

HAVERHILL TOWN COUNCIL

TOWN COUNCIL

Dear Councillor,



You are hereby summoned to attend the meeting of Haverhill Town Council to be held in The Haverhill Arts Centre, High Street, Haverhill, on **MONDAY 15th October 2018** commencing at 7.00pm for the purpose of transacting the following business:

CONSTITUTION: **Town Mayor:** **A Brown**
 Town Councillors: **A Bramwell, J Burns, M Byrne, J Crooks, P Fox, Q Fox, P Hanlon, J Mason, D Roach, S Roach, B Robbins, L Smith, C Turner, A Williams, W Yang**

This Meeting is open to the Press and Public

Community Focus

By invitation of the Mayor, members of the Haverhill Local History Group and Mr Dennis Wendell will attend to be presented with St Edmundsbury Community Service Awards for their work.

AGENDA

1. **Apologies for absence**
Please give any apologies to the office by 5.00pm of the day of the meeting.
2. **Declaration of interests and requests for Dispensations**
For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.
3. **Minutes of the Meeting of the Town Council held 24th September 2018**
To confirm the minutes of the Full Council meeting held 24th September 2018 as a correct record.
4. **To note progress of any actions arising from the minutes not covered by this Agenda**
 - a) C18/116 – Provision of @haverhill-tc.gov.uk email addresses.
 - b) C18/116 – Councillor’s personal ICO registrations
 - c) C18/xxx – Suffolk Punch Public House listing as a community asset
5. **Ambulance Cover in Haverhill**
To discuss concerns raised and over Ambulance Cover in Haverhill being downgraded and agree any response.
6. **Reports from the Police and Borough/County Councillors on issues pertinent to HAVERHILL and the PUBLIC FORUM**
 - a) Police Report – circulated ahead of the meeting, if available
 - b) County Councillors
 - c) Borough Councillors
 - d) Members of the public are welcome to make statements or put questions at this time.
7. **Mayor’s Report**
To receive a report from the Mayor on his engagements in August.

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: admin@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

8. ONE Haverhill Partnership

- a) To receive a verbal report from Members and Clerk.

9. Adoption of Committee Reports

- a) Planning Committee: To move the adoption of the minutes of the Planning Committee meetings held on 2nd October 2018. (attached)
- b) Personnel Committee: To move the adoption of the minutes of the Personnel Committee meeting held 2nd October 2018. (attached)
- c) Leisure & Community Committee: To move the adoption of the minutes of the Leisure and Community Committee meeting held 18th September 2018. (attached)

10. Projects Update

To note the projects update report from the Clerk and any decisions required arising from the report. (attached)

11. Financial Matters

- a) To authorise the following cheque list:-

Date	BACS Cheque Numbers	Value £
26.09.18	BACS	£1,880.86
	DD	437.98
	Chq	£180.33
02.10.18	BACS	£18,820.42
	DD	113.85
	Total	£21,433.44

- b) Insurances: To note that insurances have been reviewed and the provisional insurance premiums for the Town Council and, as Trustee, for the Community Trust for the year ahead:
- Community Trust - Trustee Insurances £4,754.58 (subject to recent amendments)
 - Arts Centre – Excess Layer insurance TBA (2017/18=£1,135.00)
 - Commercial Combined Insurances £7,164.98
- c) Budget 2019/20: To discuss any aspirations Councillors have for 2019/20, in order that financial implications of these be taken into consideration in the formation for the first draft budget:
- Chalkstone Community Open Space – match funding to leverage external funds
 - Leiston Centre – Further improvements structurally and for cookery courses
 - Haverhill Volunteer Centre – match funding to leverage external funds
 - Haverhill In Bloom – Change contracting strategy from holistic rental of plants and planter to HiB/Borough model, which would require capital spend in Y1.
 - Other projects Councillors want to consider

12. Report of the External Auditor

To consider the report of the External Auditor (attached)

13. To receive urgent correspondence

To consider any urgent correspondence received after the agenda was published.

14. Date of Next Meeting

Monday 26th November 2018.

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15. **To Exclude the Press and Public (if required)**

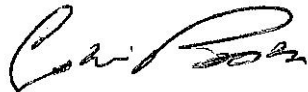
To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted: Commercial Property & Personnel matters.

16. **Property Matters (If any)**

Update on Arts Centre Development Group

17. **Personnel Matters (If any)**

18. **Closure**



Colin Poole
Haverhill Town Clerk

Date: 9th October 2018

Copies of this and other Council agendas, and minutes, and supporting reports, are available to download from the Council's website (www.haverhill-tc.gov.uk) or on request from Haverhill Arts Centre

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