

**You are hereby summoned to attend the meeting of Haverhill Town Council to be held in The Studio, Haverhill Arts Centre, High Street, Haverhill CB9 8AR on Tuesday 26<sup>th</sup> February 2013 commencing at 7.00pm for the purpose of transacting the following business:**



<b>CONSTITUTION:</b>	<b>Town Mayor:</b>	<b>Cllr P Hanlon</b>
	<b>Town Councillors:</b>	<b>L Ager, R André, M Byrne, L Carr, T Cook, P French, E Goody, B Hawes, M Martin, B McLatchy, D Russo, A Samuels, G Stroud, J Stroud and C Turner</b>

### **AGENDA**

1. **Apologies for absence**  
Please give any apologies to the office by 5.00pm of the day of the meeting.
2. **Declaration of interests**  
For members to declare any interests they may have on items on the agenda.
3. **To confirm the minutes of the meeting held 29<sup>th</sup> January 2013**
4. **To deal with any urgent matters arising from the minutes not covered by this agenda**
5. **Inspector Peter Ferrie**  
To report on policing issues in Haverhill.
6. **REACH Community Projects**  
To receive a presentation from Henry Wilson of REACH Community Projects, and a request for funding.

### ***PUBLIC FORUM***

7. **Adoption of Committee Reports**  
**Planning Committee**  
To move the adoption of the minutes of the Planning Committee meeting held on 5<sup>th</sup> February 2013.  
**Finance Committee**  
To move the adoption of the minutes of the Finance Committee meeting held on 12<sup>th</sup> February 2013.

8. **To Agree the Town Council Budget and Precept for 2013/2014 (attached)**  
To agree the Town Council budget and precept for 2013/2014.
9. **Neighbourhood Community Budget**  
To receive a report on progress towards a Neighbourhood Community Budget, and to agree the Town Council's actions and contributions.
10. **Proposed Extinguishment of Parts of Haverhill Public Footpaths Numbers 3 and 5 – Highways Act 1980 Section 118 (see attached)**  
To consider the proposed extinguishment of parts of Haverhill public footpaths numbers 3 and 5, and agree any response.
11. **Burton Centre**  
To receive a verbal update on the Town Council's submission to Suffolk County Council to take on the ownership and management of the Burton Centre, and to consider further actions.
12. **To agree the Town Council's meeting dates for 2013/14**
13. **To authorise payments.**  
To authorise the following cheque lists:-

Date	Cheque Numbers	Value
22/01/13	008467-008486	£9,226.98
29/01/13	008487-008495	£2,843.25
22/01/13	008496	£244.75
29/01/13	008497	£200.00
30/01/13	008498	£3000.00
05/02/13	008499-008522	£19,355.02
12/02/13	008523-008537	£14,215.36

14. **To receive urgent correspondence**
15. **Closure**



Will Austin  
Town Clerk

DATE: 19<sup>th</sup> February 2013

## REACH 9 Monthly Update - April to December 2012

There are big changes ahead for many of our clients through the implementation of the Welfare Reform Act that comes into full effect from April. This is very likely to see us have an increase in the amount of activity across all the REACH projects

- **REACH ICT Upgrade;** Throughout the summer we have been looking for funding for an overhaul of our ICT to both link up the sites by a server and keep us up to date with the welfare changes. We managed to secure enough to begin phase 1 at the Resource Centre (to be installed on 30<sup>th</sup> January)
- **Resource Centre;** since April this year, we have opened **201 new cases** with a footfall of 1513 (this includes clothing, food & furniture donations, computer, phone & form completion)
- **CAP – debt counselling;** Ann (our CAP Manager) has seen **28 new clients** since April with debt issues and is fully booked until mid-March 2013
- **Foodbank;** donations throughout the last 9 months have been exceptional. So far we have **received 11 tonne of food** with 6 tonne coming from regular donations including churches and individuals, 3.4 tonne from supermarket collections and 2.1 tonne from Harvest (the highest ever)
- In turn we are seeing an increase in the number of people we are ‘feeding’ including more children. So far we have **distributed 7.5 tonne** in approximately 570 boxes (or approx. 1200 people fed) since April 2012
- Supermarket collections have been excellent too. The much publicised Tesco collection netted a whopping 1.8 tonne which was truly amazing. We’ve also had regular collections at Waitrose in Saffron Walden
- We managed to distribute 70 Christmas boxes (61 were distributed last year)
- **Furniture Bank;** since April the team has **collected 411 items of furniture** and **delivered 409 items**. A total of 114 families or individuals have been helped from 114 donors.
- **Acts 435;** since April **£4,872** of client aid has been donated to approximately **60 clients**
- **Starter Packs;** since April, a total of **38 bedding** and kitchenware kits have been provided.
- **Media;** we have had a number of items in the local news including ITV Anglia, BBC local radio, Daily Telegraph as well as many articles in the local paper

