

HAVERHILL TOWN COUNCIL
TOWN COUNCIL



Dear Councillor,

You are hereby summoned to attend the meeting of Haverhill Town Council to be held in The Studio, Haverhill Arts Centre, High Street, Haverhill CB9 8AR on Tuesday 28th October 2014 commencing at 7.00pm for the purpose of transacting the following business:

CONSTITUTION:	Town Mayor:	R André
	Town Councillors:	D Roach, Cllr P Hanlon, M Byrne, L Carr, P Firman, P French, E Goody, B Robbins, M Martin, B McLatchy, D Russo, A Samuels, G Stroud, J Stroud and C Turner

This Meeting is open to the Press and Public

AGENDA

1. **Apologies for absence**
Please give any apologies to the office by 5.00pm of the day of the meeting.
2. **Declaration of interests and requests for Dispensations**
For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.
3. **To confirm the minutes of the Full Council meeting held 23rd September 2014**
4. **To deal with any urgent matters arising from the minutes not covered by this agenda**
 - a) C14/030a Listing assets of community value.
 - b) C14/030b Haverhill Clock.
 - c) C14/049 Town Twinning Signs.
 - d) C14/063 Parish Boundary

ADJOURNMENT FOR REPORTS FROM THE POLICE AND DISTRICT/COUNTY COUNCILLORS ON ISSUES PERTINENT TO HAVERHILL and the PUBLIC FORUM

5. **Public Forums at other Town Council meetings**
To consider agreeing that the Finance Committee should adjourn for a Public Forum in accordance with Standing Orders 3e, 3f & 3g.
6. **All-Weather Playing Area, Burton Centre**
To consider whether the Town Council would wish to take on the stewardship and maintenance of the playing area.

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: admin@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

7. Winter Arrangements for Haverhill

- a) Provision of grit bins – Falcon Close, adjacent to car park.
- b) Snow Warden Scheme – To consider taking part in the Suffolk County Council scheme and any budget to be allowed for the purchase of equipment for wardens. (Document from SCC attached).

8. Arrangements for Meetings in May 2015

- a) To note revised date for Planning – Now 5th May 2015.
- b) To note revised date for Leisure & Community – Now 5th May 2015, to be held after Planning.
- c) To note that a Councillors' informal briefing will be held on 12th May 2015, to welcome any new Councillors and confirm arrangements for the Annual Meeting of the Town Council the following week.
- d) To consider a revised date for Full Council which will be the Annual Meeting of the Town Council – Tuesday 19th May 2015 at Leiston Community Centre or Monday 18th at the Town Hall.
- e) To agree to hold the Town Meeting directly before the Annual Meeting.
- f) To note a meeting of the Town Hall Charity Trustees will be held on 26th May 2015.

9. Report on Defibrillators

To receive a report on the options available for purchase of a defibrillator.

10. One Haverhill

To receive a verbal report from the Mayor and Town Clerk on Town Council involvement with One Haverhill, including proposals for expenditure on projects.

11. Adoption of Committee Reports

a) Appeals Committee

To note that the Appeals Committee has not met since the previous meeting of the Full Council.

b) Finance Committee

To move the adoption of the minutes of the Finance Committee meeting held on 30th September 2014.

To note that the next meeting of the Finance Committee is 4th November 2014.

c) Leisure and Community Committee

To move the adoption of the minutes of the Committee meeting held on 16th September 2014.

To note that the next meeting of the Committee is 18th November 2014.

d) Personnel Committee

To move the adoption of the minutes of the Committee meeting held on 1st October 2014.

e) Planning Committee

To move the adoption of the minutes of the Planning Committee meetings held on 30th September and 21st October 2014.

12. **Serving of Summons**

For individual Councillors to indicate whether they wish to be summonsed to meetings by email or hardcopy.

13. **Cancellation of contract with Picasso HR**

To agree to cancel the current HR support contract with Picasso HR and reserve the £160pcm retainer as an HR reserve to pay for ad-hoc HR advice.

14. **To authorise payments**

To authorise the following cheque lists:-

Date	Cheque Numbers	Value
09-9-2014	9961 - 9964	£ 14,829.51
11-9-2014	9966 - 9977	£ 2,688.75
23-9-2014	9978 - 10005	£ 17,119.99
30-9-2014	10006 - 10032	£ 4,518.18
08-10-2014	10033 - 10048	£7,441.46
15-10-2014	10049 - 10061	£10,986.32

15. **To receive urgent correspondence**

16. **To Exclude the Press and Public**

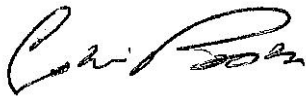
To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

17. **Staffing Matters**

18. **Date of next Meeting**

25th November 2014

19. **Closure**



Colin Poole
Haverhill Town Clerk

Date: 21st October 2014

Copies of this and other Council agendas, and minutes, and supporting reports, are available to download from the Council's website (www.haverhill-tc.gov.uk) or on request from Haverhill Arts Centre

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