

**HAVERHILL TOWN COUNCIL**

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Dear Councillor,

You are hereby summoned to attend the meeting of Haverhill Town Council to be held in The Haverhill Arts Centre, High Street, Haverhill, on **TUESDAY 29<sup>th</sup> October 2019** commencing at **7.30pm** for the purpose of transacting the following business:

**CONSTITUTION:** Town Mayor: Cllr. J Burns  
Town Councillors: A Brown, J Crooks, B Davidson,  
P Firman, P Fox, P Hanlon, A Luccarini,  
E McManus, M Marks, J Mason, L Miller-Jones, D  
Roach, D Smith, L Smith, A Stinchcombe

**This Meeting is open to the Press and Public**

**AGENDA**

1. **Apologies for absence**  
Please give any apologies to the office by 5.00pm of the day of the meeting.
2. **Declaration of interests and requests for Dispensations**  
For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.
3. **Minutes of the Meeting of the Town Council held 24th September 2019**  
To confirm the minutes of the two council meetings held 24<sup>th</sup> September 2019, as a correct record.
4. **To note progress of any actions arising from the minutes not covered by this Agenda**  
C19/113b County Lines publicity feasibility report  
C19/115e Neighbourhood Planning
5. **Reports from the Police and Borough/County Councillors on issues pertinent to HAVERHILL and the PUBLIC FORUM**
  - a) Ambulance Service
  - b) Police Report
  - c) County Councillors
  - d) Borough Councillors
  - e) Members of the public are welcome to make statements or put questions at this time.
6. **Mayor's Report**
  - a) To receive a report from the Mayor on his engagements in September/October.
7. **ONE Haverhill Partnership**
  - a) To receive a verbal report from Members and Clerk.

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: [office@haverhill-tc.gov.uk](mailto:office@haverhill-tc.gov.uk) Web: <http://www.haverhill-tc.gov.uk>

**8. Adoption of Committee Reports**

- a) Planning Committee: To move the adoption of the minutes of the Planning Committee meetings held on 1<sup>st</sup>, 21<sup>st</sup> and 22nd October 2019.
- b) Finance Committee: To move the adoption of the minutes of the Finance Committee meeting held on 15<sup>th</sup> October 2019.

**9. Financial Matters**

- a) To authorise the following cheque list:-

Date	BACS Cheque Numbers	Value £
19.09.19	Chq	2177.64
19.09.19/ 30.09.19	BACS	24,749.26
01.10.19	BACS / DD	13,213.65
04.10.19	BACS / DD	1123.44
04.10.19	BACS	6,213.69
14.10.19	BACS	7,700.26
14.10.19	BACS	2,816.31
15.10.19	BACS	21,494.94
	<b>TOTAL</b>	<b>79,489.19</b>

- b) Insurances: To note that the Clerk has met with WPS insurance brokers, insurances have been reviewed and the provisional insurance premiums for the Town Council and, as Trustee, for the Community Trust for the year ahead commencing 21<sup>st</sup> November are:
- i. Community Trust - Trustee Insurances £5,290.21 (2018/19=£4,754.58) The Trustee should note that this now includes the additional activity of Hartseats Ltd at the Zone
- ii. Arts Centre – Excess Layer insurance £1,145.00 (2018/19=£1,145.00)
- iii. Commercial Combined Insurances £10,422.23 (2018/19=£7,164.98) Councillors should note this now includes the additional activity of the Council running the children’s playzone at the Zone and transfer of insurable interest of the Haverhill BMX track from the Community Trust.

**10. External Audit**

To consider the report of the External Auditor.

**11. To receive urgent correspondence**

To note any urgent correspondence received after the agenda was published.

**12. Dates of Next Meeting**

Tuesday 29<sup>th</sup> October 2019

**13. To Exclude the Press and Public**

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to unfettered debate as it would undermine this process and result in less robust, well-considered or effective policies.

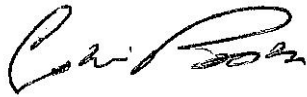
**14. Haverhill Business Improvement District**

**15. Closure**

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**Colin Poole**  
Haverhill Town Clerk

Date: 22<sup>nd</sup> October 2019

*Copies of this and other Council agendas, and minutes, and supporting reports, are available to download from the Council's website ([www.haverhill-tc.gov.uk](http://www.haverhill-tc.gov.uk)) or on request from Haverhill Arts Centre*

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