Agenda Item 12a

Planning Committee

1. Membership: 8 Councillors

2 Composition
General Membership: Elected members as appointed by the Council

Attendees: Assistant Town Clerk
Other officers as the Committee requires from time to time

2. Quorum: 3 Councillors

3. Frequency of Meetings: Meetings will normally be held every three weeks.
Additional meetings may be called.

Name	**Proposed**	**Seconded**
Pat Hanlon (Chair)		
Tony Brown		
Maureen Byrne		
Jason Crooks		
Quillon Fox		
Barry Robbins		
Liz Smith		
Ant Williams		

Agenda Item 12b

Leisure & Community Committee

1. Membership: 9 Councillors + Mayor

2 Composition
Ex-officio Members: Town Mayor
General Membership: Other elected members as appointed by the Council.

Attendees: Town Clerk
Arts & Leisure Manager
Other officers as the Committee requires from time to time

2. Quorum: 3 Councillors

3. Frequency of Meetings: Bi-Monthly meetings will normally be held.
Additional meetings may be called.

Name	**Proposed**	**Seconded**
Town Mayor		
John Burns (Chair)		
Paula Fox (Vice Chair)		
Vacant		
Pat Hanlon		
Vacant		
Barry Robbins		
Liz Smith		
Ant Williams		
Winnie Yang		

Agenda Item 12c

Personnel Committee

1. Membership: 5 Councillors + Mayor

2 Composition
Ex-officio Members: Town Mayor
General Membership: Other elected members as appointed by the Council, who are not members of the Appeals Committee.

Attendees: Town Clerk
Other officers as the Committee requires from time to time

2. Quorum: 3 Councillors

3. Frequency of Meetings: Quarterly meetings will normally be held.
Additional meetings may be called.

Name	**Proposed**	**Seconded**
Town Mayor		
Maureen Byrne (Chair)		
Andrew Bramwell		
Paula Fox		
Clive Turner (Vice-Chair)		
Vacant		

Agenda Item 12d

Appeals Committee

1. Membership: 5 Councillors

2 Composition
General Membership: Other elected members as appointed by the Council, who are not members of the Personnel Committee.

Attendees: Town Clerk
Other officers as the Committee requires from time to time

2. Quorum: 3 Councillors

3. Frequency of Meetings: One annual meeting will normally be held.
Additional meetings may be called.

Name	**Proposed**	**Seconded**
John Burns (To be appointed)		
Jason Crooks		
Barry Robbins (Vice-Chair)		
Winnie Yang		
Vacant		

Agenda Item 12e

Arts Centre Development Meeting

1. Membership: 4 Councillors

2 Composition
General Membership: Other elected members as appointed by the Council.

Attendees: Town Clerk
Art & Leisure Manager
Marketing Manager
Other officers as the Committee requires from time to time

2. Quorum: 2 Councillors + 1 officer

3. Frequency of Meetings: Monthly.
Additional meetings may be called.

Name	**Proposed**	**Seconded**
John Burns (Chair)		
Maureen Byrne		
Paula Fox		
David Roach		

Agenda Item 12f

Volunteering In Haverhill Working Group

1. Membership: 4 Councillors

2 Composition
General Membership: Other elected members as appointed by the Council.
Representatives of the voluntary and community sector.

Attendees: Town Clerk
Other officers as the Committee requires from time to time

2. Quorum: 2 Councillors + 1 officer

3. Frequency of Meetings: TBA.
Additional meetings may be called.

Name	**Proposed**	**Seconded**
Maureen Byrne		
Pat Hanlon		
Vacant		
Barry Robbins		

Agenda Item 13

Appointment of Chairs and Vice Chairs of Committees

a) Planning Committee
Chair: Cllr Pat Hanlon Vice Chair: TBA

b) Leisure and Community Committee
Chair: Cllr John Burns Vice Chair: Cllr Paula Fox

c) Personnel Committee
Chair: Cllr Maureen Byrne Vice Chair: Cllr Clive Turner

d) Appeals Committee
Chair: Cllr John Burns (TBA) Vice Chair: Cllr Barry Robbins

e) Arts Centre Development Meeting
Chair: Cllr J Burns Vice Chair: TBA

f) Volunteering in Haverhill Working Group
Chair: Cllr Pat Hanlon Vice Chair: TBA

Agenda Item 14

Finance Committee

1. Membership: 10 Councillors

2 Composition

Ex-officio Members: Town Mayor
Chairman/ of leisure and Community Committee
Chairman/ of Planning Committee
Chairman/ of Personnel Committee
Chairman/ of Appeals Committee

General Membership: Other elected members as appointed by the Council.

Attendees: Town Clerk/Responsible Financial Officer
Finance Administrator
Other officers as the Committee requires from time to time

2. Quorum: 3 Councillors

3. Frequency of Meetings: Quarterly meetings will normally be held.
Additional meetings may be called.

Name	**Proposed**	**Seconded**
Town Mayor – Tony Brown (Chair)		
Chair of Leisure – John Burns (Vice Chair)		
Chair of Planning – Pat Hanlon		
Chair of Personnel – Maureen Byrne		
Chair of Appeals – John Burns (TBA)		
Andrew Bramwell		
Quillon Fox		
Vacant		
Barry Robbins		
Clive Turner		
Vacant (if JB elected Appeals Chair)		

Appointment to Outside Bodies

Agenda Item 15

a) ONE Haverhill Partnership – Mayor, Clerk and 3 other Councillors
Nominees:
Councillor Pat Hanlon,
Councillor John Burns,
Councillor Ant Williams,
Councillor Quillon Fox
Substitute: Councillor Maureen Byrne
(Unless someone stands down, a vote will be required as there are four candidates)

b) Haverhill Disability Forum

Councillor Paula Fox

c) Youth Advisory Group

Councillor John Burns,
Councillor Paula Fox