

THE ANNUAL MEETING OF HAVERHILL TOWN COUNCIL

You are hereby summoned to attend the meeting of Haverhill Town Council to be held in The Main Hall, Samuel Ward School, Haverhill, on Tuesday 30th May 2006 commencing at 7.30 p.m., for the purpose of transacting the following business



HAVERHILL TOWN COUNCIL

Haverhill Arts Centre,
High Street, Haverhill
Suffolk CB9 8AR

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CONSTITUTION:	Town Mayor:	Cllr. T Marks
	Town Councillors:	L Ager, S Brown, S Fanning, E Goody, M Graham, E McManus, Mrs M Martin, S Martin, E Morton, K Richardson, L Samples, A Thomas, T Trebble and R Warwick

AGENDA

1. Apologies for Absence

Please give any apologies to the office before the meeting.

2. Address by Out-going Mayor

The Out-going Mayor will give an address.

3. Election of Town Mayor

To receive nominations for the position of Town Mayor and receive their declaration of Acceptance of Office. At the time of preparation of the agenda only one Councillor has been nominated – Cllr Thomas.

4. Vote of Thanks

To propose a vote of thanks to the outgoing Town Mayor.

5. Election of Deputy Mayor

To receive nominations for the position of Deputy Town Mayor and receive their declaration of Acceptance of Office. At the time of preparation of the agenda only one Councillor has been nominated – Cllr Trebble.

6. Vote of Thanks

To propose a vote of thanks to the outgoing Deputy Town Mayor.

7. Mayor's Allowance

To agree the payment of the Mayor's Allowance in accordance with Section 15(5) of the Local Government Act 1972. The budget allowed for this to be £775.

8. **Outside Representatives**
To delegate authority to Committees to make appointments of representatives of outside bodies.
9. **Town Council Committees**
To confirm the list of Committee membership (attached).
10. **Town Council and Committee Meeting Dates**
To confirm the proposed meeting dates (attached).
11. **To confirm Minutes of Meetings held 28th March 2006**
12. **To deal with any urgent matters arising from the Minutes**
13. **To confirm the Clerk's re-appointment as Responsible Financial Officer.**
The Council is required to appoint a Responsible Financial Officer. This position is currently held by the Clerk.
14. **To confirm the re-appointment of Eric Cross as Independent Internal Auditor**
The Council is required to appoint an Independent Internal Auditor. This position is currently held by the Eric Cross.
15. **To Resolve Not to Adjourn for a Public Forum**
In view of the fact that this meeting has been preceded by the Town Meeting it is recommended that no Public Forum be held tonight.
16. **Adoption of Committee Reports**

Planning Committee
To move the adoption of the minutes of the Planning Committee meetings held 4th April and 2nd May 2006

Arts & Leisure Committee
To move the adoption of the minutes of the Arts & Leisure Committee meetings held 11th April and 9th May 2006

Community First Committee
To move the adoption of the minutes of the Community First Committee meetings held 9th May 2006

Personnel Committee
To move the adoption of the minutes of the Personnel Committee meeting held 25th April 2006
17. **Presentation of Grants.**
To present grant cheques to organisations supported by Haverhill Town Council's Grants Awards Scheme.

18. To authorise payments.

To authorise the following cheque lists:-

Date	Cheque No.s	Value
22.03.06	2109	£7,000.00
22.03.06	2110-2146	£12,511.66
22.03.06	2147-2152	£1,650.53
22.03.06	2153	£223.25
28.03.06	2154-2162	£3,779.77
11.04.06	2163-2165	£80,222.61
11.04.06	2166-2184	£5,850.17
11.04.06	2185	£400.00
18.04.06	2186-2198	£8,577.03
02.05.06	2199-2230	£52,633.78
09.05.06	2231-2247	£7,409.28
18.05.06	2248-2283	£14,208.58

19. To authorise urgent payments.

20. To receive urgent correspondence

21. Matters of report

22. Closure



**Town Clerk
Gordon Mussett**

23 May 2006

Arts & Leisure Committee

Cllr. R Warwick – Chair

Cllr. Les Ager
Cllr. Elaine McManus
Cllr Tim Marks
Cllr. Mrs Mary Martin
Cllr Karen Richardson
Cllr. Anne Thomas

Cllr. Ted Trebble – Vice-Chair

warwickr@btinternet.com
les.jeanager@yahoo.co.uk
elaine.mcmanus3@btinternet.com
tim.marks@suffolkcc.gov.uk
mary.martin@stedsbc.gov.uk
eveylottymiffy@aol.com
ann.thomas@stedsbc.gov.uk
trebbletrouble@tiscali.co.uk

Community First

Cllr E Morton- Chair

Cllr. Sue Brown
Cllr. Ernie Goody
Cllr. Mick Graham
Cllr. Elaine McManus – Vice-Chair
Cllr Sheena Martin
Cllr. Lesley Samples
Cllr Ann Thomas

ernie.goody@stedsbc.gov.uk

elaine.mcmanus3@btinternet.com

ann.thomas@stedsbc.gov.uk

Finance

Cllr Tim Marks – Chair

Cllr Ed Morton – Vice-Chair

Cllr Ann Thomas
Cllr Ted Trebble
Cllr R Warwick

tim.marks@suffolkcc.gov.uk

ann.thomas@stedsbc.gov.uk
trebbletrouble@tiscali.co.uk
warwickr@btinternet.com

Personnel

Cllr. Ann Thomas – Chair

Cllr. Les Ager
Cllr Tim Marks
Cllr Karen Richardson
Cllr. Lesley Samples

ann.thomas@stedsbc.gov.uk
les.jeanager@yahoo.co.uk
tim.marks@suffolkcc.gov.uk
eveylottymiffy@aol.com

Planning

Cllr. Ted Trebble – Chair

Cllr Sue Brown

Cllr. Ernie Goody - Vice Chair

Cllr. Sue Fanning
Cllr. Tim Marks

Cllr. Mrs Mary Martin

Cllr. Ed Morton
Cllr Karen Richardson

trebbletrouble@tiscali.co.uk

ernie.goody@stedsbc.gov.uk
sueandjohn.fanning@btinternet.com
tim.marks@suffolkcc.gov.uk
mary.martin@stedsbc.gov.uk

eveylottymiffy@aol.com

Appeals

Cllr. Ed Morton
Cllr Sheena Martin
Cllr Ted Trebble
Cllr R Warwick
A N Other

trebbletrouble@tiscali.co.uk
warwickr@btinternet.com

HAVERHILL TOWN COUNCIL

MEETING DATES *May 2006 to May 2007*

<u>Committee</u>	May 2006	June 2006	July 2006	Aug 2006	Sept 2006	Oct 2006	Nov 2006	Dec 2006	Jan 2007	Feb 2007	Mar 2007	Apr 2007	May 2007
Planning	2	6	4	1	5	3	7	5	2	6	6	3	1
Leisure & Arts	9		11		12		14		9		13		22
Personnel			18			10			16			10	
Community First			25			17			16			17	
Finance		20			19		21		23			24	
Appeals													
Full Council	30	27			26		28		30		27		8
Town Meeting	30												8
Arts Centre Trustees		27				24							15

Denotes meeting in School holiday

All meetings are held at The Arts Centre, High Street, unless otherwise notified.

Committee meetings commence at 7.00 p.m.

Full Council meetings commence at 7.00 p.m. Annual General Meeting commences at 7.00 p.m.

All meetings are open to the public, and the public may raise matters of concern to the Town Council at the Town Council meetings.

The Town Meeting is organised by the Town Council on behalf of the public.