

**HAVERHILL TOWN COUNCIL  
TOWN COUNCIL**



Dear Councillor,

You are hereby summoned to attend the meeting of Haverhill Town Council to be held in The Studio, Haverhill Arts Centre, High Street, Haverhill CB9 8AR on Tuesday 27<sup>th</sup> January 2015 commencing at 7.00pm for the purpose of transacting the following business:

<b>CONSTITUTION:</b>	<b>Town Mayor:</b>	R André
	<b>Town Councillors:</b>	D Roach, Cllr P Hanlon, M Byrne, L Carr, P Firman, P French, E Goody, B Robbins, M Martin, B McLatchy, D Russo, A Samuels, G Stroud, J Stroud and C Turner

**This Meeting is open to the Press and Public**

**AGENDA**

1. **Apologies for absence**  
Please give any apologies to the office by 5.00pm of the day of the meeting.
  
2. **Declaration of interests and requests for Dispensations**  
For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.
  
3. **To confirm the minutes of the Full Council meeting held 16<sup>th</sup> December 2014**
  
4. **To deal with any urgent matters arising from the minutes not covered by this agenda**
  - a) C14/030b Haverhill Clock.
  - b) C14/049 Town Twinning Signs.

***ADJOURNMENT FOR REPORTS FROM THE POLICE AND DISTRICT/COUNTY COUNCILLORS ON ISSUES PERTINENT TO HAVERHILL and the PUBLIC FORUM***

5. **2015/16 Budget and Precept**  
To agree the budget for 2015/16 and precept requirement.

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: [admin@haverhill-tc.gov.uk](mailto:admin@haverhill-tc.gov.uk) Web: <http://www.haverhill-tc.gov.uk>

**6. Report back from the Mayor's meeting with Mark Bee, Leader of Suffolk County Council**

To receive a report from Councillor R André on his meeting with Mark Bee, Leader of Suffolk County Council.

**8. One Haverhill**

To receive a verbal report from the Mayor and Town Clerk on Town Council involvement with One Haverhill.

- a) To receive a verbal report by the Clerk on his meeting with Lisa Chambers, SCC Portfolio Holder for Education and Skills, regarding the Youth Hub and consider next steps.
- b) To approve the recruitment of a Parish Handyman at a cost of £16k per year, to be paid for from 2014/15 funds.
- c) To consider taking legal responsibility for the Community Ambassador project to ensure continuation of the project and insurance cover for volunteers.

**9. Arrangements for the 2015 Election and Annual Meetings**

To agree full delegated authority to the Clerk for the purposes of making arrangements for the 2015 Election as preparations need to be planned ahead – promoting engagement, preparing briefing packs for nominees and new Councillor handbooks, plus the Annual Town Meeting and Mayor-making meeting which take place very quickly after the election itself.

**10. Adoption of Committee Reports**

a) Appeals Committee

To note that the Appeals Committee have not met since the last meeting.

b) Finance Committee

To move the adoption of the minutes of the Finance Committee held 13<sup>th</sup> January 2015.

c) Leisure and Community Committee

To move the adoption of the minutes of the meeting held 20<sup>th</sup> January 2015.

d) Personnel Committee

- i) To note that the Personnel Committee have not met since the last meeting.
- ii) To note that the Annual Budget allows for the appointment of an Operations Manager and Admin Apprentice, recruitment of which will commence immediately.

e) Planning Committee

To move the adoption of the minutes of the Planning Committee meetings held on 16<sup>th</sup> December 2014 and 6<sup>th</sup> January 2015.

11. **To authorise payments**

To authorise the following cheque lists:-

Date	Cheque Numbers	Value
16.12.14	10218 – 10237	£31,288.61
06.01.15	10238 – 10255	£17,392.35
15.01.15	10256 – 10275	£10,348.33

12. **To receive urgent correspondence**

To consider any urgent correspondence received after the agenda was published.

13. **To Exclude the Press and Public**

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the commercially confidential nature of the business to be transacted.

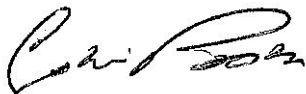
14. **Staffing Matters**

To consider any matters arising.

15. **Date of next Meeting**

24<sup>th</sup> February 2015 at 7:00pm.

16. **Closure**



**Colin Poole**

Haverhill Town Clerk

Date: 20<sup>th</sup> January 2015

*Copies of this and other Council agendas, and minutes, and supporting reports, are available to download from the Council's website ([www.haverhill-tc.gov.uk](http://www.haverhill-tc.gov.uk)) or on request from Haverhill Arts Centre*

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