

**You are hereby summoned to attend the meeting of Haverhill Town Council to be held in The Studio, Town Hall, High Street, Haverhill, on Tuesday 28<sup>th</sup> July 2009 commencing at 7.00 p.m., for the purpose of transacting the following business**

**CONSTITUTION:** Town Mayor: Cllr. E McManus  
Town Councillors: L Ager, S Bowes, M Byrne,  
L Carr, P French, A Gower,  
P Hanlon, P McManus,  
M Marks, Mrs M Martin,  
G Price, K Richardson,  
A Samuels and T Woodward

### **AGENDA**

1. **Apologies for Absence**  
Please give any apologies to the office by 5.00p.m. of the day of the meeting.
2. **Declaration of Interests**  
For Members to declare any interests they may have on items on the agenda.
3. **To confirm Minutes of Meeting held 23<sup>rd</sup> June 2009**
4. **To deal with any urgent matters arising from the Minutes not covered by this agenda**
5. **Acting Inspector Stuart Sowerby, Suffolk Police**  
To discuss Policing issues in the Town.
6. **Tina Hanks, Town Centre Manager**  
To present the Town Centre Manager's Work Programme.

***PUBLIC FORUM***

## **7. Adoption of Committee Reports**

### Planning Committee

To move the adoption of the minutes of the Planning Committee meeting held 7<sup>th</sup> July 2009.

### Arts & Leisure Committee

To move the adoption of the minutes of the Arts & Leisure Committee meeting held 7<sup>th</sup> July 2009.

### Community First Committee

To move the adoption of the minutes of the Community First Committee meeting held 14<sup>th</sup> July 2009.

### Personnel Committee

To move the adoption of the minutes of the Personnel Committee meeting held 14<sup>th</sup> July 2009.

### Finance Committee

To move the adoption of the minutes of the Finance Committee meeting held 21<sup>st</sup> July 2009.

## **8. Report from the Town Council Representative on the Standards Committee**

## **9. Report from the Town Council Representative on the Haverhill Area Working Party**

## **10. Report from the Town Council Representative on the Haverhill Partnership Executive**

## **11. Bus Service from Great Yeldham**

To consider the request for potential future subsidy by way of discounts at the Arts Centre (see attached)

## **12. Report on Progress As Regards the School Reorganisation Programme**

Joy Stodart, Suffolk County Council, will give a presentation.

13. **To Consider the Possible Grant to the Citizens Advice Bureau**  
To consider, in the light of information received from the Citizens Advice Bureau, the size of the grant and conditions to be placed upon the grant.

14. **Update on the Project to Provide a Changing Place Facility near the Library**  
To receive an update and agree further action.

15. **To Note Progress and Agree Action on Issues Arising from Open-Air Meetings**  
To note the action taken to date and note progress. To agree such further action as may be required. (see attached)

16. **Correspondence**
- a) St Edmundsbury Borough Council – Empty Homes Strategy  
To comment on the Strategy (attached)
  - b) Suffolk County Council – Proposed Surface Improvements, Bridleway 11 (previously circulated)  
To note and comment on the proposals
  - c) Suffolk County Council – Schedule of Future Minor Traffic Works  
To compile a schedule for inclusion in future funding programmes
  - d) Dedham Vale AONB & Stour Valley Project – Draft Management Plan 2009-14  
To note and comment on the Draft Plan
  - e) Summer Fun Playscheme – Request for Trustees  
For Members to note and respond to the request for Trustees

17. **To authorise payments.**  
To authorise the following cheque lists:-

Date	Cheque No.s	Value
16.06.09	004918 – 004940	£15,253.25
24.06.09	004941 – 004960	£13,290.92
07.07.09	004961 – 004986	£6,581.91
14.07.09	004987 – 005010	£47,116.51

18. **To receive urgent correspondence**

*In accord with the Provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the remainder of the meeting because of the confidential nature of the business to be transacted*

**19. Bevan House**

To receive a confidential report setting out possible potential for Bevan House and agree action

**20. To Note the SALC Advice Regarding Grading of Town Clerk (attached)**

To note and implement as necessary the SALC advice.

**21. Closure**



**Gordon Mussett  
Town Clerk**

**DATE: 21<sup>st</sup> July 2009**



**Haverhill Town Clerk**

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**From:** Thomas Richard Walker [thomasrichardwalker@yahoo.co.uk]  
**Sent:** 07 July 2009 09:03  
**To:** Haverhill Town Clerk; tina.hands@stedsbcc.gov.uk; Linda Hadley  
**Cc:** Wendy Jackson HT Transport Liaison Manager; Christine Hale  
**Subject:** New Bus Service 89A for Birdbrook and Ridgewell  
**Attachments:** NEW BUS SERVICE 89A flyer.doc

Hello,

Not sure if I am contacting the right people if not please pass this on.

Haverhill town clerk is aware that I tried a bus service Birdbrook to Haverhill around Christmas time with very minimal (almost no) success.

However since then Christine Hale from Ridgewell and I have been in discussion with Essex County Council and this new service from Haverhill to Great Yeldham starts on 22nd July and then every Wednesday except between Christmas and New year. Purpose of this is it gives direct access to Haverhill but also connects into 89 service at Great Yeldham for onwards to Halstead and Braintree. Also possible to travel further on if need be as is three return journeys over the day. Flyer attached for more detail.