One mum said: *“I am very thankful for REACH and being able to use Foodbank to feed my children”*

Another said: *“REACH has not just helped me with all my problems with life but also gave me hope”*

A card we received said: *“To the food parcel people, thank you for the food parcels you have given – in that time, in that moment they not only fed me but reminded me that I might be thought of in not so negative a fashion. Your kindness is fondly remembered...”*

A volunteer said: *“Volunteering at REACH twice a week gave me something to look forward to...”*

## **Town Council Budget and Precept for 2013/2014**

### **Introduction**

The draft budget for 2013/14 proposes a 0% increase in the Council Tax for Band D properties (£107.77, compared with £107.80 in 2012/13). This is achieved by 'standstill' proposals for most budget allocations. A summary of key changes compared with 2012/13 is shown below.

The proposed budget is for the first time affected by the provisions of the Local Council Tax Support (LCTS) scheme. Changes introduced by Government mean that principal authorities will not be able to include Council Tax Benefit recipients in the number of dwellings used for calculating the precept. In Haverhill this means that the dwellings figure reduces from 8120 to 6924 based on 2012/13 figures. All else being equal this would amount to a loss in precept income of £128,933 to the TC. To protect local councils from this, the Government has introduced a support grant equating to this amount for 2013/14, although the longer term arrangements are at the moment unclear. SALC/NALC are lobbying to ensure that there is no adverse impact in future years.

### **Key Changes Compared With 2012/13**

#### Income

- Minor changes reflecting increased expected sales, offset by loss of income for 2012 events – Jubilee and Torch Relay. Overall reduction in income of £7,300.

#### Expenditure

- Salary and pension costs increased to allow for increments and an anticipated national pay award of 1%. New costs also include Flag Festival, History Group grant and Box Office Commission paid to system supplier. These are offset by reduced costs of Arts Centre rent, 'shaved' costs elsewhere, and a contribution from reserves to achieve a standstill budget.

#### Balances

- As in previous years the final transfers to and from balances will not be agreed until the Council's March meeting. The figures shown should therefore be treated as indicative.

### **Overall impact**

A contribution from reserves to achieve a standstill budget is affordable at present but cannot be sustained. In the coming year the Council will look at efficiency and other savings, and at the potential for increasing income, to protect services and support to the community. For comparison, the impact of increases in expenditure in the draft 2013/14 budget are as follows:

- 1% rise in net expenditure = £1.25 on Band D Council Tax
- 2% rise in net expenditure = £2.50 on Band D Council Tax
- 3% rise in net expenditure = £3.75 on Band D Council Tax

### **Recommendation**

That councillors approve the draft budget for 2013/14 as detailed below.

