

# HAVERHILL TOWN COUNCIL

## TOWN COUNCIL



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TOWN COUNCIL

Dear Councillor,

You are hereby summoned to attend the meeting of Haverhill Town Council to be held at the Haverhill Arts Centre, High Street, Haverhill, on Tuesday, 26 October 2021 commencing at 7.00pm for the purpose of transacting the following business:

**CONSTITUTION:** Town Mayor: L Smith  
Town Councillors: A Brown, Cllr. J Burns, J Crooks, B Davidson,  
P Firman, P Fox, P Hanlon, A Luccarini,  
E McManus, M Marks, J Mason, L Miller-Jones,  
D Roach, D Smith, A Stinchcombe

**THIS MEETING IS OPEN TO THE PRESS AND PUBLIC TO ATTEND IN PERSON:**  
To Register: email [town.clerk@haverhill-tc.gov.uk](mailto:town.clerk@haverhill-tc.gov.uk)

**Elected Members, the public and press are asked to note:**

- You should have tested negative for covid-19 within the 24 hours before attendance
  - Face coverings are to be worn except when seated
  - Respect the personal space of others.

**YOUTUBE:** The meeting may be live-streamed, if so, it will be on the following channel:  
[https://youtu.be/HbR2E2Es\\_Bw](https://youtu.be/HbR2E2Es_Bw)

### **AGENDA**

1. **Apologies for absence**  
Please give any apologies by email or telephone by 5.00pm of the day of the meeting.
2. **Declaration of interests and requests for Dispensations**  
For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.
3. **Minutes of the Meeting of the Town Council held Monday, 27 September 2021**  
To confirm the minutes of the council meeting held Monday, 27 September 2021, as correct records.
4. **To note progress of actions arising from the minutes not covered by this Agenda**  
C21/092 Festival of Suffolk 2022 – Mayor L Smith  
C21/114 (and appendix 3) Health Matters – Town Clerk  
C21/134a S106 figures – Mayor L Smith  
C21/139 Community Governance Review – Town Clerk  
C21/140 Notice Board Display – Town Clerk

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: [office@haverhill-tc.gov.uk](mailto:office@haverhill-tc.gov.uk) Web: <http://www.haverhill-tc.gov.uk>

5. **Reports from District/County Councillors on issues pertinent to HAVERHILL and the PUBLIC FORUM**
- a) Police – Inspector Peter Ferrie, Suffolk Constabulary
  - b) County Councillors
  - c) District Councillors
  - d) Members of the public are welcome to make statements or put questions at this time.
8. **Consultations**
- a) Suffolk Police and Crime Commissioner’s Police and Crime Plan.
  - b) West Suffolk Markets Survey
9. **Mayor’s Report**
- a) To receive a report from the Mayor.
10. **ONE Haverhill Partnership**
- To receive a report from the Clerk on matters relating to ONE Haverhill Partnership.
- a) Drafting a new business plan – presentation by the Clerk and discussion on issues OHP partners could deliver for Haverhill over the next five years.
11. **Adoption of Committee Reports**
- a) Planning Working Party: To move the adoption of the minutes of the Planning Working Party meetings and the recommendations contained therein, held 5<sup>th</sup> and 19<sup>th</sup> October 2021. (to follow)
  - b) Personnel Working Party: To move the adoption of the redacted minutes of the Personnel Working Party held 21<sup>st</sup> October 2021 (to follow).
    - i. To consider the recommendation from the Working Party for the appointment of Chair of the Personnel Committee/Working Party.
12. **Financial Matters**
- a) To authorise the following payment list: -

Date	BACS Cheque Numbers	Value £
21.09.21	BACS	£218,983.46
30.09.21	BACS	£19,839.72
	DD	£1,486.72
07.10.21	BACS	£12,055.90
	DD	£790.79
13.10.21	BACS	£9,028.57
	DD	£74.22
	TOTAL	£262,259.38

- c) To receive a report from the RFO on the financial position of the council as at the end of month 6, September 2021. (to follow)
- d) To note the conclusion of the External Audit report (attached) and that this has been correctly displayed on our notice board and website in accordance with the regulations.
- e) To appoint Groundwork to work with us to produce a spatial plan for the Chalkstone Open Space at a cost of £1,500 (Proposal attached) and give delegated authority to the Energy and Sustainability Working Party to agree details.

- f) To note that the Clerk and WPS insurance brokers have reviewed the Council insurances and Royal & Sun Alliance Insurance Company have agreed terms for Year 2 of the three-year agreement.

**13. Actions taken under delegated powers**

None

**14. To receive urgent correspondence**

To note any urgent correspondence received after the agenda was published

**15. Dates of Next Meetings**

Monday, 29 November 2021 at Haverhill Arts Centre.

Monday 20<sup>th</sup> December 2021 at Leiston Community Centre

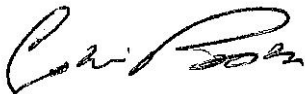
**16. To Exclude the Press and Public**

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest as it would undermine the Council's ability to have unfettered debate and result in less robust, well-considered or effective policies.

**17. Budget priorities**

For Councillors to consider their priorities for the next financial year, 2022/23.

**18. Closure**



**Colin Poole**

Haverhill Town Clerk

Date: 20<sup>th</sup> October 2021

*Copies of this and other Council agendas, and minutes, and supporting reports, are available to download from the Council's website ([www.haverhill-tc.gov.uk](http://www.haverhill-tc.gov.uk)) or on request from Haverhill Arts Centre*