

HAVERHILL TOWN COUNCIL

TOWN COUNCIL



Dear Councillor,

You are hereby summoned to attend the meeting of Haverhill Town Council to be held in The Haverhill Arts Centre, High Street, Haverhill, on MONDAY 26th November 2018 commencing at 7.00pm for the purpose of transacting the following business:

CONSTITUTION: Town Mayor: A Brown
 Town Councillors: A Bramwell, J Burns, M Byrne, J Crooks, P Fox,
 Q Fox, P Hanlon, J Mason, D Roach, S Roach,
 B Robbins, L Smith, C Turner, A Williams, W Yang

This Meeting is open to the Press and Public

Community Focus

By invitation of the Mayor, 'HAVAC' will talk about their walking activities.

AGENDA

1. **Apologies for absence**
 Please give any apologies to the office by 5.00pm of the day of the meeting.

2. **Declaration of interests and requests for Dispensations**
 For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.

3. **Minutes of the Meeting of the Town Council held 15th October 2018**
 To confirm the minutes of the Full Council meeting held 15th October 2018 as a correct record.

4. **To note progress of any actions arising from the minutes not covered by this Agenda**
 - a) C18/116 – Provision of @haverhill-tc.gov.uk email addresses.
 - b) C18/116 – Councillor's personal ICO registrations
 - c) C18/166 – Ambulance Service in Haverhill

5. **Lease – Chalkstone Playing Field, Millfields Way, Haverhill**
 To consider approval of the lease and authorising the Proper Officer of the Council, Colin Poole, Town Clerk, to sign and exchange it on behalf of the Council.
 (To follow)

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

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6. **Reports from the Police and Borough/County Councillors on issues pertinent to HAVERHILL and the PUBLIC FORUM**

- a) Police Report – circulated ahead of the meeting, if available
- b) County Councillors
- c) Borough Councillors
- d) Members of the public are welcome to make statements or put questions at this time.

7. **Mayor's Report**

To receive a report from the Mayor on his engagements in October and November.

8. **ONE Haverhill Partnership**

- a) To receive a verbal report from Members and Clerk.

9. **Polling Arrangements for Haverhill**

To consider any response to the West Suffolk consultation on polling arrangements locally. (see appendix)

10. **Adoption of Committee Reports**

- a) Planning Committee: To move the adoption of the minutes of the Planning Committee meetings held on 22nd October and 6th November 2018. (attached)
- b) Finance Committee: To move the adoption of the minutes of the Finance Committee meeting held 22nd October 2018. (attached)

11. **Financial Matters**

- a) To authorise the following cheque list:-

Date	BACS Cheque Numbers	Value £
09.10.18	BACS	£14,034.42
15.10.18	BACS	£19,758.28
	DD	£310.21
	Chq	£934.00
22.10.18	BACS	£25,613.21
	DD	£239.71
30.10.18	BACS	£8,148.70
	DD	£123.60
06.11.18	BACS	£24,474.33
	DD	£31.19
	Chq	£1,407.91
13.11.18	BACS	£5,332.70
	DD	£277.55
	Chq	£290.60
	Total	£100,976.41

- b) to consider, as in previous years, an allocation of £600 for the subsidising of panto tickets for REACH client families this Christmas season.

12. **Standing Orders**

To consider a minor amendment to SO 17 as recommended by NALC. The model standing orders issued subsequently and adopted by the Town Council in April 2018 contained a minor error, referring

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to section 1 of the Annual Governance and Accountability Return instead of section 2. This amendment corrects that, and Members are asked to approve that amendment.

13. Internal Audit – interim Report

To consider and accept the report of the internal Auditor for the period 1st April – 31st October 2018.
(Attached)

14. To receive urgent correspondence

To consider any urgent correspondence received after the agenda was published.

15. Date of Next Meeting

Monday 10th December 2018 at 7pm.

16. To Exclude the Press and Public (if required)

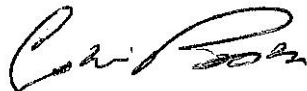
To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted: Commercial Property & Personnel matters.

17. Property Matters (If any)

Update on Arts Centre Development Group

18. Personnel Matters (If any)

19. Closure



Colin Poole
Haverhill Town Clerk

Date: 21st November 2018

Copies of this and other Council agendas, and minutes, and supporting reports, are available to download from the Council's website (www.haverhill-tc.gov.uk) or on request from Haverhill Arts Centre

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Proposed Polling Arrangements for Haverhill

Haverhill Central ward

W-HH-C1 Haverhill (Central) 1 Proposed – Haverhill Leisure Centre, Eringshausen Way

W-HH-C2 Haverhill (Central) 2 1751 Haverhill Arts Centre, High Street

Haverhill East ward

W-HH-E1 Haverhill (East) 1 Chalkstone Community Centre

W-HH-E2 Haverhill (East) 2 Proposed – The New Croft, Chalkstone Way

Haverhill North ward

W-HH-N1 Haverhill (North) 1 New Cangle Primary School, Chapple Drive

W-HH-N2 Haverhill (North) 2 Proposed – Portacabin (site to be confirmed)

Haverhill South ward

W-HH-S1 Haverhill (South) 1 Leiston Community Centre, Leiston Road

W-HH-S2 Haverhill (South) 2 Proposed – Castle Manor Academy, Eastern Avenue

Haverhill South East ward

W-HH-SE Haverhill (South East) 1 East Town Park, Coupals Road

Haverhill West ward

W-HHW1 Haverhill (West) 1 Portacabin at Sainsbury's Supermarket

W-HHW2 Haverhill (West) 2 Proposed - Parkway Middle School

W-HHW3 Haverhill (West) 3 Proposed – Haverhill Rugby Club, Castle Playing Fields, School Lane

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