

In respect of critical risk (“key worker”) insurance the Clerk explained that the cost would vary according to the ages of the employees. Cllr Lee proposed and Cllr Fanning seconded that the Clerk obtain competitive quotations for critical risk insurance for the Town Clerk and the Arts & Leisure Manager and that these be presented to the Personnel Committee, all being in favour.

In respect of cancellation insurance the Clerk advised that the likely premium would outweigh any likely returns. The Clerk added however that Business Interruption Insurance was recommended. Cllr Maggie Lee proposed and Cllr Warwick seconded that the Clerk obtain quotations for such insurance, all being in favour.

Cllr Dane left the meeting at this point.

In respect of legal protection cover for employment tribunal claims Cllr Maggie Lee proposed and Cllr Marks seconded that Clerk obtain such cover, all being in favour.

In respect of the Town Council adopting a policy that all Councillors should have attended a relevant training course, Cllr Whelan proposed and Cllr Fanning seconded that this be amended to “The Town Council strongly recommends that all Councillors should have attended a relevant training course”, all being in favour. The Town Clerk was asked to circulate all training course details as far in advance as possible, and to enquire of the Town Council’s Insurers whether attendance by all Councillors at a training course would reduce the premium.

7. **Closure**

The meeting was closed at 8.14 p.m.