



You are hereby summoned to attend the meeting of Haverhill Town Council to be held at Haverhill Arts Centre, High Street, Haverhill on Tuesday 27th May 2014 commencing at 7.00pm, for the purpose of transacting the following business:

CONSTITUTION: **Town Mayor:** Cllr. R André
 Town Councillors: M Byrne, L Carr, P Firman,
 P French, E Goody,
 P Hanlon, M Martin,
 B McLatchy, D Roach,
 B Robbins,
 D Russo,
 A Samuels, G Stroud,
 J Stroud and C Turner,

AGENDA

1. **Election of Town Mayor**
To receive nominations for the position of Town Mayor and receive their Declaration of Acceptance of Office.
2. **Address by Outgoing Mayor**
The outgoing Mayor will give an address.
3. **Vote of Thanks**
To propose a vote of thanks to the outgoing Town Mayor.
4. **Apologies for Absence**
Please give any apologies to the office before the meeting.
5. **Declarations of Interests**
For Members to declare any interests in matters on the agenda.
6. **Election of Deputy Mayor**
To receive nominations for the position of Deputy Town Mayor and receive their declaration of Acceptance of Office.
7. **Vote of Thanks**
To propose a vote of thanks to the outgoing Deputy Town Mayor.
8. **Mayor's Allowance**
To agree the payment of the Mayor's Allowance in accordance with Section 15(5) of the Local Government Act 1972. The budget allowed for this to be £2,500.

9. **Outside Representatives**
To appoint two Councillors to represent the Town Council on the One Haverhill Board, and to delegate authority to Committees to make appointments of representatives to other outside bodies.
10. **Town Council Committees**
To confirm the allocation of Committee seats.
11. **To confirm Minutes of the Meeting held 29th April 2014**
12. **To deal with any urgent matters arising from the Minutes**
13. **To confirm the Clerk's re-appointment as Responsible Financial Officer.**
The Council is required to appoint a Responsible Financial Officer. This position is currently held by the Clerk.
14. **To confirm the appointment of Heelis & Lodge as Independent Internal Auditor**
The Council is required to appoint an Independent Internal Auditor. Heelis and Lodge have been the Council's Independent Internal Auditor since 2009.
15. **To Resolve Not to Adjourn for a Public Forum**
In view of the fact that this meeting is succeeded by the Town Meeting it is recommended that no Public Forum be held tonight.
16. **Adoption of Committee Reports**
Planning Committee
To move the adoption of the minutes of the Planning Committee meetings held 13th May 2014 and 20th May 2014.
Leisure and Community Committee
To move the adoption of the minutes of the Leisure and Community Committee meeting held 6th May 2014.
17. **To authorise urgent payments.**
18. **To receive urgent correspondence**
19. **Matters of report**
20. **Closure**



Bob Whittome
Locum Town Clerk

DATE: 20th May 2014