Budget - Income 2013/14

			Annual Total	Proposed	Proposed	Proposed	Proposed	Proposed		Proposed Grand Total	Change from
			2012/13	2013/14	2013/14	2013/14	2013/14	2013/14		2013/14	2012/13
			Budget	Comm First	F & GP	Personnel	Arts & Leisure	Arts Centre			
		<b>Income Detail</b>									
	1000	Ticket Sales-Cinema	£ 14,000					£ 15,000		£ 15,000	-£ 1,000
	1001	Ticket Sales-Theatre	£ 69,400					£ 70,500		£ 70,500	-£ 1,100
	1002	Ticket Sales-Agency	£ -							£ -	£ -
	1004	Ticket Sales-Postage	£ 150					£ 300		£ 300	-£ 150
	1010	Lettings-Main Hall	£ 18,000					£ 18,500		£ 18,500	-£ 500
	1011	Lettings-Studio	£ 5,000					£ 5,000		£ 5,000	£ -
		Lettings - Other Areas	£ 1,500					£ 1,500		£ 1,500	£ -
	1020	Rents Received Bevan House	£ 6,000		£ 6,000					£ 6,000	£ -
	1050	Grants Received	£ -							£ -	£ -
	1060	Other Income	£ -					£ -		£ -	£ -
	1064	Income - Projects	£ -							£ -	£ -
	1068	Income - Hanging Baskets	£ -							£ -	£ -
	1069	Income - Xmas Lights	£ -	£ -						£ -	£ -
	1070	Income - Booking Fees	£ 400					£ 400		£ 400	£ -
	1071	Income - Sale of Merchandise	£ 200					£ 300		£ 300	-£ 100
	1075	Income - Technical Equipment	£ 500					£ 800		£ 800	-£ 300
	1076	Income - Technical Staff	£ 1,000					£ 1,000		£ 1,000	£ -
	1176	Precept Received	£ -							£ -	£ -
	1190	Interest Received	£ 10,000		£ 10,000					£ 10,000	£ -
	1600	Festival-Grant Received	£ -							£ -	£ -
	1601	Festival Income	£ 6,000				£ 6,000			£ 6,000	£ -
	1606	Leisure Pensioners Income	£ 8,500				£ 8,800			£ 8,800	-£ 300
	1607	Leisure Pensioners Bus Trip	£ -							£ -	£ -
	1611	Leisure Youth Income	£ 500				£ 200			£ 200	£ 300
	1616	Summer Event Income	£ 15,000				£ 15,000			£ 15,000	£ -
	1621	Autumn Event Income	£ 750				£ 550			£ 550	£ 200
	1626	Winter Event Income	£ 750				£ 1,500			£ 1,500	-£ 750
	1631	Children/Kids Income	£ 1,000				£ 1,000			£ 1,000	£ -
	1636	Arts Development Income	£ -							£ -	£ -
	1655	Vehicle Rally Income	£ 100				£ 100			£ 100	£ -
		Jubilee Income	£ 5,000				£ -			£ -	£ 5,000
		Donations					£ 1,000			£ 1,000	-£ 1,000
		Olympic Torch Income	£ 7,000				£ -			£ -	£ 7,000
			£ 170,750	£ -	£ 16,000	£ -	£ 34,150	£ 113,300	£ -	£ 163,450	£ 7,300

