

HAVERHILL TOWN COUNCIL

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Dear Councillor,

You are hereby summoned to attend the meeting of Haverhill Town Council to be held in the Studio, at the Haverhill Arts Centre, High Street, Haverhill, on Monday, 26 September 2022 commencing at 7.00pm for the purpose of transacting the following business:

CONSTITUTION: Town Mayor: B Davidson
Town Councillors: A Brown, Cllr. J Burns,
P Firman, P Hanlon, A Luccarini,
M Marks, J Mason, L Miller-Jones,
D Roach, D Smith, L Smith, A Stinchcombe

THIS MEETING IS OPEN TO THE PRESS AND PUBLIC TO ATTEND IN PERSON:
To Register: email town.clerk@haverhill-tc.gov.uk

Elected Members, the public and press are asked to note:

- You should have tested negative for covid-19 within the 24 hours before attendance
 - Respect the personal space of others.

YOUTUBE: The meeting may be live-streamed, if so, it will be on the following channel:
https://youtu.be/mVrPZQipE_k

AGENDA

1. **Apologies for absence**
Please give any apologies by email or telephone by 5.00pm of the day of the meeting.
2. **Declaration of interests and requests for Dispensations**
For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.
 - a) Disclosable Pecuniary Interests
 - b) Other Registrable Interests
 - c) Non-Registrable Interests
3. **Minutes of the Meeting of the Town Council held Monday, 18 July 2022**
To confirm the minutes of the council meeting held Monday, 18 July 2022, as a correct record. (attached)
4. **To note the death of Her Late Majesty Queen Elizabeth II and activities of the Council during the period of National Mourning**
 - a) To note that Operation London Bridge was implemented and that a local proclamation event held on Sunday 11th September.

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: office@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

- b) To note that the Personnel Committee meeting scheduled for Monday 12th September was summonsed but cancelled for want of notice, due to the period of National Mourning. The Committee Members met informally by Zoom to provide guidance to the Clerk on urgent matters.
- c) To note that the Leisure & Community Committee meeting scheduled for Tuesday 13th September was summonsed but cancelled for want of notice, due to the period of National Mourning.
- d) To note that the Energy & Sustainability Working Party meeting scheduled for Monday 19th September was not called due to the period of National Mourning. No matters were considered.
- e) To note that the Planning Working Party meeting scheduled for Tuesday 20th September was not called due to the period of National Mourning. Applications were considered under delegated authority.

5. Casual Vacancies

- a) To note that there are casual vacancies for Councillors in North Ward, South Ward and West Ward and
- b) consider the practicability of filling those vacancies by co-option before November 6th 2022. (*The Local Elections (Parishes and Communities) (England and Wales) Regulations 2006*)

6. To note progress of actions arising from the minutes not covered by this

Agenda

- a) C22/097 Clements Estate Meeting with Cllr Robert Everitt
- b) C22/097 Council Priorities

7. Urgent matters from the Leisure & Community Committee Agenda for the meeting due to be held 13th September 2022 but cancelled for want of notice due to the period of National Mourning

- a) Creative Director and Arts Centre Manager Report, updated for Full Council (attached).
- b) Grant Application: The Link - Up to £4,963 towards flooring for High Street venue for Volunteer Centre and other voluntary activity.
- c) Grant Application: The Voluntary Network - Up to £10,000 towards activity in Haverhill.

8. Reports from District/County Councillors on issues pertinent to HAVERHILL and the PUBLIC FORUM

- a) Police Report
- b) County Councillors
- c) District Councillors
- d) Members of the public are welcome to make statements or put questions at this time.

9. Mayor's Report

- a) To receive a report from the Mayor (previously circulated).

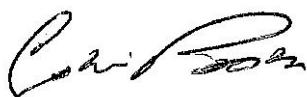
10. ONE Haverhill Partnership

- a) To receive a report from the Clerk on matters relating to ONE Haverhill Partnership.

11. Adoption of Committee Reports

- a) Planning Working Party: To move the adoption of the minutes of the Planning Working Party meetings held 25th July, 9th August and 6th September 2022 and the recommendations contained therein.

12. **Financial Matters**
a) To authorise the payment list: (To follow)
b) **External Auditor Report**
To note the External Audit has been completed. No matters of substance were found to be amiss. Two minor typographical matters have been listed as “except for” minor items. (Report to follow, if received ahead of the meeting)
13. **To receive urgent correspondence**
To note any urgent correspondence received after the agenda was published
14. **Date of Next Meeting**
Tuesday 25th October 2022
15. **Exclusion of Press and Public**
To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted – HR Matters and finance, as publicity would undermine the Council’s ability to have unfettered debate and result in less robust, well-considered or effective policies.
16. **Actions taken under delegated powers**
To receive a verbal report from the Clerk
a) Redeployment of catering staff.
b) Publication of Advert for Finance Administrator
17. **Budget 2023/24**
For Councillors to consider the financial outlook and give outline direction to the Clerk in respect of drafting a budget for the next financial year.
18. **Closure**



Colin Poole
Haverhill Town Clerk

Date: Tuesday, 20 September 2022,

Copies of this and other Council agendas, and minutes, and supporting reports, are available to download from the Council’s website (www.haverhill-tc.gov.uk) or on request from Haverhill Arts Centre