The reason for this note is to ask for possible assistance. The service will be allowed to operate as stand alone and be reviewed 2010 funded currently by a grant from ECC. Haverhill Leisure Centre now reopened will hopefully help us over the summer holidays. Should numbers flag is it possible you could offer deals on council services like discount entry free cup of tea in cafe or some such if a person produced a voucher printed on a follow up flyer and had a valid ticket for that days travel on service 89A. If this is possible please let me know and I can then discuss probably after we have three months or so to see where we stand. These offers wouldn't be unlimited but for a given period like say half term holidays or quite time for you centres for example. I should add I think a lot of our customers if any will be on the older side!

Do you also have contacts with business groups, Chambers of Commerce if they exist in the three towns who might help. The new development in Haverhill springs to mind. We need this to be a success and this is just forward planning at present should we need backup to help our quest for people to have access to and use more local facilities.

I await any replies with interest, and apologies again if you are not the correct person to contact.

Regards  
Richard Walker  
Chair  
Highways and Passenger Transport representative  
Birdbrook Parish Council

07/07/2009

## Issues Raised During Open Meetings

Location	Issue	Action Taken	Outcome	Resident Updated
Allington Walk/Queensway	Tree affecting TV reception,	Email to St Eds, 16/7/9		
Allington Walk	Missing knee rail – cars being driven onto play area	Email to St Eds, 16/7/9		
Allington Walk	Untidy garden	Email to Karen Cattle/Janice Hamilton 16/7/9	Tenant being sent a letter by Havebury.	
Corner Queensway/Castle Avenue	Cars parking on corner	Email to Kevin Shipp 16/7/9	Already on list for yellow lines	
Queensway Play Area	Request for memorial bench under tree.	Email to St Eds, 16/7/9		St Eds will contact resident, and arrange installation. If bench is not to St Eds spec then St Eds asked to advise Town Clerk. Siting to be for an initial fixed term.
Queensway	Speeding traffic	Email to Kevin Shipp 16/7/9	£5,000 per cross-road hump. Going to review with Kevin Shipp	£5,000 per cross-road hump
Leiston Road	Remove totem poles and replace with caged ball play area	Email to St Eds 16/7/9	Likely cost (if space permits) £20,000	
Harewood Terrace	No. 13 (ex Chemists) to become a Youth facility			
Connaught Road	Parking bays being used as wheely bin storage area with associated fly-tipping	Area checked 14/7 and 15/7. No problem noted.		

Norton Road	BMX track - Needs regular clearing	Email to St Eds 16/7/9		
Hales Barn Road	1 Dog Bin required near Zip Wire	Email to Garry Bailey		
Colbeck Road	New Pillarbox needed	Letter to Royal Mail 16/7/9	Pillarboxes erected at discretion of Collections Manager.	Spoke to resident and gave her details of where to write.
Hales Barn Road	Southern fence on ball park needs raising	Email to St Eds 16/7/9	Play area still with developer	
Cleves Road	Used by Burtons Coaches (and other HGV's) as shortcut to bypass	Email to Police and SCC Highways 16/7/9 re weight restriction	SCC to review "in Haverhill" preferred lorry routing	
Greenfields Way	Sunday footballers parking in vicinity of roundabout with Cleves Road	Email to Police 16/7/9		
Chimswell Way	Request for notice board			
Chimswell Way	Footway required between bus stop and Appleacre Road			
Hollesley Avenue	Unadopted strip of land needs cutting	Email to St Eds 16/7/9		
Hollesley Avenue	Street Light No. A1646 not worked for a long time	Phoned SCC 16/7/9	Light not transferred to SCC from developer.	
Trinity Walk	Move litter bin to outside No. 2 (across the road from)			
Chapple Drive	Needs speed reduction measures	Phoned SCC 17/7/9	Review use of hatchings to narrow width.	
Cardinal Way	Need new litter bin at junction with Chapple			





	Drive			
Lesire Centre	Gym background music too loud			

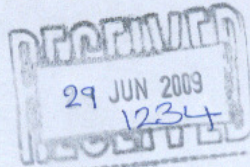


# Haverhill summer fun Playscheme

29 Cambridge Way  
Haverhill  
Suffolk  
CB9 9HL  
01440 712035

07931856886

Dear Mr Musset,



The summer Playscheme has been run for 21 years solely by Volunteers, the parents and children have asked if the Playscheme could run in other school holidays, we have looked into this with both Suffolk County Councils, support and development team as well as talking to Castle Manor Business and enterprise college and the extended schools officer. The idea is feasible and the Playscheme has worked hard in putting together a business plan to allow for this to happen, but the current committee feel that if they are to give up more of their time they would like to be paid for their time. The support and development team have worked out the costings and this too is feasible but the current management team who run the Playscheme are also the trustees, which is where the problem lies, the paid staff cannot be the Trustees under the Charity Commissions regulations and it is for this reason that the Playscheme are approaching yourselves for help.

We feel that for two reasons that your members or officers may like to become members of our board of Trustees

Firstly :- The town council fund our operation and therefore have an interest in ensuring the councils money is well spent

Secondly, this would ensure our users receive the highest quality service and best value for money

Additionally we are very concerned that we have been unable to enrol any trustees from within our membership group although we have one interested party who works with the group, but in order to meet charity commission guidelines we need to source a minimum of three.

With the Playscheme fast approaching and needing to organise its Annual General Meeting we would appreciate a response to our plea by Monday 6<sup>th</sup> July

If this situation cannot be resolved we fear our group may have to close.

Yours sincerely

Sam Terry  
Manager

Charity No. 1013329

OFSTED Reg 960540