

HAVERHILL TOWN COUNCIL

TOWN COUNCIL



Dear Councillor,

You are hereby summoned to attend the meeting of Haverhill Town Council to be held in The Haverhill Arts Centre, High Street, Haverhill, on **TUESDAY 24th September 2019** commencing at 7.00pm for the purpose of transacting the following business:

CONSTITUTION: Town Mayor: Cllr. J Burns
Town Councillors: A Brown, J Crooks, B Davidson,
P Firman, P Fox, P Hanlon, A Luccarini,
E McManus, M Marks, J Mason, L Miller-Jones, D
Roach, D Smith, L Smith, A Stinchcombe

This Meeting is open to the Press and Public

AGENDA

1. **Apologies for absence**
Please give any apologies to the office by 5.00pm of the day of the meeting.

2. **Declaration of interests and requests for Dispensations**
For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.

3. **Minutes of the Meeting of the Town Council held 22nd July 2019**
To confirm the minutes of the two council meetings held 22nd July 2019, as a correct record.
(to follow)

4. **To note progress of any actions arising from the minutes not covered by this Agenda**
C19/113b County Lines publicity feasibility report
C19/115e Neighbourhood Planning

5. **Reports from the Police and Borough/County Councillors on issues pertinent to HAVERHILL and the PUBLIC FORUM**
 - a) Ambulance Service
 - b) Police Report
 - c) County Councillors
 - d) Borough Councillors
 - e) Members of the public are welcome to make statements or put questions at this time.

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: office@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

6. Mayor's Report

- a) To receive a report from the Mayor on his engagements in June/July.

7. ONE Haverhill Partnership

- a) To receive a verbal report from Members and Clerk.
b) To note the shop front refurbishment project progress to date and to consider a town council contribution of £2,500 towards a joint WSDC/Chamber of Commerce/HTC funding agreement to complete another 10 shops.

8. Adoption of Committee Reports

- a) Planning Committee: To move the adoption of the minutes of the Planning Committee meetings held on 30th July, 20th August, 3rd and 16th September 2019. (to follow)
b) Leisure and Community Committee: To move the adoption of the minutes of the Leisure and Community Committee meeting held on 16th September 2019. (to follow)
c) Finance Committee: To note the Committee has not met since the last Full Council meeting.
d) Personnel Committee: To note the redacted minutes of the Personnel Committee held 3rd September 2019

9. Financial Matters

- a) To authorise the following cheque list:-

Date	BACS Cheque Numbers	Value £
16.07.19	BACS	28,468.86
16.07.19	Direct Debit	178.62
30.07.19	BACS	17,030.23
09.08.19	BACS	16,638.26
14.08.19	BACS	7,432.34
14.08.19	Direct Debit	50.77
28.08.19	BACS	14,355.56
05.09.19	BACS	9,266.54
10.09.19	BACS	24,529.51
10.09.19	Cheque	800.00
10.09.19	Direct Debit	407.03
12.09.19	BACS	47,005.75
	TOTAL	166,163.47

- b) To approve an application for a Lloyds Business Debit Card:

The Council are asked to make the following resolutions required by the bank:

- i. That the Business apply to Lloyds Bank plc or Lloyds Bank International Limited (as appropriate) ("the Bank") for the issue of Business Debit Cards to authorised users as determined by the Business from time to time. The cards to be subject to the Business Debit Card Terms and Conditions, a copy of which was produced to the meeting and approved.
- ii. That any two officers from time to time are authorised to request the Bank to issue Business Debit Cards to certain authorised and are authorised to sign the application form and any other relevant documentation on behalf of the Organisation.
- iii. That the Bank is authorised to debit the Organisation's account number that is specified in the application form for the Business Debit Cards with all transactions effected under such Business Debit Cards together with any interest thereon and with any fees for the issue and renewal of such Business Debit Cards and that the Organisation will be responsible for any overdraft so created with interest.

Haverhill Arts Centre, High Street, Haverhill, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: office@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

- iv. The Organisation acknowledges that the authorised users will be able to access information about the Organisation's account when using a Business Debit Cards at an ATM, and consents to this disclosure.
- v. These resolutions will be governed by and construed in accordance with the law of the country in which our accounts with the Bank are held.

10. External Audit

To consider the report of the External Auditor (to follow when received)

11. Project Update

To note the current status of the workload of the Council.

12. To receive urgent correspondence

To note any urgent correspondence received after the agenda was published.

13. Consultation Responses

a) To consider a response to the consultation on the proposed new SALC constitution (papers attached; proposal is to agree with recommendations)

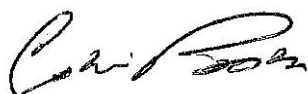
b) To consider a response to the Cambridge and Peterborough Combined Authority draft Local Transport Plan. (attached)

c) To consider a response to the West Suffolk Car Park Review (attached)

14. Dates of Next Meeting

Tuesday 29th October 2019

15. Closure



Colin Poole

Haverhill Town Clerk

Date: 18th September 2019

Copies of this and other Council agendas, and minutes, and supporting reports, are available to download from the Council's website (www.haverhill-tc.gov.uk) or on request from Haverhill Arts Centre

Haverhill Arts Centre, High Street, Haverhill, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: office@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>