

HAVERHILL TOWN COUNCIL

TOWN COUNCIL



Dear Councillor,

Under regulation 6 of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, you are hereby summoned to attend the meeting of Haverhill Town Council to be held by videoconference, on **MONDAY 23rd November 2020** commencing at 7.00pm for the purpose of transacting the following business:

CONSTITUTION: Town Mayor: Cllr. J Burns
Town Councillors: A Brown, J Crooks, B Davidson,
P Firman, P Fox, P Hanlon, A Luccarini,
E McManus, M Marks, J Mason, L Miller-Jones, D
Roach, D Smith, L Smith, A Stinchcombe

**THIS VIDEO-CONFERENCE MEETING IS OPEN TO THE PRESS AND PUBLIC
YOUTUBE:**

https://youtu.be/YK_Wjx2f4jE

COUNCILLORS AND PARTICIPANTS:

Join this meeting (ideally 3 mins beforehand) by **past**ing the following link into your browser:

<https://us02web.zoom.us/j/3290712858?pwd=QXFkdyL25ROFY3a3RzMzNgejRrUT09>

or by phone on 0203 481 5237
Enter the Meeting ID: 329 071 2858
and enter the Passcode: 329

AGENDA

1. **Apologies for absence**
Please give any apologies by email or telephone by 5.00pm of the day of the meeting.
2. **Declaration of interests and requests for Dispensations**
For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.
3. **Minutes of the Meeting of the Town Council held 27th October 2020**
To confirm the minutes of the council meeting held 27th October 2020, as a correct record.
4. **To note progress of actions arising from the minutes not covered by this Agenda**
 - a) C20/116 Opening of Haverhill Arts Centre

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR
Tel: 01440 712858 Fax: 01440 718931

Email: office@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

5. **Covid-19 Coronavirus**

- a) To receive
 - i. Clerk's Report (to follow)
 - ii. Art & Leisure Manager's Report (to follow)
 - iii. Youth Skills Manager's Report (to follow)
 - iv. Zone Manager's Report (to follow)
 - v. Customer Experience & Marketing Manager (to follow)
 - vi. Operations manager (to follow)

6. **Consultation:**

- a) **Cambridge South East Transport Environmental Impact Assessment:** To consider a Town Council response to the above consultation, closing date 14th December 2020.
- b) **West Suffolk Local Plan Issues and Options consultation:** To consider submissions to the above consultation, closing date 22nd December 2020.
 - i. **Provision of EV charging points:** To consider a paper presented by Councillor P Hanlon.
 - ii. **National Minimum Space Standards:** To consider a paper presented by Councillor P Hanlon.

7. **Reports from District/County Councillors on issues pertinent to HAVERHILL and the PUBLIC FORUM**

- a) Police
- b) County Councillors
- c) District Councillors
- d) Members of the public are welcome to make statements or put questions at this time.

8. **Mayor's Report**

- a) To receive a report from the Mayor

9. **ONE Haverhill Partnership**

- a) To receive a verbal report from Members and Clerk

10. **Adoption of Committee Reports**

- a) **Planning Committee:** To move the adoption of the minutes of the Planning Committee meeting held on 3rd November 2020. (attached)
- b) **Leisure and Community Committee:** To move the adoption of the ed minutes of the leisure and Community Committee meeting held 10th November 2020 (to follow).
- c) **Energy & Sustainability Committee:** To move the adoption of the minutes of the Energy and Sustainability Committee held 16th November 2020 (to follow).

11. **Actions taken under delegated powers**

Bench repairs: Following discussions between the Mayor and West Suffolk District Council, The Clerk has authorised a sum not exceeding £3,500 for the purpose of repairing the benches in the High Street, and deploying staff to carry out this work.

Direct Debits: Online direct debits have been set up in favour of Ecotricity (our electrical supplier) and 1st Accounting, Hartseats' accountants.

12. Financial Matters

a) To authorise the following payment list: -

Date	Payment Detail	Value
21.10.20	BACS	£47,578.42
	DD	52.98
28.10.20	BACS	515.31
	DD	261.54
10.11.20	BACS	£11,967.57
	DD	168.00
	Total	£60,543.82

b) Budget briefing (to follow)

c) Investments Review: To note the reduction in interest for the 32-day account and to consider transferring £85k of reserves to the Cambridge and Counties Bank 2-year Bond.

d) To note the external audit report (attached)

13. To receive urgent correspondence

To note any urgent correspondence received after the agenda was published.

14. Date of Next Meeting

Monday 14th December 2020.

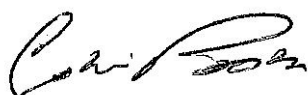
15. To Exclude the Press and Public

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted: Commercial property decisions.

16. Bevan House

To agree method of disposal for Bevan House, being discussed in private to avoid any undue influence from interested parties.

17. Closure



Colin Poole
Haverhill Town Clerk

Date: 18th November 2020

Copies of this and other Council agendas, and minutes, and supporting reports, are available to download from the Council's website (www.haverhill-tc.gov.uk) or on request from Haverhill Arts Centre