

HAVERHILL TOWN COUNCIL

TOWN COUNCIL



Dear Councillor,

Under regulation 6 of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, you are hereby summoned to attend the meeting of Haverhill Town Council to be held by videoconference, on Monday, 26 April 2021 commencing at 7.00pm for the purpose of transacting the following business:

**CONSTITUTION:** Town Mayor: Cllr. J Burns  
Town Councillors: A Brown, J Crooks, B Davidson,  
P Firman, P Fox, P Hanlon, A Luccarini,  
E McManus, M Marks, J Mason, L Miller-Jones, D  
Roach, D Smith, L Smith, A Stinchcombe

**THIS VIDEO-CONFERENCE MEETING IS OPEN TO THE PRESS AND PUBLIC  
YOUTUBE:**

[https://youtu.be/iQsi0Z3Z\\_ok](https://youtu.be/iQsi0Z3Z_ok)

**COUNCILLORS AND PARTICIPANTS:**

Join this meeting (ideally 3 mins beforehand) by **pasting** the following link into your browser:

<https://us02web.zoom.us/j/3290712858?pwd=QXFfckdyL25ROFY3a3RzMzNqejRrUT09>

or by phone on 0203 481 5237  
Enter the Meeting ID: 329 071 2858  
and enter the Passcode: 329

**AGENDA**

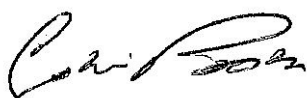
1. **Apologies for absence**  
Please give any apologies by email or telephone by 5.00pm of the day of the meeting.
2. **Declaration of interests and requests for Dispensations**  
For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.
3. **Minutes of the Meeting of the Town Council held Tuesday, 30 March 2021**  
To confirm the minutes of the council meeting held Tuesday, 30 March 2021, as a correct record. (attached)

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR  
Tel: 01440 712858 Fax: 01440 718931

Email: [office@haverhill-tc.gov.uk](mailto:office@haverhill-tc.gov.uk) Web: <http://www.haverhill-tc.gov.uk>

4. **To note progress of actions arising from the minutes not covered by this Agenda**
- a) C21/026e Remote meetings – Consider a response to HM Gov consultation on remote meetings, closing date 17<sup>th</sup> June 2021
  - b) C21/037c Haverhill HWRC Opening times – the Clerk to report back on letter to SCC Portfolio holder regarding opening arrangements.
  - c) C21/042 Member-Officer protocol – Consider a second draft incorporating comments from Councillors.
5. **Reports from District/County Councillors on issues pertinent to HAVERHILL and the PUBLIC FORUM**
- a) Police
  - b) County Councillors
  - c) District Councillors
  - d) Members of the public are welcome to make statements or put questions at this time.
6. **Mayor's Report**
- a) To receive a report from the Mayor
7. **ONE Haverhill Partnership**
- a) To receive a verbal report from Members and Clerk
8. **Adoption of Committee Reports**
- a) Planning Committee: To move the adoption of the minutes of the Planning Committee meeting held on 6<sup>th</sup> April 2021.
  - b) Energy & Sustainability Committee: To move the adoption of the minutes of the Energy & Sustainability Committee meeting held 12<sup>th</sup> April 2021.
9. **Financial Matters**
- a) To authorise the following payment list: -
- | Date     | Payment Detail | Value            |
|----------|----------------|------------------|
| 06.04.21 | BACS           | 9,893.12         |
|          | DD             | 315.62           |
| 14.04.21 | BACS           | 32,378.54        |
|          | DD             | 315.29           |
|          |                | <b>42,902.57</b> |
- b) Draft Earmarked Reserves 2020/21: To approve the draft earmarked reserves from 2020/21.
  - c) Events Earmarked Reserve: To approve using this fund to underwrite 'welcome back' events and activity in the town centre.
  - d) RFO Report April 2021: To note receipt of the report.
10. **Member-Officer protocol**  
To consider the second draft document.
11. **Exclusive Rights to Burials**  
To consider taking a view on a proposal to extinguish ERBs issued in perpetuity, to enable burial authorities (of which Haverhill TC is NOT one) to maximise the use of existing cemeteries and ensure local people can continue to be buried locally.

12. **To receive urgent correspondence**  
To note any urgent correspondence received after the agenda was published.
13. **Date of Next Meeting**  
Date of next Full Council meeting: Tuesday, 04 May 2021.
14. **To Exclude the Press and Public**  
To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to unfettered debate as it would undermine this process and result in less robust, well-considered or effective policies.
15. **Arrangements for Tuesday 4<sup>th</sup> May 2021**  
a) To informally discuss arrangements for the Annual Town Council Meeting.
16. **Closure**



**Colin Poole**  
Haverhill Town Clerk

Date: 21<sup>st</sup> April 2021

*Copies of this and other Council agendas, and minutes, and supporting reports, are available to download from the Council's website ([www.haverhill-tc.gov.uk](http://www.haverhill-tc.gov.uk)) or on request from Haverhill Arts Centre*