

HAVERHILL TOWN COUNCIL



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TOWN COUNCIL

Finance Working Party

Dear Councillor,

You are hereby requested to attend the meeting of Haverhill Town Council's Finance Working Party to be held by videoconference **on Tuesday, 21 January 2025 commencing at 7.00pm**, for the purpose of transacting the following business:

CONSTITUTION Chair: Mayor D Smith
Vice-Chair: R André
Town Councillors: J Burns
B Davidson
P Hanlon
A Luccarini
L Smith

**THIS VIDEO-CONFERENCE MEETING IS OPEN TO THE PRESS AND PUBLIC
YOUTUBE:**

<https://youtube.com/live/CnjMFzfOq8s?feature=share>

COUNCILLORS AND PARTICIPANTS:

Join this meeting (ideally 3 mins beforehand) by **pasting** the following link into your browser:
Join Zoom Meeting

[https://us02web.zoom.us/j/4283744550?pwd=OVd3MUVDeHVjbytwNUIMcUtOODM5
QT09](https://us02web.zoom.us/j/4283744550?pwd=OVd3MUVDeHVjbytwNUIMcUtOODM5QT09)

Meeting ID: 428 374 4550
Passcode: 329

This Meeting is open to the Press and Public

AGENDA

1. Welcome
2. Apologies for Absence
Please notify the office by 5.00 p.m. on the day of the meeting if you are unable to attend.
3. Declarations of Pecuniary Interest and requests for Dispensations
Members to declare any interests they may have on the agenda and agree any dispensations to stay.

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR
Tel: 01440 712858 Fax: 01440 718931

Email: admin@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

4. Minutes of the Last Meeting

To approve the minutes of the meeting held on Monday, 21 October 2024

5. Actions Arising

To note actions taken as a result of, and any matters arising from the minutes of the meeting held Monday, 21 October 2024.

6. Public Forum

For the public to speak on matters within the remit of the Finance Working Party.

7. RFO Report (attached)

- a) Haverhill Town Council budget report to 30th November 2024
- b) Narrative to RFO Report
- c) Bank Reconciliation
- d) Payments
- e) Debtors and Creditors

8. Draft Budget 2025/26 (report and draft budget attached)

To consider the second draft budget for 2025/26 and agree a recommendation to full council.

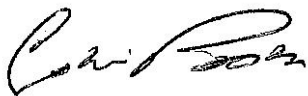
9. Change to Scribe accounting software

- a) To receive an update from the Finance Administrator
- b) To note that there is training available to councillors on the reporting abilities of the accounting software.

10. Date of Next Meeting

Tuesday, 29 April 2025

11. Closure



Colin Poole

Haverhill Town Clerk

Date: Wednesday, 15 January 2025