

HAVERHILL TOWN COUNCIL

TOWN COUNCIL

Dear Councillor,



You are hereby summoned to attend the meeting of Haverhill Town Council to be held in The Haverhill Arts Centre, High Street, Haverhill, on MONDAY 19th February 2018 commencing at 7.00pm for the purpose of transacting the following business:

CONSTITUTION: Town Mayor: D Roach
 Town Councillors: A Bramwell, A Brown, J Burns,
 M Byrne, J Crooks, P Fox, Q Fox, P Hanlon,
 B McLatchy, I McLatchy, B Robbins, L Smith,
 C Turner, A Williams, W Yang

This Meeting is open to the Press and Public

PRAYERS – Rev Canon Ian Finn, Mayor’s Chaplain

Councillors and members of the public not wishing to take part may remain in the lobby area and will be invited in at the end of prayers.

AGENDA

1. **Apologies for absence**
 Please give any apologies to the office by 5.00pm of the day of the meeting.
2. **Declaration of interests and requests for Dispensations**
 For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.
3. **Minutes of the Full Council meeting held 29^h January 2018**
 To confirm the minutes of the Full Council meeting held 29th January 2018 as a correct record.
4. **To deal with any urgent matters arising from the minutes not covered by this Agenda**
5. **Suffolk GP Federation – Report on Primary Care provision in Haverhill**
 David Pannell, Chief Executive, Suffolk GP Federation and Dr Firas Watfeh will address the Council and answer questions on the current state of GP provision in Haverhill.
 The public are asked to please note that this is a meeting in public, not a public meeting. Participation is at the discretion of the Chairman.
6. **Reports from the Police and Borough/County Councillors on issues pertinent to HAVERHILL and the PUBLIC FORUM**
 - a) Police Report – circulated ahead of the meeting, if available
 - b) County Councillors
 - c) Borough Councillors
 - d) Members of the public are welcome to make statements or put questions at this time.
7. **Mayor’s Report**
 - a) To receive a report from the Mayor on his engagements in January and February.

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: admin@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

8. **ONE Haverhill Partnership**

- a) To receive a verbal report from Members and Clerk.

9. **Adoption of Committee Reports**

- a) Planning Committee: To move the adoption of the minutes of the Planning Committee meeting held on 13th February 2018.

10. **Financial Matters**

To authorise the following cheque list:-

Date	Cheque Numbers	Value £
23.01.18	011994-011998	£15,597.85
23.01.18	BACS	£17,124.44
23.01.18	DD	£440.22
31.01.18	BACS	£702.00
31.01.18	DD	£599.88
	Total	£34,464.39

11. **Review of Internal Controls**

- a) To consider the Review of Internal Controls for the Council. (Attached)
b) To consider the Review of the Internal Audit. (Attached)
c) To review the Terms of Reference, Specification and effectiveness of the Internal Audit. (Attached)
d) To review the Risk Register. (Attached)
e) To review the Asset & Insurance Register. (Attached)

12. **Suffolk Youth Parliament**

To note that three young people from Haverhill are standing for the Suffolk Youth Parliament.

13. **To receive urgent correspondence**

To consider any urgent correspondence received after the agenda was published.

14. **Date of Next Meeting**

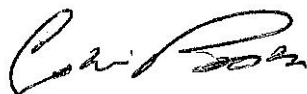
Monday 26th March 2018.

15. **To Exclude the Press and Public (if required)**

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted: Personnel matters.

16. **Personnel Matters (If Any)**

17. **Closure**



Colin Poole
Haverhill Town Clerk

Date: 13th February 2018

Copies of this and other Council agendas, and minutes, and supporting reports, are available to download from the Council's website (www.haverhill-tc.gov.uk) or on request from Haverhill Arts Centre

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