## Expenditure 2013/14

		Annual Total	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed Grand Total	Change from
		2012/13	2013/14	2013/14	2013/14	2013/14	2013/14	2013/14	2013/14	2012/13
		Budget	Comm First	F & GP	Personnel	Arts & Leisure	Arts Centre			
Relevant Legislation	Expenditure Detail									
LGA 1972 S112 and LGA 1972 S145	4000 Salaries	£ 322,915			£ 141,947	£ 12,163	£ 182,738		£ 336,849	£ 13,934
LGA 1972 S112 and LGA 1972 S145	4001 Employers National Insurance	£ 20,689			£ 10,271	£ 760	£ 11,553		£ 22,584	£ 1,895
LGA 1972 S112 and LGA 1972 S145	4002 Employers Pension	£ 54,238			£ 28,957	£ -	£ 29,925		£ 58,883	£ 4,645
LGA 1972 S112 and LGA 1972 S145	4006 Training	£ 6,500			£ 2,500		£ 4,000		£ 6,500	£ -
LGA 1972 S112 and LGA 1972 S145	4007 Recruitment	£ 1,000			£ 1,000				£ 1,000	£ -
LGA 1972 S112 and LGA 1972 S145	4008 Clothing/Safety Equipment	£ 1,500			£ 500		£ 1,000		£ 1,500	£ -
LGA 1972 S112 and LGA 1972 S145	4010 Travel & Subsistence	£ 3,350			£ 2,500		£ 850		£ 3,350	£ -
LGA 1972 176 (1) (b)	4011 Hospitality	£ 300		£ 300					£ 300	£ -
LGA 1972 S124(3)	4015 Rent Payable	£ 710		£ 710					£ 710	£ 0
LGA 1894 S8(1)(I)	4016 Window cleaning	£ 825		£ 825					£ 825	£ -
LGA 1972 Sch 12 para 10(2)b and LGA 1972 S145	4020 Postage	£ 15,400		£ 2,300			£ 13,500		£ 15,800	£ 400
LGA 1972 Sch 12 para 10(2)b and LGA 1972 S145	4021 Stationery	£ 6,000		£ 4,000			£ 2,000		£ 6,000	£ -
LGA 1972 Sch 12 para 10(2)b and LGA 1972 S145	4022 Telephone	£ 5,800		£ 3,500			£ 2,300		£ 5,800	£ -
LGA 1972 Sch 12 para 10(2)b and LGA 1972 S145	4023 Office - Equipment hire	£ 2,750		£ 2,750					£ 2,750	£ -
LGA 1972 S145	4024 Technical - Equip/Consumables	£ 4,000					£ 4,000		£ 4,000	£ -
LGA 1972 Sch 12 para 10(2)b and LGA 1972 S145	4025 Office - Equipment maintenance	£ 200		£ 200			£ -		£ 200	£ -
LGA 1972 S145	4026 Technical - Equip. maintenance	£ 500					£ 850		£ 850	£ 350
varies	4027 Subscriptions	£ 4,000		£ 3,500			£ 500		£ 4,000	£ -
varies	4028 Books & Journals	£ 200		£ 200					£ 200	£ -
LGA 1972 Sch 12 para 10(2)b and LGA 1972 S145	4029 Insurance	£ 9,000		£ 9,000					£ 9,000	£ -
LGA 1972 Sch 12 para 10(2)b and LGA 1972 S145	4030 Sundry Expenses	£ 1,100		£ 500			£ 600		£ 1,100	£ -
LGA 1972 Sch 12 para 10(2)b and LGA 1972 S145	4032 Office - Equip/Consumables	£ 2,000		£ -			£ 2,000		£ 2,000	£ -
varies	4056 Legal & Professional	£ 4,000		£ 2,500					£ 2,500	£ 1,500
Accounts & Audit Regulations 2003	4057 Audit Fees	£ 4,250		£ 4,250					£ 4,250	£ -
LGA 1972 S151	4059 Bank Charges	£ 250		£ 250					£ 250	£ -
LGA 1972 S145	4061 Visa Handling Charges	£ 3,000					£ 3,000		£ 3,000	£ -
LGA 1972 Sch 12 para 10(2)b and LGA 1972 S145	4080 IT Support Contracts	£ 6,750		£ 3,250			£ 1,800		£ 5,050	£ 1,700
LGA 1972 Sch 12 para 10(2)b and LGA 1972 S145	4081 IT Repairs	£ 1,000		£ 1,000					£ 1,000	£ -
LGA 1972 Sch 12 para 10(2)b and LGA 1972 S142 and S145	4082 IT Website Maintenance	£ 2,300		£ 1,300			£ 1,000		£ 2,300	£ -
LGA 1972 Sch 12 para 10(2)b and LGA 1972 S145	Off-site Data and IT storage	£ 600		£ 600					£ 600	£ -
LGA 1972 S145	4100 Printing & Design	£ 15,650				£ -	£ 15,650		£ 15,650	£ -
LGA 1972 S145	4101 Advertising	£ 17,700					£ 15,700		£ 15,700	£ 2,000
LGA 1972 S145	4102 Marketing development	£ 4,500				£ 2,000	£ 2,500		£ 4,500	£ -
LGA 1972 S144	4106 Directory Costs	£ -							£ -	£ -
LGA 1972 S145	4120 Arts & Leisure equipment	£ 2,250				£ 2,250			£ 2,250	£ -
	4150 Multiarts - Artistic Programme	£ -							£ -	£ -
	4151 Multiarts - Programme costs	£ 13,860				£ 13,860			£ 13,860	£ -
LGA 1972 S145	4200 Cinema/Theatre Licence Costs	£ 150					£ 150		£ 150	£ -
LGA 1972 S145	4210 Film Hire	£ 9,000					£ 9,000		£ 9,000	£ -
LGA 1972 S145	4211 Film Booking Fees	£ 6,750					£ 6,500		£ 6,500	£ 250
LGA 1972 S145	4212 Film Delivery Charges	£ 1,700					£ 1,740		£ 1,740	£ 40
LGA 1972 S145	4213 Theatre Artiste Charges	£ 64,000					£ 64,000		£ 64,000	£ -
LGA 1972 S145	4214 Artistes Accommodation	£ 600					£ 500		£ 500	£ 100
LGA 1972 S145	4215 Artistes Hospitality	£ 700					£ 600		£ 600	£ 100
LGA 1972 S145	4216 Catering Cost Recharges	£ -					£ -		£ -	£ -
LGA 1972 S145	4220 Technical - hire	£ 3,000					£ 3,000		£ 3,000	£ -
LGA 1972 S145	4225 Door Security	£ 1,300					£ 1,000		£ 1,000	£ 300
LGA 1972 S145	4230 PRS Fees	£ 3,450					£ 3,450		£ 3,450	£ -
LA (Members Allowances) England Regs 2003 as amended by LA (Members Allowances) England (Amendment) Regs 2003 Reg 26	4300 Members Travel/Subsist.	£ 350		£ 350					£ 350	£ -
LGA 1972 s111	4301 Members Training	£ 1,000		£ 1,000					£ 1,000	£ -
LA (Members Allowances) England Regs 2003 as amended by LA (Members Allowances) England (Amendment) Regs 2003 Reg 26	4302 Members Other Costs	£ 350		£ 350					£ 350	£ -

