

# Haverhill Town Council

## Minutes of an Extraordinary Meeting of Haverhill Town Council's

### FULL COUNCIL

Held on Wednesday 11<sup>th</sup> June at 7.05pm at Haverhill Arts Centre, High Street, Haverhill



**HAVERHILL**  
TOWN COUNCIL

**Present:** Mayor Councillor R André  
Deputy Mayor Councillor M Byrne  
Councillor P Firman  
Councillor P Hanlon  
Councillor B McLatchy  
Councillor D Roach  
Councillor B Robbins  
Councillor G Stroud  
Councillor C Turner

**Apologies:** Councillor L Carr  
Councillor E Goody  
Councillor M Martin  
Councillor A Samuels  
Councillor J Stroud

**Absent:** Councillor P French  
Councillor D Russo

**In Attendance:** Colin Poole (Town Clerk)

4 members of the public were present.

### **Welcome:**

Mayor R André welcomed everyone to the meeting.

**C14 /019** **Apologies for Absence**  
The Above Apologies were noted.

**C14 /020** **Declaration of Interests**  
No Councillor declared an interest in items on the agenda.

**C14 /021** **To Consider the reports of the Internal Auditor**  
The Council considered the Interim report of the Internal Auditor dated 1<sup>st</sup> November 2013 and the Year-End report dated 7<sup>th</sup> June 2014.

The Interim report included a recommendation to ensure the level of

**Action**

Fidelity Insurance cover should equal the Year-End balances plus 50% of the precept. The current level of cover, £1,985,000 meets this recommendation.

**RESOLVED – That this level of Fidelity Guarantee Insurance is maintained for the current financial year.**

The Chairman advised the meeting that all other recommendations from both reports were addressed in the RFO Report to the Finance Committee meeting on 17<sup>th</sup> June.

**C14** **Annual Return for 2013/14**

**/022**

The Council considered the Annual Return prepared by the Locum Clerk and the recommendations made in respect to it.

a) The accounting statements and annual governance statements for the year ended 31<sup>st</sup> March 2014 be approved as presented in the Annual Return.

**Proposed Councillor M Byrne, Seconded Councillor C Turner**

**RESOLVED That the accounting statements and annual governance statements for the year ending 31<sup>st</sup> March 2014 be approved.**

b) The supporting documents for the Annual Return 2013/14 be approved as presented.

**Proposed Councillor P Hanlon, Seconded Councillor B McLatchy**

**RESOLVED That the supporting documents for the Annual Return be approved.**

c) The 2013/14 Income and Expenditure and Balance sheets be approved as presented.

**Proposed Councillor C Turner, Seconded Councillor G Stroud**

**RESOLVED That the Income and Expenditure and Balance sheets be approved.**

d) The Mayor and Town Clerk be authorised to sign these documents on behalf of Haverhill Town Council.

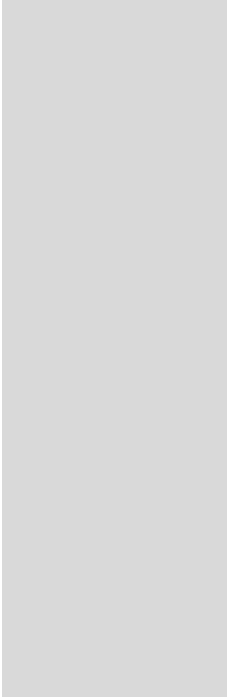
**Proposed Councillor P Hanlon, Seconded Councillor C Turner**

**RESOLVED That the Mayor and Town Clerk be authorised to sign these documents.**

Councillor P Firman asked how the £25,000 grant to Haverhill Gymnastics Club, which has been approved but not yet paid, is shown in the accounts. Councillor M Byrne confirmed that the amount would not be shown as it was an offer only. The offer remained open but the project was in abeyance and no payment

was due at this time.

Cllr Firman raised concern that the accounts were being signed off prior to public scrutiny. The Chair advised that the resolutions carried were to enable the Town Council to submit the accounts and annual return for external audit prior to submission to appropriate authorities. The accounts would be published accompanied by observations from the internal and external auditors.



**C14**    **Closure**

**/023**    The Chairman declared the meeting closed at 7:20pm

**C14**    **Date of next Meeting:**

**/024**    The next meeting of the Full Council will be held on Tuesday 24<sup>th</sup> June 2014

Signed .....  
**Chairman**

Date.....