

THE ANNUAL MEETING OF HAVERHILL TOWN COUNCIL

**The Haverhill Town Council Meeting will be held on
Tuesday 6th May 2003 at 7.30pm
in the Auditorium, Town Hall Arts Centre, High Street, Haverhill.**

**CONSTITUTION: The Out-Going Town Mayor: Cllr. Mrs Mary Martin
Town Councillors:**

AGENDA

1. Apologies for Absence

Please give any apologies to the office before the meeting.

2. Election of Town Mayor

To receive nominations for the position of Town Mayor.

3. Election of Deputy Mayor

To receive nominations for the position of Deputy Town Mayor.

4. Vote of Thanks

To propose a vote of thanks to the outgoing Deputy Town Mayor.

5. Mayor's Allowance

To agree the payment of the Mayor's Allowance.

6. Town Council Committees

To confirm the allocation of Committee seats in accordance with Standing Order 41(e).

7. **Outside Representatives**

To delegate authority to Committees to make appointments of representatives of outside bodies.

8. **To confirm Minutes of Meetings held 25th March 2003**

9. **To deal with any urgent matters arising from the Minutes**

10. **Adoption of Committee Reports**

Leisure Committee

To move the adoption of the minutes of the Leisure Committee held 22nd April 2003

Planning Committee

To move the adoption of the minutes of the Planning Committee held 15th April 2003

11. **To confirm the Council's response to Consultation on the Waste Local Plan for Suffolk.**

To confirm the comments as per the attached letter

12. **To confirm the Clerk's re-appointment as Responsible Financial Officer.**

The Council is required to re-appoint a Responsible Financial Officer. This position is currently held by the Clerk.

13. **To authorise urgent payments.**

14. **To receive urgent correspondence**

15. **Matters of report**

16. **Closure**



Town Clerk
Gordon Mussett

29 April 2003