

You are hereby summoned to attend the meeting of Haverhill Town Council to be held in The Studio, Haverhill Arts Centre, High Street, Haverhill CB9 8AR on Tuesday 26th March 2013 commencing at 7.00pm for the purpose of transacting the following business:



CONSTITUTION: **Town Mayor:** **Cllr P Hanlon**
 Town Councillors: **L Ager, R André,**
 M Byrne, L Carr, T Cook,
 P French, E Goody,
 B Hawes, M Martin,
 B McLatchy, D Russo,
 A Samuels, G Stroud,
 J Stroud and C Turner

AGENDA

1. **Apologies for absence**
 Please give any apologies to the office by 5.00pm of the day of the meeting.
2. **Declaration of interests**
 For members to declare any interests they may have on items on the agenda.
3. **To confirm the minutes of the meeting held 26th February 2013**
4. **To deal with any urgent matters arising from the minutes not covered by this agenda**
5. **Assistant Inspector Gary Miller**
 To report on policing issues in Haverhill.
6. **Diana Knightly**
 To offer a vote of thanks to Diana Knightly, Arts Centre Catering Assistant, who retires on 1st April 2013 after 16 years' service.
7. **Chantry Mills Development Site Update**
 To receive, note and comment on development proposals for the Chantry Mills site from Bidwells Property Consultants.

PUBLIC FORUM

8. **Adoption of Committee Reports**
 Planning Committee
 To move the adoption of the minutes of the Planning Committee meeting held on 5th March 2013.
 Leisure & Community Committee
 To move the adoption of the minutes of the Leisure & Community Committee meeting held on 12th March 2013.

9. **To Agree End of Year Transfers to/from Balances**
To agree end of year balance transfers (attached)
10. **Neighbourhood Community Budget**
To receive a report on progress towards a Neighbourhood Community Budget, and to agree further Town Council actions.
11. **Burton Centre**
To receive an update on the Town Council's submission to Suffolk County Council to take on the ownership and management of the Burton Centre, and to consider further actions.
12. **Haverhill High Street**
To receive an update on the Haverhill High Street Improvement Scheme following the SNT meeting on 11th March 2013, and agree any further actions.
13. **Regional Growth Funding Bid for Haverhill Research Park**
To agree support for a bid for regional growth funding for an innovation centre at Haverhill Research Park (attached).
14. **To authorise payments.**
To authorise the following cheque lists:-

Date	Cheque Numbers	Value
12.02.13	008538 – 008541	£37,436.31
20.02.13	008542 – 008558	£18,445.25
26.02.13	008559 – 008570	£10,286.98
05.03.13	008571 – 008590	£7,075.41
12.03.13	008591 – 008612	£56,835.52
19.03.13	008613 – 008628	£37,420.19

15. **To receive urgent correspondence**

16. **Closure**



Will Austin
Town Clerk

DATE: 19th March 2013

HAVERHILL TOWN COUNCIL

Earmarked Reserves (NLCode 320)	31-Mar-2012	Increase / (decrease) 2012/13	From General Fund 2012/13	2012-13 End
	Amount			
Election reserve	11,000.00			11,000.00
Safe Place 2 Be	1,000.00			1,000.00
Middle Schools Celebration	297.62			297.62
A&L Leisure Marketing Development	2,000.00	(2,000.00)		-
A&L Leisure for Youth	4,000.00	(4,000.00)		-
A&L Leisure Development	2,000.00			2,000.00
Multiarts project	6,440.00			6,440.00
A&L Multimedia costs	19,500.00			19,500.00
A&L Marketing development	1,000.00	(1,000.00)	1,500.00	1,500.00
Technical equipment	3,000.00		1,000.00	4,000.00
Arts Centre Website maintenance	1,000.00			1,000.00
Environment	2,250.00			2,250.00
Grit bins	1,770.00		500.00	2,270.00
Town signs	3,385.00			3,385.00
Street Furniture Maintenance	244.40			244.40
Christmas lights	17,800.00		12,200.00	30,000.00
Youth Projects	30,574.57	4,000.00	23,000.00	57,574.57
Town Centre Development	25,931.52			25,931.52
Long-term maintenance provision	210,553.00	(73,693.05)		136,859.95
Staffing Reserve	25,000.00	(18,100.00)	18,100.00	25,000.00
Accessible Changing Facility	10,000.00			10,000.00
Activities for All	1,039.00			1,039.00
Website development	2,000.00	(2,000.00)		-
Summer decorations	5,000.00	(5,000.00)		-
Shopmobility	2,000.00			2,000.00
Community grants	1,400.00		1,900.00	3,300.00
Property acquisition fund	200,000.00	(estimated)	70,000.00	270,000.00
Community Budget grant			40,000.00	40,000.00
Leiston / Chalkstone Support			6,000.00	6,000.00
	590,185.11	(101,793.05)	174,200.00	662,592.06



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West Suffolk
working together



Suffolk
County Council

Contact: Ian Gallin

Direct Dial: 01284 757001

Email:
ian.gallin@westsuffolk.gov.uk

Date: 13 March 2013

Dear Minister

**REGIONAL GROWTH FUND ROUND 4:
Innovation Centre, Haverhill Research Park, Suffolk**

Haverhill Town Council, St Edmundsbury Borough Council and Suffolk County Council are pleased to be able to support the Regional Growth Fund (RGF) bid for an Innovation Centre at Haverhill Research Park (HRP).

Haverhill Innovation Centre will be the flagship of a purpose-built Open Innovation campus aimed at stimulating greater knowledge exchange between academia and business.

The Innovation Centre at HRP would stimulate the creation of at least 50 new businesses providing in the region of 1,900 direct and up to 750 indirect jobs. There is a high dependency upon the public sector in the locale as the major employers in the area include Addenbrookes Hospital, West Suffolk College etc and, therefore, the use of RGF for this project would help to stimulate private sector enterprises and rebalance the economy.

The developer, Jaynic LLP, has a track record of delivery and has already commenced the work to deliver the wider Research Park following investment from the borough council and the LEAs. The Innovation Centre will be completed and up and running in 18 months from the receipt of RGF funding.

We support the Innovation Centre project which is based on re-investing all profits back into in the centre.

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Continuation sheet 1

St Edmundsbury has suffered from a shortage of incubation space and the provision of such an HRP will provide the ideal infrastructure for forging links between academia and private enterprises.

The project requires our support because the provision of space for start-ups and smaller businesses in Haverhill is not economically viable. Without £2.5m from the Regional Growth Fund this Innovation Centre will not be built and a major opportunity will be lost.

Yours sincerely

Will Austin Haverhill Town Council	Ian Gallin St Edmundsbury Borough Council	Suffolk County Council
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