

HAVERHILL TOWN COUNCIL

TOWN COUNCIL

Dear Councillor,



You are hereby summoned to attend the meeting of Haverhill Town Council to be held in The Haverhill Arts Centre, High Street, Haverhill, on MONDAY 20th February 2017 commencing at 7.30pm for the purpose of transacting the following business:

CONSTITUTION: Town Mayor: D Roach
 Town Councillors: A Bramwell, A Brown, J Burns,
 M Byrne, J Crooks, P Fox, Q Fox, P Hanlon, B
 McLatchy,
 I McLatchy, B Robbins, C Turner,
 A Williams, W Yang

This Meeting is open to the Press and Public

PRAYERS – Rev Canon Graham Owen, Mayor’s Chaplain

Councillors and members of the public not wishing to take part may remain in the lobby area and will be invited in at the end of prayers.

AGENDA

1. **Apologies for absence**
 Please give any apologies to the office by 5.00pm of the day of the meeting.

2. **Declaration of interests and requests for Dispensations**
 For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.

3. **Minutes of the Full Council meeting held 24th January 2017**
 To confirm the minutes of the Full Council meeting held 24th January 2017 as a correct record.

4. **To deal with any urgent matters arising from the minutes not covered by this Agenda**
 - a) C17/001 Apologies for Absence: To note that Councillor Tom Chivers has stepped down as a Councillor and a casual vacancy exists.
 - b) C17/011 Precept and Budget: To note that the precept demand had been submitted to St Edmundsbury Borough Council and receipt of the demand confirmed 25th January 2017.

5. **Reports from the Police and Borough/County Councillors on issues pertinent to HAVERHILL and the PUBLIC FORUM**
 - a) Police Report – circulated ahead of the meeting, if available
 - b) County Councillors
 - c) Borough Councillors
 - d) Members of the public are welcome to make statements or put questions at this time.

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: admin@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

6. Mayor's Report

a) To receive a report from the Mayor on his engagements in January and February.

7. ONE Haverhill Partnership

a) To receive a verbal report from Members and Clerk.

8. Adoption of Committee Reports

a) Appeals Committee: To note that the Appeals Committee has not met since the last meeting of the Full Council.

b) Finance Committee: To note that the Finance Committee has not met since the last meeting of the Full Council.

c) Leisure and Community Committee: To note that the Leisure and Community Committee has not met since the last meeting of the Full Council.

d) Personnel Committee: To note that the Personnel Committee has not met since the last meeting of the Full Council.

e) Planning Committee: To move the adoption of the minutes of the Planning Committee meetings held on 31st January and 7th February 2017.

9. To authorise payments

To authorise the following cheque lists:-

Date	Cheque Numbers	Value
18.01.17	BACS	£6,634.33
18.01.17	11836-011837	£67.19
25.01.17	BACS	£ 2,144.66
25.01.17	11838-11848	£20,532.12
31.01.17	BACS	£1,660.20
07.02.17	BACS	£21,885.23
	Total	£52,923.73

10. Review of Internal Controls

a) To consider the Review of Internal Controls for the Council. (attached)

b) To consider the Review of the Internal Audit. (Attached)

c) To review the Terms of Reference and Specification for the Internal Audit (Attached)

d) To review the Risk Register (Attached)

11. To receive urgent correspondence

To consider any urgent correspondence received after the agenda was published.

12. Date of Next Meetings

To consider the dates of meetings until May 2018.

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13. To Exclude the Press and Public (if required)

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted – Commercial & HR matters.

14. Report from Corn Exchange Working Party

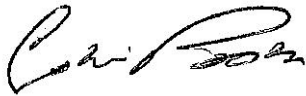
- a) To receive a report, consider approval of actions taken.
- b) Authorise continuation of activity.

15. Staffing Matters

To consider any matters arising.

16. Closure

Afterwards there will be a closed-meeting for an informal discussion by Councillors regarding choosing Mayoral candidates for 2017/18.



Colin Poole
Haverhill Town Clerk

Date: 14th February 2017

Copies of this and other Council agendas, and minutes, and supporting reports, are available to download from the Council's website (www.haverhill-tc.gov.uk) or on request from Haverhill Arts Centre

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