

HAVERHILL TOWN COUNCIL

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Dear Councillor,

You are hereby summoned to attend the meeting of Haverhill Town Council to be held in The Haverhill Arts Centre, High Street, Haverhill, on TUESDAY 18th June 2019 commencing at 7.10pm for the purpose of transacting the following business:

CONSTITUTION: Town Mayor: Cllr. J Burns
Town Councillors: A Brown, J Crooks, B Davidson,
P Firman, P Fox, P Hanlon, A Luccarini,
E McManus, M Marks, J Mason, L Miller-Jones, D
Roach, D Smith, L Smith, A Stinchcombe

This Meeting is open to the Press and Public

Community Focus

Mr Ian Levett will provide a report on the work of Haverhill Town Pastors

AGENDA

1. **Apologies for absence**
Please give any apologies to the office by 5.00pm of the day of the meeting.
2. **Declaration of interests and requests for Dispensations**
For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.
3. **Suffolk Fire Service**
Wil Tel, District Commander-West, Area Commander Ian Bowell and Station Commander Henry Griffin to report to the Council on current arrangements for fire service cover in Haverhill.
4. **Minutes of the Meeting of the Town Council held 14th May 2019**
To confirm the minutes of the Annual Council meeting held 14th May 2019 as a correct record (to follow).
5. **To note progress of any actions arising from the minutes not covered by this Agenda**
6. **Reports from the Police and Borough/County Councillors on issues pertinent to HAVERHILL and the PUBLIC FORUM**

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: admin@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

- a) Police Report
- b) County Councillors
- c) Borough Councillors
- d) Members of the public are welcome to make statements or put questions at this time.

7. Mayor's Report

- a) To receive a report from the Mayor on his engagements in May/June.

8. ONE Haverhill Partnership

- a) To receive a verbal report from Members and Clerk.
- b) To appoint the Mayor and 3x Councillors to represent the Town Council on the ONE Haverhill Partnership Board.
- c) To nominate direct HTC representatives to OHP Task Groups
 - i. Crime and ASB
 - ii. Education, Training and Employment
 - iii. Health
 - iv. Masterplan
 - v. Volunteering

9. Review of Internal Controls

- a) To consider the Internal Auditor's report for the year ending March 31st 2019 (attached)
- b) To consider the Review of Internal Controls for the Council. (Attached)
- c) To consider the Review of the Internal Audit. (Attached)
- d) To review the Terms of Reference, Specification and effectiveness of the Internal Audit. (Attached)

10. Adoption of Committee Reports

- a) Planning Committee: To move the adoption of the minutes of the Planning Committee meetings held on 21st May (attached) and 11th June 2019 (to follow).
- b) Leisure and Community Committee: To move the adoption of the minutes of the Leisure and Community Committee meeting held 21st May 2019 (attached)

11. Financial Matters

- a) To authorise the following cheque list:-

Date	BACS Cheque Numbers	Value £
26.04.19	BACS	11,707.98
07.05.19	BACS / DD / CHQ	66,913.39
16.05.19	BACS / DD	10,527.79
17.05.19	BACS / DD	16,880.35
24.05.19	BACS / DD	7,562.66
06.06.19	BACS	20,372.45
10.06.19	BACS / DD	17,503.07
	TOTAL	151,467.69

12. Registration with the Information Commissioner

To note requirements for Councillor registration with the ICO have changed.

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13. **To receive urgent correspondence**
To consider any urgent correspondence received after the agenda was published.

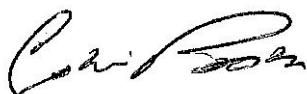
14. **Dates of Next Meeting**
Monday 22nd July 2019.

15. **To Exclude the Press and Public (if required)**
To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted: Commercial Property & Personnel matters.

16. **Property Matters (If any)**
Bevan House – Update

17. **Personnel Matters (If any)**

18. **Closure**



Colin Poole
Haverhill Town Clerk

Date: 12th June 2019

Copies of this and other Council agendas, and minutes, and supporting reports, are available to download from the Council's website (www.haverhill-tc.gov.uk) or on request from Haverhill Arts Centre

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