## Expenditure 2013/14

			Annual Total	Proposed	Proposed	Proposed	Proposed		Proposed Grand Total	Change from
			2012/13	2013/14	2013/14	2013/14	2013/14		2013/14	2012/13
			Budget	Comm First	F & GP	Personnel	Arts & Leisure	Arts Centre		
LGA 1972 Sch 12	4320	Hire of External Meeting Rooms	£ 1,000		£ 1,000				£ 1,000	£ -
LGA 1972 S15(5)	4310	Mayoral Allowance	£ 1,700		£ 1,700				£ 1,700	£ -
LGA 1972 176 (1) (b)	4311	Civic Expenses	£ 4,850		£ 4,850				£ 4,850	£ -
Representation of the People Act 1983 (as amended) s36	4400	Electoral Costs	£ -		£ -				£ -	£ -
LGA 1972 S144	4450	Environment	£ 11,970	£ 11,970					£ 11,970	£ -
Litter Act 1983 s6 and LGA 1972 s142	4455	Street Furniture	£ -	£ -					£ -	£ -
Litter Act 1983 s6	4454	Litter Bin Emptying	£ -	£ -					£ -	£ -
Litter Act 1983 s6 and LGA 1972 s142	4457	Street Furniture Maintenance	£ 1,000	£ -					£ -	-£ 1,000
LG (Misc Provisions) Act 1953 s4	4458	Bus Shelters	£ -	£ -					£ -	£ -
LGA 1972 S144	4460	Christmas Lights	£ 48,000	£ 45,000					£ 45,000	-£ 3,000
LGA 1972 s142, s145, and Local Govt (Misc Prov) Act 1976 s19	4500	Grants to Local Organisations	£ 13,000	£ 13,000					£ 13,000	£ -
Charities Act 1993 s78	4501	Grant-Summer Fun Play Scheme	£ 6,500	£ 6,500					£ 6,500	£ -
LGA 1972 s142	4502	Grant-Detached Youth Worker	£ -						£ -	£ -
LGA 1972 s142, s145, and Local Govt (Misc Prov) Act 1976 s19	4503	Grant-Youth Projects	£ 20,000	£ 20,000					£ 20,000	£ -
LGA 1972 s133, s137, s145	4505	Grant to Town Hall Charity	£ 129,575		£ 111,575				£ 111,575	-£ 18,000
LGA 1972 s176, s144, s145 and s142	4510	Grant - Town Twinning	£ 1,000	£ 1,000					£ 1,000	£ -
Local Govt & Rating Act 1997 s27 (Transport Act 1985 s106a)	4511	Grant - 3CT	£ 3,000	£ 3,000					£ 3,000	£ -
LGA 1972 s142, s145, and Local Govt (Misc Prov) Act 1976 s19	4506	Grants for AGMS	£ 1,500	£ 1,000					£ 1,000	-£ 500
LGA 1972 s142	4507	Grant to H & D Volunteer Bureau	£ 1,400	£ 1,400					£ 1,400	£ -
Telecommunications Act 1984 s97	4459	Sponsorship of Telephone Kiosk	£ 500	£ 500					£ 500	£ -
LGA 1972 S144	4461	Shopmobility	£ -						£ -	£ -
Local Govt (Misc Provisions) Act 1976 s19	4508	Suffolk Youth Games	£ 2,000	£ 2,000					£ 2,000	£ -
LGA 1972 S144	4512	Opportunity Fund	£ -	£ -					£ -	£ -
	4452	Street Calming	£ -						£ -	£ -
	4453	Grit Bins	£ 2,000	£ 2,000					£ 2,000	£ -
	4480	Suffolk Family History Project	£ -						£ -	£ -
	4481	Centre for Computing History	£ -						£ -	£ -
LGA 1972 S145	4601	Festival Costs	£ 25,000			£ 25,000			£ 25,000	£ -
LGA 1972 S145	4606	Leisure Pensioners Costs	£ 15,500			£ 16,500			£ 16,500	£ 1,000
LGA 1972 S145	4611	Leisure Youth Costs	£ 2,000			£ 1,000			£ 1,000	-£ 1,000
LGA 1972 S145	4616	Summer Event Costs	£ 40,000			£ 40,000			£ 40,000	£ -
LGA 1972 S145	4621	Autumn Event Costs	£ 10,300			£ 10,700			£ 10,700	£ 400
LGA 1972 S145	4626	Winter Event Costs	£ 18,000			£ 20,000			£ 20,000	£ 2,000
LGA 1972 S145	4631	Children/Kids Costs	£ 2,000			£ 2,000			£ 2,000	£ -
LGA 1972 S145	4636	Arts Development Costs	£ 3,300			£ 3,500			£ 3,500	£ 200
LGA 1972 S145	4641	Leisure Development	£ 800			£ 800			£ 800	£ -
LGA 1972 S144	4655	Vintage Vehicle Rally	£ 3,600			£ 3,750			£ 3,750	£ 150
LGA 1972 S144	4660	Summer Food Market	£ -	£ -		£ -			£ -	£ -
LGA 1972 s142, s145, and Local Govt (Misc Prov) Act 1976 s19		Youth Bus	£ 4,500	£ 4,500					£ 4,500	£ -
		Leiston/Chalkstone Support	£ 6,000	£ 6,000					£ 6,000	£ -
		Wednesdays 4 Women Grant	£ 4,000	£ 4,000					£ 4,000	£ -
		Licence Costs	£ 450			£ 450			£ 450	£ -
		PPL Fees	£ 250			£ 250			£ 250	£ -
		Jubilee Celebrations	£ 10,000			£ -			£ -	-£ 10,000
		Olympic Torch Celebrations	£ 7,000			£ -			£ -	-£ 7,000
		Grant - Haverhill & Dist Local History	£ -	£ 2,500					£ 2,500	£ 2,500
		Flag Festival				£ 3,400			£ 3,400	£ 3,400
		Box Office Commission					£ 5,000		£ 5,000	£ 5,000
			£ 1,033,132	£ 124,370	£ 161,760	£ 187,675	£ 158,384	£ 390,406	£ 1,022,595	-£ 10,537



