

HAVERHILL TOWN COUNCIL

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Dear Councillor,

Under regulation 6 of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, you are hereby summoned to attend the meeting of Haverhill Town Council to be held by videoconference, on Tuesday, 30 March 2021 commencing at 7.15pm or at the end of the Planning Committee meeting, for the purpose of transacting the following business:

**CONSTITUTION:** Town Mayor: Cllr. J Burns  
Town Councillors: A Brown, J Crooks, B Davidson,  
P Firman, P Fox, P Hanlon, A Luccarini,  
E McManus, M Marks, J Mason, L Miller-Jones, D  
Roach, D Smith, L Smith, A Stinchcombe

**THIS VIDEO-CONFERENCE MEETING IS OPEN TO THE PRESS AND PUBLIC  
YOUTUBE:**

[https://youtu.be/a15meSc\\_H9A](https://youtu.be/a15meSc_H9A)

**COUNCILLORS AND PARTICIPANTS:**

Join this meeting (ideally 3 mins beforehand) by **past**ing the following link into your browser:

<https://us02web.zoom.us/j/3290712858?pwd=QXFfckdyL25ROFY3a3RzMzNqejRrUT09>

or by phone on 0203 481 5237  
Enter the Meeting ID: 329 071 2858  
and enter the Passcode: 329

**AGENDA**

1. **Apologies for absence**  
Please give any apologies by email or telephone by 5.00pm of the day of the meeting.
2. **Declaration of interests and requests for Dispensations**  
For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.
3. **Minutes of the Meeting of the Town Council held Monday, 22 February 2021**  
To confirm the minutes of the council meeting held Monday, 22 February 2021, as a correct record. (attached)
4. **To note progress of actions arising from the minutes not covered by this Agenda**
  - a) C21/026e Remote meetings

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR  
Tel: 01440 712858 Fax: 01440 718931

Email: [office@haverhill-tc.gov.uk](mailto:office@haverhill-tc.gov.uk) Web: <http://www.haverhill-tc.gov.uk>

5. **Reports from District/County Councillors on issues pertinent to HAVERHILL and the PUBLIC FORUM**

- a) Police
- b) County Councillors
- c) District Councillors
- d) Members of the public are welcome to make statements or put questions at this time.

6. **Mayor's Report**

- a) To receive a report from the Mayor

7. **ONE Haverhill Partnership**

- a) To receive a verbal report from Members and Clerk

8. **Adoption of Committee Reports**

- a) Leisure and Community Committee: To move the adoption of the minutes of the meeting held on 9<sup>th</sup> March 2021. (to follow)
- b) Energy & Sustainability Committee: To move the adoption of the minutes of the Energy & Sustainability Committee meeting held 16<sup>th</sup> March 2021 (to follow) and
  - i. Consider the recommendation for the lighting system at the Leiston Centre (to follow).
- c) Planning Committee: To move the adoption of the minutes of the Planning Committee meeting held on 22 March 2021. (to follow)

9. **Financial Matters**

- a) To authorise the following payment list: -

Date	Payment Detail	Value
24.02.21	BACS	30,580.53
	DD	1,115.52
04.03.21	BACS	3852.01
	DD	107.44
16.03.21	BACS	47,768.87
	DD	824.35
		<b>84,248.72</b>

- b) Payment to Hartseats for the provision of services 2020/21: To confirm the annual budgeted payment for service provision may be paid.
- c) Draft Earmarked Reserves 2020/21: To approve the draft earmarked reserves from 2020/21 (to follow)

10. **Member-Officer protocol**

To consider the adoption of a policy setting out expectations upon elected members in their dealings with employees, volunteers and other workers. (to follow)

11. **To receive urgent correspondence**

To note any urgent correspondence received after the agenda was published.

12. **Date of Next Meeting**

Date of next Full Council meeting: Monday, 26 April 2021.

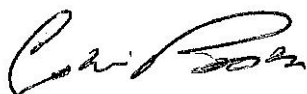
**13. To Exclude the Press and Public**

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted: Commercial property decisions.

**14. Bevan House Disposal**

a) To receive a report from the Clerk and councillors on the Bid evaluation panel.

**15. Closure**



**Colin Poole**  
Haverhill Town Clerk

Date: 23<sup>rd</sup> March 2021

*Copies of this and other Council agendas, and minutes, and supporting reports, are available to download from the Council's website ([www.haverhill-tc.gov.uk](http://www.haverhill-tc.gov.uk)) or on request from Haverhill Arts Centre*