



HAVERHILL
TOWN COUNCIL

You are hereby summoned to attend the meeting of Haverhill Town Council to be held in The Studio, Town Hall, High Street, Haverhill, on Monday 25th June 2007 commencing at 7.30 p.m., for the purpose of transacting the following business

CONSTITUTION: Town Mayor: Cllr. T Trebble
Town Councillors: L Ager, J Anderson, M Byrne,
L Carr, A Gower, P Hanlon,
E McManus, P McManus,
M Marks, S Martin, G Price,
K Richardson, L Samples,
A Samuels and A Thomas

AGENDA

1. **Apologies for Absence**
Please give any apologies to the office by 5.00p.m. of the day of the meeting.
2. **Declaration of Interests**
For Members to declare any interests they may have on items on the agenda.
3. **To confirm Minutes of Meeting held 8th May 2007**
4. **To deal with any urgent matters arising from the Minutes not covered by this agenda**
5. **Inspector Adrian Dawson, Suffolk Police**
To discuss Policing issues in the Town.

PUBLIC FORUM

6. Adoption of Committee Reports

Planning Committee

To move the adoption of the minutes of the Planning Committee meeting held 15th May 2007.

Finance Committee

To move the adoption of the minutes of the Finance Committee meeting held 15th May 2007.

Community First Committee

To move the adoption of the minutes of the Community First Committee meeting held 15th May 2007.

Arts & Leisure Committee

To move the adoption of the minutes of the Arts & Leisure Committee meeting held 15th May 2007.

Personnel Committee

To move the adoption of the minutes of the Personnel Committee meeting held 15th May 2007.

Appeals Committee

To move the adoption of the minutes of the Appeals Committee meeting held 15th May 2007.

8. To Receive The Internal Auditor's Notes on the 2006/2007 Accounts (attached)

The Council is required to receive, note, and action if required, the comments of the Internal Auditor on the accounts for 2006/2007.

10. To Agree the 2006/2007 Accounts, Agree the Statement of Internal Control, and Sign Off The External Audit Form for the 2006/2007 Accounts (attached)

The Council is required to agree the accounts and sign off the form for the External Auditor on the accounts for 2006/2007.

11. Haverhill Area Working Party

The Council may nominate a non-voting representative to attend meetings of St Edmundsbury Borough Council's Area Working Party.

12. **St Edmundsbury Borough Council Standards Committee**
The Council may nominate a representative to St Edmundsbury Borough Council's Standards Committee.
13. **Suffolk County Council School Reorganisation Review – Local stakeholder Forum**
The Council may nominate a representative to Forum (first meeting Tuesday 26th June).
14. **Criminal Record Bureau Checks of Councillors**
To review the existing policy that all Councillors be subject to CRB checks (see attached).
15. **To Agree To Hold Councillor Surgeries**
To agree to hold Councillor Surgeries (attached)
16. **To Agree To Investigate Floodlighting St Mary's Church**
To agree to investigate the floodlighting of St Mary's Church
17. **To Agree To Investigate Enhancing West Town Park**
To agree to investigate enhancing West Town Park
18. **To Agree To Applying For Quality Town Council Status**
To agree to apply for Quality Town Council status (attached)
19. **Freedom of Information Request**
To note the receipt a formal request for information.
20. **Building Communities Fund**
To consider whether to investigate applications to this funding stream (see attached)
21. **Award of Honorary Citizenship of the Town**
To agree the award of Honorary Citizenship of the Town to World War II Veterans, and to consider proposals for its award to other worthy individuals or groups (see attached).
20. **Robes for Deputy Mayor**
To agree whether to acquire robes for the Deputy Mayor.

21. Shopmobility

To confirm the Town Council's contribution to the annual running costs of the scheme as £2,000 (attached)

22. Representation by Mayor at Town Twinning Events

To agree whether the representation of the Mayor at Town Twinning Events should be reflected by an increase in the future Mayoral Allowance (see attached)

23. Date of 2008 Annual General Meeting

To vary Standing Orders so that the Annual General Meeting is held on Tuesday 6th May 2008.

24. To Amend Standing Orders

To amend Standing Orders to reflect the adoption of Clause 12.2 in the Model Code of Conduct for Town and Parish Councils (attached).

25. Correspondence

- a) Application for Inclusion in the Suffolk PCT Pharmaceutical List – Bookachemist Recruitment Ltd
To comment on the application by Bookachemist Recruitment Ltd to open a pharmacy in Camps Road
- b) St. Edmundsbury Borough Council
North West Haverhill Draft Concept Statement

26. To authorise payments.

To authorise the following cheque lists:-

Date	Cheque No.s	Value
17.04.07	002984 - 003011	£28,942.01
17.04.07	003012 – 003024	£13,392.61
24.04.07	003025 – 003049	£17,134.47
01.05.07	003050 – 003084	£524,922.81
08.05.07	003085 – 003090	£1,658.48
22.05.07	003091 – 003128	£15,622.18
29.05.07	003129 – 003136	£1,980.41
07.06.07	003137 – 003155	£1,820.66
12.06.07	003156 - 003168	£8,214.85

27. To receive urgent correspondence

28. Closure

Gordon Mussett

Gordon Mussett
Town Clerk

DATE: 18th June 2007