## Reserves 2013/14

Reserves	2007/2008 Out-turn Figures		2008/2009 Out-turn Figures		2009/2010 Out-turn Figures		2010/11 Out-turn Figures		2011/12 Out-turn Figures		Likely 2012/13 Out-turn Figures	
<b>Earmarked</b>												
Christmas Lights	£	3,300	£	3,900	£	-	£	-	£	17,800	£	17,800
Multiarts	£	6,440	£	6,440	£	6,440	£	6,440	£	6,440	£	6,440
Directory	£	16,000	£	9,500					£	-	£	-
Elections	£	12,800	£	11,000	£	11,000	£	11,000	£	11,000	£	11,000
Arts & Leisure Marketing	£	3,000	£	3,000	£	3,000	£	3,000	£	1,000	£	-
Arts Centre Website	£	1,000	£	1,000	£	1,000	£	1,000	£	1,000	£	1,000
Town Signs	£	4,500	£	4,500	£	4,500	£	4,500	£	3,385	£	3,385
Youth Projects - Comm First	£	4,770	£	12,020	£	12,195	£	11,225	£	30,575	£	30,575
Leisure for Youth	£	2,000	£	4,000	£	4,000	£	4,000	£	4,000	£	4,000
Leisure Development	£	2,000	£	2,000	£	2,000	£	2,000	£	2,000	£	2,000
Multimedia Projects	£	8,000	£	12,000	£	14,500	£	14,500	£	19,500	£	19,500
Town Centre Development	£	20,000	£	36,500	£	36,220	£	25,932	£	25,932	£	25,932
Long-term Maintenance	£	71,300	£	90,553	£	130,553	£	170,553	£	210,553	£	162,886
Staffing Reserve	£	21,015	£	21,715	£	57,043	£	25,000	£	25,000	£	25,000
Cemetery Fencing	£	8,500	£	-	£	-	£	-	£	-	£	-
Marketing Development	£	-	£	2,000	£	2,000	£	1,000	£	2,000	£	-
Environment	£	-	£	2,500	£	2,250	£	2,250	£	2,250	£	2,250
Technical Equipment					£	1,500	£	3,000	£	3,000	£	3,000
Accesible Changing Facility					£	10,000	£	10,000	£	10,000	£	10,000
Play Area Project	£	10,000	£	10,000	£	10,000	£	-	£	-	£	-
Grit Bins							£	2,613	£	1,770	£	1,770
Safe Place To Be							£	1,000	£	1,000	£	1,000
Middle Schools Celebration							£	345	£	298	£	298
Street Furniture Maintenance									£	244	£	244
Activities for All									£	1,039	£	1,039
Website Development									£	2,000	£	-
Summer Decorations									£	5,000	£	-
Shopmobility									£	2,000	£	2,000
Community Grants									£	1,400	£	1,400
Community Properties Fund									£	200,000	£	200,000
<b>Earmarked</b>	£	194,625	£	232,628	£	308,201	£	299,358	£	590,185	£	532,518
<b>General</b>	£	177,672	£	259,085	£	255,634	£	349,459	£	344,406	£	484,406
<b>Total</b>		£ 372,297		£ 491,713		£ 563,835		£ 648,817		£ 934,591		£ 1,016,924



