

Haverhill Town Council

Minutes of Haverhill Town Council's

FINANCE COMMITTEE

Held on Tuesday 24th July 2018 at 7.42pm at Haverhill Arts Centre, Haverhill



HAVERHILL
TOWN COUNCIL

Present: Councillor J Burns (Vice Chairman)
Councillor Q Fox
Councillor P Hanlon
Councillor C Turner

Apologies: Mayor Councillor A Brown (Chairman)
Councillor A Bramwell
Councillor M Byrne
Councillor P Fox
Councillor B Robbins
Councillor L Smith

Absent: None

In Attendance: Colin Poole (Responsible Financial Officer)
Martin Page (Finance Administrator)

Three members of the public were present.

Welcome:

Councillor J Burns welcomed everyone to the meeting and advised members of the public attending that the meeting was being recorded.

- | | | Action |
|---------------------------|---|--------|
| F18
/040 | <u>Apologies for Absence</u>
The above apologies were noted. | |
| F18
/041 | <u>Declaration of Pecuniary Interests and requests for Dispensations</u>
No Councillor declared an interest in items on the agenda. | |
| F18
/042 | <u>Minutes of the Last Meeting</u>
It was proposed by Councillor J Burns, seconded by Councillor B Robbins that the minutes of the meeting held on 24 th October 2017 be agreed as a true record.
RESOLVED | |

F18 **Matters Arising**

- /043** a) F17/024(e) VAT Advisor: Remains outstanding - The RFO will chase this.
b) F17/036(b) Prior-Year variance report: a prior-year variance report be included to allow comparison between 2016/17 and 2017/18 financial years, for the next meeting.

RFO

Finance Administrator

F18 **Public Forum**

/044 No member of the public wished to speak.

F18 **Report from Responsible Financial Officer**

/045 The RFO presented his report to the meeting (see separate document).

- a) Councillor P Hanlon confirmed that the bank balances reported match the printed statements received from the banks.
b) The Finance Administrator updated the meeting on the collection of historic debts. There were some that had been outstanding and being chased, but the customer was a long-standing customer who generally paid late, so whilst unsatisfactory, there was no concern that collection would be unsuccessful.
c) The RFO will tackle the bookings officer in respect of the £130 outstanding private debtor as to how there came to be no payment in advance.
d) Councillors requested that it be officially noted that the Haverhill Community Trust and Hartseats bank accounts do not attract bank interest. Whilst due payments from the Council in respect of rent and costs incurred are made, the budgeted grant from the Council to the Community Trust is only made in so far as is necessary to enable the Trust to remain solvent.

RFO

The Committee accept the report of the RFO.

RESOLVED

F18 **Date of next Meeting:**

/046 The next meeting of the Finance Committee will be held on Tuesday 23rd January 2018.

F18 **Closure**

/047 The Chairman declared the meeting closed at 20:20

Signed
Chairman

Date.....