

# HAVERHILL TOWN COUNCIL

## TOWN COUNCIL

Dear Councillor,



You are hereby summoned to attend the meeting of Haverhill Town Council to be held in The Haverhill Arts Centre, High Street, Haverhill, on MONDAY 24<sup>th</sup> April 2017 commencing at 7.30pm for the purpose of transacting the following business:

CONSTITUTION:           Town Mayor:           D Roach  
                                  Town Councillors:    A Bramwell, A Brown, J Burns,  
  M Byrne, J Crooks, P Fox, Q Fox, P Hanlon,  
  B McLatchy, I McLatchy, B Robbins, L Smith,  
  C Turner, A Williams, W Yang

**This Meeting is open to the Press and Public**

### **PRAYERS** – Rev Canon Graham Owen, Mayor’s Chaplain

*Councillors and members of the public not wishing to take part may remain in the lobby area and will be invited in at the end of prayers.*

### **AGENDA**

1.    **Apologies for absence**  
      Please give any apologies to the office by 5.00pm of the day of the meeting.
  
2.    **Declaration of interests and requests for Dispensations**  
      For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.
  
3.    **Minutes of the Full Council meeting held 28<sup>th</sup> March 2017**  
      To confirm the minutes of the Full Council meeting held 28<sup>th</sup> March 2017 as a correct record.
  
4.    **To deal with any urgent matters arising from the minutes not covered by this Agenda**
  
5.    **Reports from the Police and Borough/County Councillors on issues pertinent to HAVERHILL and the PUBLIC FORUM**
  - a) Police Report – circulated ahead of the meeting, if available
  - b) County Councillors
  - c) Borough Councillors
  - d) Members of the public are welcome to make statements or put questions at this time.
  
6.    **Mayor’s Report**
  - a) To receive a report from the Mayor on his engagements in April.

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: [admin@haverhill-tc.gov.uk](mailto:admin@haverhill-tc.gov.uk) Web: <http://www.haverhill-tc.gov.uk>

7. **Mayor of Haverhill's Civic Service**

To note that the Mayor's Civic Service is on Sunday 30<sup>th</sup> April and any arrangements for Councillors' attendance.

8. **Timetable for the Annual Audit**

To note the following timetable for concluding the Annual Audit:

- a) Production of year-end accounts – 21<sup>st</sup> April
- b) Completion of Annual Return – 16<sup>th</sup> May
- c) Visit by Internal Auditor – 23<sup>rd</sup> May
- d) Electors' Inspection of Accounts 5<sup>th</sup> June - 14<sup>th</sup> July
- e) Submission Date for External Audit: 12<sup>th</sup> June

8. **ONE Haverhill Partnership**

- a) To receive a verbal report from Members and Clerk.

8. **Adoption of Committee Reports**

- a) Appeals Committee: To note that the Appeals Committee has not met since the last meeting of the Full Council.
- b) Finance Committee: To move the adoption of the minutes of the Finance Committee held on 4<sup>th</sup> April 2017.
- c) Leisure and Community Committee: To note that the Leisure and Community Committee has not met since the last meeting.
- d) Personnel Committee: To note that the Personnel Committee has not met since the last meeting of the Full Council.
- e) Planning Committee: To move the adoption of the minutes of the Planning Committee meetings held on 14<sup>th</sup> March and 4<sup>th</sup> April 2017.

9. **To authorise payments**

To authorise the following cheque lists:-

<b>Date</b>	<b>Cheque Numbers</b>	<b>Value</b>
23.03.17	011882 – 011886	£31,865.68
23.03.17	BACS	£1,923.76
24.03.17	BACS	£116.00
04.04.17	011887 – 011890	£973.87
04.04.17	BACS	£5938.65
04.04.17	011891 – 011900	£23492.15
04.04.17	BACS	£4685.34
	<b>Total</b>	<b>£68,995.45</b>

10. **Annual Town Meeting**

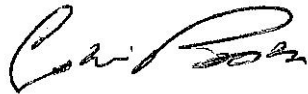
To consider arrangements for the Annual Town Meeting on May 16<sup>th</sup>.

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11. **To receive urgent correspondence**  
To consider any urgent correspondence received after the agenda was published.
  
12. **Date of Next Meeting**  
Tuesday 16<sup>th</sup> May 2017, in the Auditorium, immediately following the Annual Town Meeting.
  
13. **To Exclude the Press and Public (if required)**  
To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted – Commercial & HR matters.
  
14. **Report from Corn Exchange Working Party**
  - a) To receive a report, consider approval of actions taken.
  - b) Authorise continuation of activity.
  
15. **Staffing Matters**  
For any urgent matters.
  
16. **Closure**



**Colin Poole**  
Haverhill Town Clerk

Date: 18<sup>th</sup> April 2017

*Copies of this and other Council agendas, and minutes, and supporting reports, are available to download from the Council's website ([www.haverhill-tc.gov.uk](http://www.haverhill-tc.gov.uk)) or on request from Haverhill Arts Centre*

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