Summary 2013/14

	2013/14 Figures		Year on Year Increase		2012/13 Figures		Year on Year Increase		2011/12 Figures		Year on Year Increase		2010/11 Figures	
Projected Expenditure	£	1,022,595	-£	10,537	£	1,033,132	-£	1,764	£	1,034,896	£	47,280	£	985,852
Projected Income	£	163,450	-£	7,300	£	170,750	-£	180,808	£	351,558	-£	206,675	£	377,425
<b>Net Requirement</b>		<b>£ 859,145</b>				<b>£ 862,382</b>				<b>£ 683,338</b>		<b>£ 74,911</b>		
<b>Less</b>														
LCTS Compensation Grant	£	128,933												
Directory Monies Returned to Balances at end of Year														
Multiarts Monies Returned to Balances at end of Year														
Less Elections Monies Taken From Balances			£	-			-£	8,000	£	8,000	£	-		
Less Staffing Reserve Monies Taken From Balances			£	-			-£	17,000	£	17,000	£	-		
Town Signs Monies Taken from Balances			-£	3,000	£	3,000	£	3,000						
From General Reserves	£	24,000	£	-	£	24,000	£	24,000						
<b>Net Deduction</b>		<b>£ 152,933</b>				<b>£ 27,000</b>				<b>£ 25,000</b>		<b>£ 25,000</b>		
<b>Add on</b>														
Contribution to Balances	£	-	£	-	£	-	£	-	£	-	-£	40,000	£	40,000
Loan repayment														
Repairs & Renewals	£	40,000	£	-	£	40,000	£	-	£	40,000	£	-	£	40,000
Staffing Long-Term Absence Fund													£	32,000
Loss of Arts Centre Grant Security			£	-			-£	173,167	£	173,167	£	-		
<b>Net Addition</b>		<b>£ 40,000</b>				<b>£ 40,000</b>				<b>£ 213,167</b>		<b>£ 101,167</b>		
<b>Gross Precept Requirement</b>		<b>£ 746,212</b>	-£	129,170		<b>£ 875,382</b>	£	3,877		<b>£ 871,505</b>		<b>£ 151,078</b>		
<b>Approximate Band D</b>	£	<b>107.77</b>	6,924.27		£	<b>107.80</b>	8,120.30		£	<b>107.88</b>	8078.17		£	<b>89.72</b>
<b>Band B</b>	£	<b>83.82</b>			£	<b>83.85</b>			£	<b>83.91</b>			£	<b>69.78</b>

Mr W Austin  
Town Clerk  
Haverhill Town Council  
Haverhill Arts Centre  
High Street  
Haverhill  
Suffolk  
CB9 8AR

Sharon Berry  
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Your Ref:  
Our Ref: 325/420/SPB  
Date: 7 February 2013

Dear Mr Austin

**Proposed Extinguishment of Parts of Haverhill Public Footpaths Nos 3 and 5 –  
Highways Act 1980 Section 118**

The Council is proposing to extinguish parts of Haverhill Public Footpaths Nos 3 and 5 as shown on the attached map. I also attach a 1:50000 location map.

Footpath No 5 is currently recorded across Chalkstone Way on the line of a subway. Although the line of the footpath coincides with the subway the footpath existed before the subway was constructed. It is not possible to follow the exact line of the footpath at the point where it turns to the west on the north of the road (point B on the map) as there is a substantial difference in ground levels and the retaining wall and railings of the subway cross the route. The subway is prone to flooding and is an unwelcoming environment shielded in part from public view and with potential for anti-social behaviour.

Until 2011 people could use the subway to join a public footpath which ran from point C on the map in a northerly direction but this footpath was diverted in September 2011 when Westfield School was built. A zebra crossing has been installed a short distance to the east of the subway, providing a more attractive crossing point.

