

HAVERHILL TOWN COUNCIL

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Dear Councillor,

You are hereby summoned to attend the meeting of Haverhill Town Council to be held in The Haverhill Arts Centre, High Street, Haverhill, on MONDAY 25th November 2019 commencing at 7.00pm for the purpose of transacting the following business:

CONSTITUTION: Town Mayor: Cllr. J Burns
Town Councillors: A Brown, J Crooks, B Davidson,
P Firman, P Fox, P Hanlon, A Luccarini,
E McManus, M Marks, J Mason, L Miller-Jones, D
Roach, D Smith, L Smith, A Stinchcombe

This Meeting is open to the Press and Public

AGENDA

1. **Apologies for absence**
Please give any apologies to the office by 5.00pm of the day of the meeting.
2. **Declaration of interests and requests for Dispensations**
For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.
3. **Minutes of the Meeting of the Town Council held 29th October 2019**
To confirm the minutes of the two council meetings held 29th October 2019, as a correct record.
4. **To note progress of any actions arising from the minutes not covered by this Agenda**
C19/113b County Lines publicity feasibility report
C19/115e Neighbourhood Planning
5. **Reports from the Police and Borough/County Councillors on issues pertinent to HAVERHILL and the PUBLIC FORUM**
 - a) Ambulance Service
 - b) Police Report
 - c) County Councillors
 - d) Borough Councillors
 - e) Members of the public are welcome to make statements or put questions at this time.
6. **Mayor's Report**
 - a) To receive a report from the Mayor on his engagements in October/November.
7. **ONE Haverhill Partnership**
 - a) To receive a verbal report from Members and Clerk.

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: office@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

8. Adoption of Committee Reports

- a) Planning Committee: To move the adoption of the minutes of the Planning Committee meetings held on 4th November 2019.
- b) Finance Committee: To move the adoption of the minutes of the Finance Committee meeting held on 19th November 2019.
- i. To consider recommendations re grants
 - ii. To consider an allocation of £650 for the subsidising of 50 family panto tickets for REACH client families this Christmas season.

9. Consultation responses

To consider how HTC can respond to the Local Government Boundary Commission consultation on Suffolk County Council divisional boundaries, closing 2nd January 2020.

10. Financial Matters

- a) To authorise the following cheque list:-

Date	BACS Cheque Numbers	Value £
14.10.19	BACS	2,816.31
15.10.19	BACS	21,494.94
30.10.19	BACS	4,168.81
15-18.11.19	BACS	44018.30
18.11.19	BACS	19,381.61
19-21.11.19	BACS	6,628.00
	TOTAL	98,507.97

- b) Financial Regulations – to approve amendments to section 6 in respect of business charge cards (to follow).

11. Internal Audit

To consider the 2019/20 interim report of the Internal Auditor (attached)

12. Policy Review

To adopt the Health and Safety Policy for the Zone.

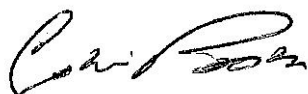
13. To receive urgent correspondence

To note any urgent correspondence received after the agenda was published.

14. Dates of Next Meeting

Tuesday 19th December 2019

15. Closure



Colin Poole
Haverhill Town Clerk

Date: 19th November 2019

Copies of this and other Council agendas, and minutes, and supporting reports, are available to download from the Council's website (www.haverhill-tc.gov.uk) or on request from Haverhill Arts Centre

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