

HAVERHILL TOWN COUNCIL

TOWN COUNCIL



**HAVERHILL
TOWN COUNCIL**

Dear Councillor,

You are hereby summoned to attend the meeting of Haverhill Town Council to be held in The Haverhill Arts Centre, High Street, Haverhill, on **MONDAY 25th September 2017** commencing at 7.15pm for the purpose of transacting the following business:

CONSTITUTION: Town Mayor: D Roach
 Town Councillors: A Bramwell, A Brown, J Burns,
 M Byrne, J Crooks, P Fox, Q Fox, P Hanlon,
 B McLatchy, I McLatchy, B Robbins, L Smith,
 C Turner, A Williams, W Yang

This Meeting is open to the Press and Public

PRAYERS – Rev Canon Ian Finn, Mayor’s Chaplain

Councillors and members of the public not wishing to take part may remain in the lobby area and will be invited in at the end of prayers.

AGENDA

1. **Apologies for absence**
 Please give any apologies to the office by 5.00pm of the day of the meeting.

2. **Declaration of interests and requests for Dispensations**
 For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.

3. **Minutes of the Full Council meeting held 24th July 2017**
 To confirm the minutes of the Full Council meeting held 24th July 2017 as a correct record.

4. **To deal with any urgent matters arising from the minutes not covered by this Agenda**

5. **Reports from the Police and Borough/County Councillors on issues pertinent to HAVERHILL and the PUBLIC FORUM**
 - a) Police Report – circulated ahead of the meeting, if available
 - b) County Councillors
 - c) Borough Councillors
 - d) Members of the public are welcome to make statements or put questions at this time.

6. **Mayor’s Report**
 - a) To receive a report from the Mayor on his engagements in June, July and August.

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: admin@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

7. **ONE Haverhill Partnership**

- a) To receive a verbal report from Members and Clerk.

8. **Adoption of Committee Reports**

- a) Appeals Committee: To note that the Appeals Committee has not met since the last meeting of the Full Council.
- b) Finance Committee: To note that the Finance Committee has not met since the last meeting of the Full Council.
- c) Leisure and Community Committee: To move the adoption of minutes of the Leisure and Community Committee meeting held 12th September 2017. (to follow)
- d) Personnel Committee: To note that the Personnel Committee has not met since the last meeting of the Full Council.
- e) Planning Committee: To move the adoption of the minutes of the Planning Committee meetings held on 8th, 29th August and 12th September 2017. (to follow)

9. **To authorise payments**

To authorise the following cheque lists:-

| Date | Cheque Numbers | Value |
|----------|----------------|-------------------|
| 20.07.17 | BACS | 14,622.21 |
| 20.07.17 | 011940-011941 | 3,811.89 |
| 20.07.17 | DD | 404.05 |
| 25.07.17 | BACS | 9,928.45 |
| 25.07.17 | DD | 112.14 |
| 02.08.17 | BACS | 25,101.30 |
| 02.08.17 | 011942-011946 | 11,233.19 |
| 11.08.17 | BACS | 13,737.06 |
| 11.08.17 | 011947 | 1,000.00 |
| 22.08.17 | BACS | 5036.59 |
| 22.08.17 | 011948 | 79.25 |
| 22.08.17 | DD | 250.07 |
| 06.09.17 | BACS | 32,127.21 |
| 06.09.17 | 011949-011953 | 15,904.06 |
| 12.09.17 | BACS | 9,165.04 |
| 12.09.17 | 011954 | 190.70 |
| | Total | 142,703.21 |

10. **To accept the External Auditor's report (see separate document).**

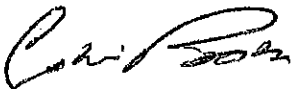
- a) To approve and accept the Annual Return with the External Auditor's Certificate.
- b) To note that no issues were raised.
- c) To note that the annual return, certificate and notice of conclusion of audit were published on the Council website on 23rd August 2017.
- d) To note that the Notice of conclusion of audit has been displayed on the notice board at Jubilee Walk from 23rd August 2017.

Haverhill Arts Centre, High Street, Haverhill, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: admin@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

11. **Recommendation from Arts & Leisure Review TAFF**
To consider a budget of £20,000 for the creation of a new e-commerce website for the Arts Centre.
(TAF Group minutes to follow)
12. **Social Media Policy**
To consider the adoption of a Social Media Policy (draft to follow)
13. **To receive urgent correspondence**
To consider any urgent correspondence received after the agenda was published.
14. **Date of Next Meeting**
Monday 16th October 2017.
15. **To Exclude the Press and Public (if required)**
To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted – Commercial & HR matters.
16. **Report from Corn Exchange Working Party**
 - a) To receive a report, consider approval of actions taken.
 - b) Authorise continuation of activity.
17. **Staffing Matters**
For any urgent matters.
18. **Closure**



Colin Poole
Haverhill Town Clerk

Date: 19th September 2017

Copies of this and other Council agendas, and minutes, and supporting reports, are available to download from the Council's website (www.haverhill-tc.gov.uk) or on request from Haverhill Arts Centre

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: admin@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

HAVERHILL TOWN COUNCIL

TOWN COUNCIL

Dear Councillor,



You are hereby summoned to attend a meeting of Haverhill Town Council called under s249(8) of the Local Government Act 1972, to be held in The Haverhill Arts Centre, High Street, Haverhill, on **MONDAY 25th September 2017** commencing at 7.00pm for the purpose of transacting the following business:

CONSTITUTION: **Town Mayor:** **D Roach**
 Town Councillors: **A Bramwell, A Brown, J Burns,**
 M Byrne, J Crooks, P Fox, Q Fox, P Hanlon,
 B McLatchy, I McLatchy, B Robbins, L Smith,
 C Turner, A Williams, W Yang

This Meeting is open to the Press and Public

Presentation – Borough Councillors Tony Brown, John Burns and Margaret Marks

Presentation of Borough Community Award Scrolls to volunteers at East Town Park, Haverhill Family History Group and Community First Responders.

AGENDA

1. **Apologies for absence**
Please give any apologies to the office by 5.00pm of the day of the meeting.

2. **Declaration of interests and requests for Dispensations**
For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.

3. **Admittance to the Freedom of the Town of Haverhill**
a) *Under the Local Government Act 1972 s249(5):*
To consider the admitting of Martin Neuhof, retired Chairman of the Eringshausen Town Twinning Association, to be Honorary Freeman of the Town of Haverhill, in recognition of eminent service to our town over 30 years, during which time he contributed greatly to the fostering and maintaining of the friendship between Haverhill and Eringshausen.
b) *Under the Local Government Act 1972 s249(9):*
To consider a budget of £750 to cover the cost of the Mayor and Chairman of the Haverhill Town Twinning Association attending an event in Eringshausen to present the Freedom scroll.

4. **Closure**

Colin Poole
Haverhill Town Clerk

Date: 19th September 2017

Copies of this and other Council agendas, and minutes, and supporting reports, are available to download from the Council's website (www.haverhill-tc.gov.uk) or on request from Haverhill Arts Centre

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: admin@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>