium and studio.

See RFO Report for details.

**9. Telephone System**

To consider approving a three-year contract valued at £7,200 over 36 months to consolidate telephony services to one supplier in order to generate savings circa £2k per annum.

See RFO Report for details.

**10. 2017/18 Budget – Updated version**

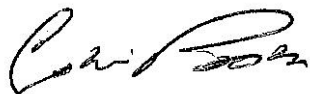
To consider the draft budget for the 2017/18 financial year. The final approval of a budget for 2017/18 and subsequent approval of the precept will be made by full council on 24<sup>th</sup> January 2017.

Draft to follow

**11. Date of Next Meeting**

4<sup>th</sup> April 2017

**12. Closure**



**Colin Poole**

Haverhill Town Clerk

Date: 3<sup>rd</sup> January 2017