

HAVERHILL TOWN COUNCIL

TOWN COUNCIL



Dear Councillor,

You are hereby summoned to attend the meeting of Haverhill Town Council to be held in The Haverhill Arts Centre, High Street, Haverhill, on MONDAY 18th February 2019 commencing at 7.00pm for the purpose of transacting the following business:

CONSTITUTION: Town Mayor: A Brown
 Town Councillors: A Bramwell, J Burns, M Byrne, J Crooks, P Fox,
 Q Fox, P Hanlon, J Mason, D Roach, S Roach,
 B Robbins, L Smith, C Turner, W Yang

This Meeting is open to the Press and Public

Community Focus

AGENDA

1. **Apologies for absence**
 Please give any apologies to the office by 5.00pm of the day of the meeting.
2. **Declaration of interests and requests for Dispensations**
 For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.
3. **Minutes of the Meeting of the Town Council held 28th January 2019**
 To confirm the minutes of the Full Council meeting held 28th January 2019 as a correct record.
4. **To note progress of any actions arising from the minutes not covered by this Agenda**
 C19/007 Budget and Precept: To confirm the serving of the precept demand upon the Borough was acknowledged by email on 4th February 2019.
5. **Upgrade of security systems**
 - a) To approve funding the upgrading of the fire detection system at the Haverhill Arts Centre at a cost of £13,363.
 - b) To approve the upgrading of the CCTV and alarm system at the Leiston Road Community Centre at a cost of £8,000.
 See appendix 1
7. **Reports from the Police and Borough/County Councillors on issues pertinent to HAVERHILL and the PUBLIC FORUM**
 - a) Police Report – circulated ahead of the meeting, if available
 - b) County Councillors

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: admin@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

c) Borough Councillors

d) Members of the public are welcome to make statements or put questions at this time.

8. Mayor's Report

To receive a report from the Mayor on his engagements in January and February.

9. ONE Haverhill Partnership

a) To receive a verbal report from Members and Clerk.

10. Adoption of Committee Reports

a) Planning Committee: To move the adoption of the minutes of the Planning Committee meeting held on 12th February 2019 (to follow)

11. Financial Matters

a) To authorise the following cheque list:-

Date	BACS Cheque Numbers	Value £
22.01.19	BACS	24,238.88
	DD	301.76
31.01.19	BACS	11,094.22
05.02.19	Chq	1,130.40
	BACS	7,788.37
	TOTAL	44,553.63

12. To receive urgent correspondence

To consider any urgent correspondence received after the agenda was published.

13. Date of Next Meeting

Monday 25th March 2019 at 7pm.

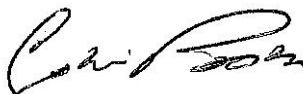
14. To Exclude the Press and Public (if required)

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted: Commercial Property & Personnel matters.

15. Property Matters (If any)

16. Personnel Matters (If any)

17. Closure



Colin Poole
Haverhill Town Clerk

Date: 22nd January 2019

Copies of this and other Council agendas, and minutes, and supporting reports, are available to download from the Council's website (www.haverhill-tc.gov.uk) or on request from Haverhill Arts Centre

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Appendix 1

5a To approve funding the upgrading of the fire detection system at the Haverhill Arts Centre at a cost of £13,363:

Fire Alarm-Equipment Schedule

1 x Advanced MX 4202 2loop fire panel with 20 zone led indication.

2 x 12v 20ah batteries

18 x Apollo xp95 detector base

58 x Apollo xp95 optical detectors

2 x Apollo xp95 heat detector

12 x Apollo xp95 call points

34 x Apollo xp95 loop powered sounder base

4 x Wall mounted sounder beacon

2 x Apollo input /output unit

1 x Red lockable fused spur

1 lot of cabling, trunking, installation & commissioning.

This system provides specific information on the alarm panel as to which detection point has been triggered. This will make verification quicker and enable us to know immediately which exit route provides a safe evacuation of the building. This would be funded by the Town Council granting funds from maintenance reserves to the Community Trust.

5b To approve the upgrading of the CCTV and alarm system at the Leiston Road Community Centre at a cost of £8,000

The current system does not provide a full level of cover adequate for the building. This would be funded by the Town Council granting funds from maintenance reserves to the Community Trust.

The above two works would reduce maintenance reserves from £130k to £109k. The reserve is held for this type of project.

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