

7. **Report from the Town Council Representative on the Haverhill Area Working Party**

Cllr E McManus distributed a report on the recent meeting of the Haverhill Area Working Party.

8. **Report from the Town Council Representative on the Haverhill Partnership Executive**

Cllr McManus reported that there had been no further meetings of the Partnership Executive since his last report.

Cllrs Gower and French declared interests as School Governors and members of Suffolk County Council and withdrew during discussion of the next item.

9. **Redundant School Sites**

The Council agreed:-

- a) To establish a Working Party to consider the use of a redundant school site for the creation of a school for pupils with special educational needs, and for Cllr Hanlon to be a member of this working party
- b) That the Town Mayor Chair an open meeting to gather expressions of interest for a joint use proposal for a redundant school site

Town Clerk to invite members to serve on the Working Party

Town Clerk to arrange and publicise meeting

Cllrs Gower and French rejoined the meeting.

10. **Update of Work with Haverhill Partnership**

The Council noted the update on recent work with Haverhill Partnership.

11. **Pay Award**

The Council noted the recent National Pay Award.

12. **Correspondence**

- a) Letter from Christians Against Poverty
The Council noted the contents of the letter
- b) Suffolk County Council – Pre-planning Consultation, Samuel Ward School
The Council noted the pre-planning consultation meeting scheduled for 10th November between 3.30 p.m. and 7.00 p.m.
- c) St Edmundsbury Borough Council – Invitation to Opening of Queen Street
The Council noted receipt of the invitation.

13. **To authorise payments.**

The Council authorised the following payments:-

Date	Cheque No.s	Value
22.09.09	5189-5210	£9,088.70
29.09.09	5211-5246	£20,617.99

14. **To receive urgent correspondence**

There were no items of urgent correspondence.

Cllr Gower proposed and Cllr Mrs Mary Martin seconded that in accord with the Provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the remainder of the meeting because of the confidential nature of the business to be transacted

15. **To Receive Details of Present Staff and Grades (previously attached to the Personnel Committee agenda)**

The Council agreed to refer this matter back to the Personnel Committee.

16. **To Receive an Update on Staffing**

The Council received an update on recent staffing changes. Cllr Byrne shared details of the redundancy schedule for the Catering Manager position.

17. **Confidential Issues Raised by Staff**

The Council considered its response to any confidential issues raised by staff and confirmed that the Town Clerk be appointed to Local Council Grade 4, Spinal Column Point 57 with effect from 1st September. Cllrs Gower and Price asked that their abstentions be noted.

18. **To Agree The Basis for the Annual Review of the Town Clerk's Salary (previously attached to the Personnel Committee agenda)**

The Council agreed that:-

- a) the annual review take place on 1st April each year (or a mutually agreed date close to 1st April)
- b) the review be undertaken by the Town Mayor
- c) satisfactory outcome of the review to be rewarded by an additional increment, until the top of the grade is reached
- d) additional increments be awarded for additional relevant qualifications

19. **Closure**

The meeting was closed at 8.40 p.m.