

HAVERHILL TOWN COUNCIL

TOWN COUNCIL

Dear Councillor,



You are hereby summoned to attend the meeting of Haverhill Town Council to be held in The Haverhill Arts Centre, High Street, Haverhill, on Tuesday 18th October 2016 commencing at 7.30pm for the purpose of transacting the following business:

CONSTITUTION: **Town Mayor:** D Roach
 Town Councillors: A Bramwell, A Brown, J Burns,
 M Byrne, T Chivers, J Crooks, P Fox, Q Fox, P
 Hanlon, B McLatchy,
 I McLatchy, B Robbins, C Turner,
 A Williams, W Yang

This Meeting is open to the Press and Public

PRAYERS – Rev Canon Graham Owen, Mayor’s Chaplain

Councillors and members of the public not wishing to take part may remain in the lobby area and will be invited in at the end of prayers.

AGENDA

1. **Apologies for absence**
Please give any apologies to the office by 5.00pm of the day of the meeting.
2. **Presentation – Vicky Phillips**
The Mayor will present a 20-year service award to the Assistant Town Clerk.
3. **Declaration of interests and requests for Dispensations**
For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.
4. **Minutes of the Full Council meeting held 26th September 2016**
To confirm the minutes of the Full Council meeting held 26th September 2016 as a correct record.
5. **To deal with any urgent matters arising from the minutes not covered by this Agenda**
 - a) C16/144a – Invitation to Police Inspector to attend quarterly.
 - b) C16/144d – NHS Cuts & support for Stroke Groups
6. **Reports from the Police and Borough/County Councillors on issues pertinent to HAVERHILL and the PUBLIC FORUM**
 - a) Police Report – circulated ahead of the meeting, if available
 - b) County Councillors
 - c) Borough Councillors

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: admin@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

d) Members of the public are welcome to make statements or put questions at this time.

7. Parking issues at New Croft

To receive a report from Councillors and the Town Clerk and consider any actions arising.

8. Mayor's Report

- a) To receive a report from the Mayor on his engagements in August and September.
- b) To approve expenditure on refurbishment of Mayor's regalia (£585.63) & Consort badge (£300).

9. ONE Haverhill Partnership

To receive a verbal report from Members and Clerk.

10. Adoption of Committee Reports

- a) Appeals Committee: To note that the Appeals Committee has not met since the last meeting of the Full Council.
- b) Finance Committee: To note that the Finance Committee has not met since the last meeting of the Full Council.
- c) Leisure and Community Committee: To note that the Leisure and Community Committee has not met since the last meeting of the Full Council.
- d) Personnel Committee: To note that the Personnel Committee has not met since the last meeting of the Full Council.
- e) Planning Committee: To move the adoption of the minutes of the Planning Committee meeting held on 26th September 2016 (to follow).

11. To authorise payments

To authorise the following cheque lists:-

Date	Cheque Numbers	Value
21.09.16	011725 – 011739	£5,054.27
22.09.16	011740 – 011741	£8,598.00
26.09.16	011742 – 011748	£3,136.87
06.10.16	011749 – 011776	£30,747.92
11.10.16	011777 – 011782	£3,629.55
	Total	£51,166.61

12. To receive urgent correspondence

To consider any urgent correspondence received after the agenda was published.

13. To Note the Internal Auditor's report.

- a) To approve and accept the Interim report from the Internal Auditor. (to be tabled)
- b) To note the content of an audit benchmarking study carried out by the Assistant Clerk in July 2016 (to follow).

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14. **To Exclude the Press and Public (if required)**

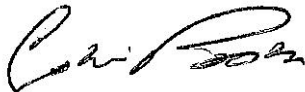
To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted – Commercial & HR matters.

15. **Report from Corn Exchange Working Party**

To receive a report, consider approval of actions taken and authorise continuation of activity.

16. **Staffing Matters**

17. **Closure**



Colin Poole
Haverhill Town Clerk

Date: 11th October 2016

Copies of this and other Council agendas, and minutes, and supporting reports, are available to download from the Council's website (www.haverhill-tc.gov.uk) or on request from Haverhill Arts Centre

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