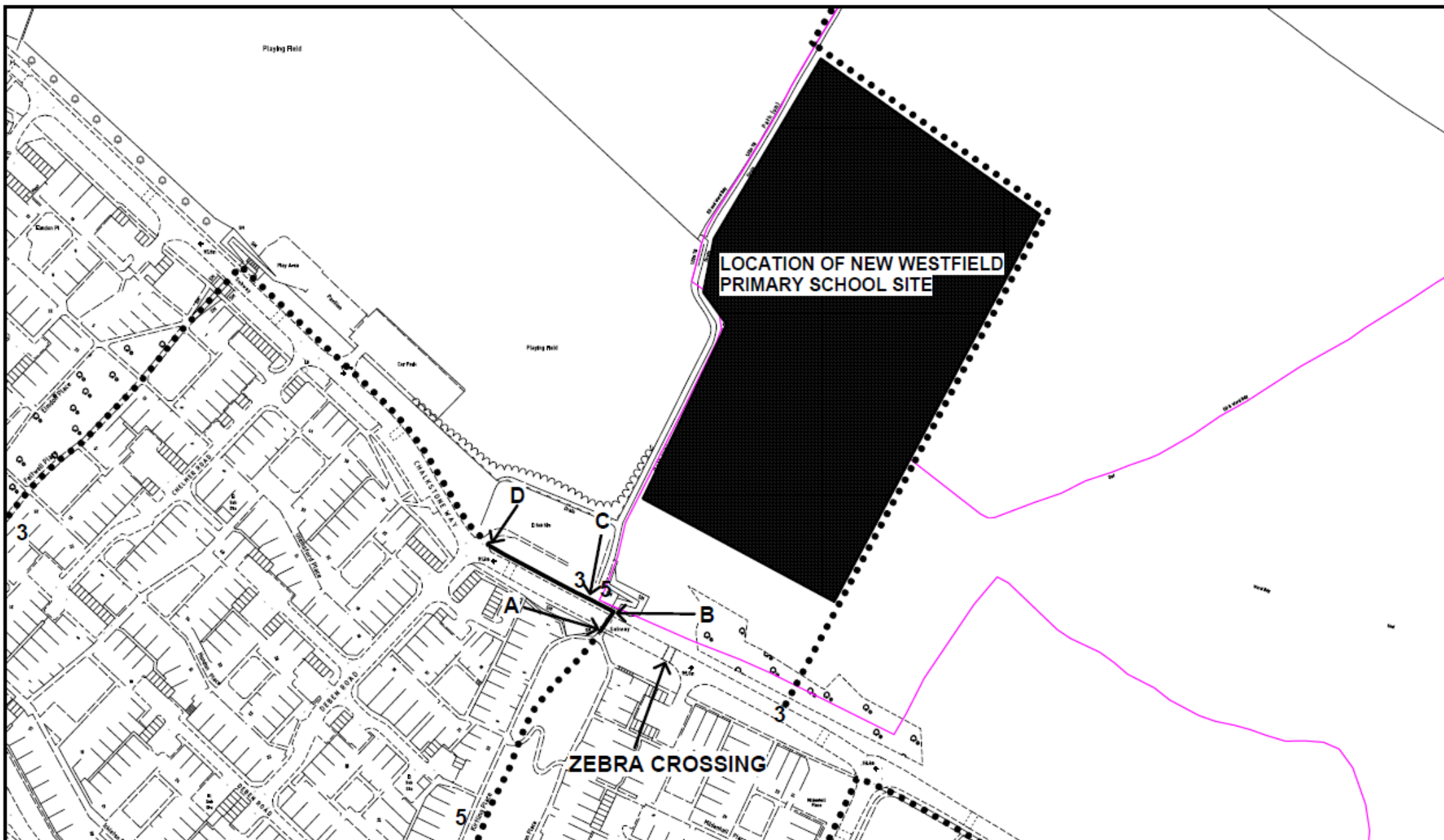
The section of Footpath No 3 which we are proposing to extinguish (points C – D) is recorded along a narrow verge containing two road signs and with no formal link to the subway.

The Council considers that the footpaths it proposes to extinguish are not needed for public use because there are alternative footpaths and a zebra crossing close by. Following closure of the footpaths the subway will be filled in.

Would you please let me have your views on this proposal by 7 March 2013. If you require any further explanation concerning the proposal or if you require a longer period to make your response please let me know. Please note that your response cannot be treated as confidential.

Yours sincerely

**Sharon Berry (Ms)**  
Definitive Map Officer



Lucy Robinson,  
Director of Economy, Skills and Environment,  
Endeavour House, 8 Russell Road, Ipswich, Suffolk. IP1 2BX

Scale 1:2500

Ordnance Survey MasterMap

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- Footpath to be extinguished A - B - C - D
- ..... Unaffected footpath
- Parish Boundary

**Proposed extinguishment of parts  
of Haverhill Public Footpaths Nos. 3 and 5  
Highways Act 1980 section 118**

Please do not scale from this PDF map