



You are hereby summoned to attend the meeting of Haverhill Town Council to be held in The Auditorium, Town Hall, High Street, Haverhill, on Tuesday 24th May 2005 commencing at 7.30 p.m., or immediately following the Annual Town Meeting, whichever is the later, for the purpose of transacting the following business

**HAVERHILL
TOWN COUNCIL**
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CONSTITUTION: Town Mayor: Cllr. T Marks
Town Councillors: C Cullum, M Dane, S Fanning,
 E Goody, M Graham, Mrs M Martin,
 E Morton, L Robinson, J Rudd,
 L Samples, A Thomas, T Trebble and
 R Warwick

AGENDA

1. Apologies for Absence

Please give any apologies to the office by 5.00 p.m. of the day of the meeting.

2. Declaration of Interests

For Members to declare any interests they may have on items on the agenda.

3. Election of Town Mayor

To receive nominations for the position of Town Mayor and receive their declaration of Acceptance of Office. At the time of preparation of the agenda nominations have only been received for Cllr Tim Marks.

4. Vote of Thanks

To propose a vote of thanks to the outgoing Town Mayor (if required).

5. Election of Deputy Mayor

To receive nominations for the position of Deputy Town Mayor and receive their declaration of Acceptance of Office. At the time of preparation of the agenda the only nomination received is for Cllr Ann Thomas.

6. Vote of Thanks

To propose a vote of thanks to the outgoing Deputy Town Mayor (if required).

7. Mayor's Allowance

To agree the payment of the Mayor's Allowance (£725 has been allowed in the budget for this item).

8. Town Council Committees

To confirm the allocation of Committee seats in accordance with Standing Order 41(e). Final allocation of seats will not occur until after the By-elections due for 26th May.

9. Town Council and Committee Meeting Dates

To confirm the proposed meeting dates (attached).

10. To confirm the Clerk's re-appointment as Responsible Financial Officer.

The Council is required to re-appoint a Responsible Financial Officer. This position is currently held by the Clerk.

11. To Resolve Not to Adjourn for a Public Forum

In view of the fact that this meeting followed the Annual Town Meeting it is recommended that no Public Forum be held tonight.

12. To confirm Minutes of Meeting held 29th March 2005

13. To deal with any urgent matters arising from the Minutes not covered by this agenda

14. Inspector Bruce Gent, Suffolk Police

To discuss Policing issues in the Town

15. Adoption of Committee Reports

Planning Committee

To move the adoption of the minutes of the Planning Committee meeting held 5th April 2005

Personnel Committee

To move the adoption of the minutes of the Personnel Committee meeting held 5th April 2005

Community First Committee

To move the adoption of the minutes of the Community First Committee meeting held 26th April 2005

16. Review of Risks

To review the risks referred to the Council by the Finance Committee at its meeting held 22nd March:-

- a) the Town Council needs to continue to raise balances in a very short timescale to a minimum of £100,000
- b) the Town Council reconsider insuring against the long-term absence of both or either of its key staff or the Town Council allow within future staffing budgets a sum of 10% to provide for long-term absence of staff
- c) all newly-elected Town Councillors must attend a SALC training course.
- d) consideration be given to establishing a repairs and renewals budget for the Town Council

17. To Receive and Agree the 2004/2005 Accounts

To confirm the 2004/2005 Accounts for Haverhill Town Council.

18. To authorise payments.

To authorise the following cheque lists:-

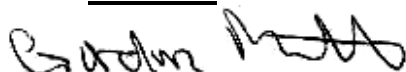
Date	Cheque No.s	Value
22/03/05	001342-001373	£14,595.79
11/04/05	001374-001412	£45,607.02
12/04/05	001413	£52.87
26/04/05	001414-001439	£14,647.46
28/04/05	001440-001448	£7,228.33

19. To Consider The Proposals for Changing NALC's services to Larger Councils

NALC is considering changing its services to Larger Councils and the Town Council is invited to comment (report attached).

20. To receive urgent correspondence

21. Closure



Gordon Mussett
Town Clerk

DATE: 11 May 2005