

HAVERHILL TOWN COUNCIL  
TOWN COUNCIL



Dear Councillor,

Under regulation 6 of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, you are hereby summoned to attend the meeting of Haverhill Town Council to be held by videoconference, on MONDAY 28<sup>th</sup> September 2020 commencing at 7.00pm for the purpose of transacting the following business:

CONSTITUTION: Town Mayor: Cllr. J Burns  
Town Councillors: A Brown, J Crooks, B Davidson,  
P Firman, P Fox, P Hanlon, A Luccarini,  
E McManus, M Marks, J Mason, L Miller-Jones, D  
Roach, D Smith, L Smith, A Stinchcombe

THIS VIDEO-CONFERENCE MEETING IS OPEN TO THE PRESS AND PUBLIC  
YOUTUBE:

<https://youtu.be/S3HlgYZkYVI>

**COUNCILLORS AND PARTICIPANTS:**

Join this meeting (ideally 3 mins beforehand) by **pasting** the following link into your browser:

<https://us02web.zoom.us/j/3290712858?pwd=QXFfckdyL25ROFY3a3RzMzNgejRrUT09>

or by phone on 0203 481 5237  
Enter the Meeting ID: 329 071 2858  
and enter the Passcode: 329

**AGENDA**

1. **Apologies for absence**  
Please give any apologies by email or telephone by 5.00pm of the day of the meeting.
2. **Declaration of interests and requests for Dispensations**  
For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.
3. **Minutes of the Meeting of the Town Council held 28<sup>th</sup> July 2020**  
To confirm the minutes of the council meeting held 28<sup>th</sup> July 2020, as a correct record.
4. **To note progress of actions arising from the minutes not covered by this Agenda**
  - a) C20/091d Portable CCTV – feedback from Clerk & Cllr D Roach
  - b) C20/100b Coronavirus survey by Art & Leisure Manager
  - c) C20/101 Response regarding CAMS
  - d) C20/202 Letters of thanks

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR  
Tel: 01440 712858 Fax: 01440 718931

Email: [office@haverhill-tc.gov.uk](mailto:office@haverhill-tc.gov.uk) Web: <http://www.haverhill-tc.gov.uk>

**5. Covid-19 Coronavirus**

- a) To receive
  - i. Clerk's Report (to follow)
  - ii. Art & Leisure Manager's Report (to follow)
  - iii. Youth Skills Manager's Report (to follow)
  - iv. Zone Manager's Report (to follow)
  - v. Customer Experience & Marketing Manager (to follow)
  - vi. Operations manager (to follow)
- b) Any other matters in respect of Covid-19
  - i. Letter to Matt Hancock in respect of support for local Arts venues

**6. Rural Market Towns Group**

To consider a response to a request for Haverhill to join this group, which campaigns on behalf of rural market towns (defined as <30,000 population and a town acting as a service centre for surrounding rural communities).

**7. Volunteering In Haverhill**

- a) Volunteer Centre - physical space
- b) Autumn clean-up event report

**8. Reports from District/County Councillors on issues pertinent to HAVERHILL and the PUBLIC FORUM**

- a) Police
- b) County Councillors
- c) District Councillors
- d) Members of the public are welcome to make statements or put questions at this time.

**9. Mayor's Report**

- a) To receive a report from the Mayor

**10. ONE Haverhill Partnership**

- a) To receive a verbal report from Members and Clerk

**12. Adoption of Committee Reports**

- a) Planning Committee: To move the adoption of the minutes of the Planning Committee meetings held on 11<sup>th</sup> August, 1st and 22<sup>nd</sup> September 2020.
  - i. Bevan House Planning application DC19/0875 was validated 12<sup>th</sup> June 2019, a decision was expected in early February 2020, but to date this still has not been determined.
- b) Tendering Working Party: To move the adoption of the notes of the Tendering Working Party held on 3<sup>rd</sup> August 2020 and to approve a switch of electricity contract to a green energy supplier, Ecotricity, as set out in T20/002.
- c) Personnel Committee: To move the adoption of the redacted minutes of the Personnel Committee held 11<sup>th</sup> September 2020
- d) Leisure and Community Committee: To move the adoption of the minutes of the Leisure and Community Committee held 15<sup>th</sup> September 2020

**13. Actions taken under delegated powers**

None to report

14. **Financial Matters**

a) To authorise the following payment list: -

Date	Payment Detail	Value
28.07.20	BACS	2239.20
	DD	294.38
29.07.20	BACS	10158.52
05.08.20	BACS	787.99
06.08.20	BACS	2111.09
	DD	31.64
12.08.20	BACS	26,503.78
	DD	536.97
20.08.20	BACS	8,099.63
	DD	557.99
26.08.20	BACS	7772.20
	DD	1749.50
03.09.20	BACS	2840.18
	DD	293.18
16.09.20	BACS	17,318.76
	DD	431.56
	<b>Total</b>	<b>81,726.57</b>

b) To receive estimates of performance against budget for financial year to month 5 (August)

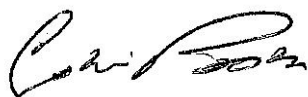
15. **To receive urgent correspondence**

To note any urgent correspondence received after the agenda was published.

16. **Date of Next Meeting**

Tuesday 27<sup>th</sup> October 2020.

17. **Closure**



**Colin Poole**  
Haverhill Town Clerk

Date: 22<sup>nd</sup> September 2020

*Copies of this and other Council agendas, and minutes, and supporting reports, are available to download from the Council's website ([www.haverhill-tc.gov.uk](http://www.haverhill-tc.gov.uk)) or on request from Haverhill Arts Centre*