

Haverhill Town Council

Minutes of a Meeting of Haverhill Town Council's

FULL COUNCIL

Held on Monday 25th November 2019 at 7.00pm at the Haverhill Arts Centre, Haverhill, CB9 8AR



HAVERHILL
TOWN COUNCIL

Present: Mayor Councillor J Burns
Councillor A Brown
Councillor B Davidson
Councillor P Firman
Councillor P Hanlon
Councillor A Luccarini
Councillor E McManus
Councillor M Marks
Councillor J Mason
Councillor L Miller-Jones
Councillor D Roach
Councillor D Smith
Councillor A Stinchcombe

Apologies: Deputy Mayor Councillor L Smith
Councillor J Crooks
Councillor P Fox

Absent: None

In Attendance: Colin Poole (Town Clerk)

2 members of the public were present.

Welcome:

Mayor J Burns welcomed everyone to the meeting and advised members of the public attending that the meeting was being recorded.

MINUTES

C19 **Apologies for Absence**
/152 The above apologies were noted.

C19 **Declaration of Interests and requests for dispensation**
/153 No declarations or requests for dispensation were made.

C19 **The minutes of the Full Council meeting held 29th October 2019**
/154 It was proposed by Councillor E McManus, seconded by Councillor A Stinchcombe that the minutes of the meeting held 29th October 2019 be adopted as a true record.

RESOLVED

ACTION

Haverhill Town Council adopted the General Power of Competence on May 14th 2019. All decisions are taken using that power unless otherwise stated.

C19 /155	<p><u>Progress of actions arising from the minutes</u></p> <p>C19/113b County Lines publicity feasibility report – The Clerk presented the report on awareness activities locally and a proposal for a Councillor briefing from the County Safety Partnership. It was proposed by Councillor D Smith, seconded by Councillor D Roach, that the proposed briefing be arranged for January.</p> <p>RESOLVED</p> <p>C19/115e Neighbourhood Planning – Councillors agreed that at this stage they did not wish to progress a Neighbourhood Plan for Haverhill. They agreed to prioritise supporting the formation of a robust District Local Plan.</p> <p>C19/141 Town Council position on primary healthcare – Following the vote for an extraordinary meeting, the Clerk advised that this could not be called, or held, during the pre-election period due to the potential political nature of the discussion.</p> <p>C19/143 Haverhill Area Forum – The Clerk has asked the officers from WDSC and NHS England for some dates in late January to hold a Forum meeting to discuss aspirations for a health hub in Haverhill.</p>	CLERK
C19 /156	<p><u>Reports from the Police, borough and County Councillors and the PUBLIC FORUM</u></p> <p>a) Police Report – See appendix 1 b) County Councillors gave their report - see appendix 2 c) District Councillors gave their report - see appendix 3 d) Public Forum - see appendix 4</p>	CLERK
C19 /157	<p><u>Mayor’s Report</u></p> <p>See Appendix 5.</p>	CLERK
C19 /158	<p><u>ONE Haverhill Partnership</u></p> <p>a) The Clerk advised that the Board meets on Thursday 28th November. b) Mayor J Burns reported the proceedings of the recent ASB Task Group meeting.</p>	CLERK
C19 /159	<p><u>Adoption of Committee Reports</u></p> <p>a) Planning Committee</p> <p>It was proposed by Councillor B Davidson, seconded by Councillor P Hanlon that the minutes of the meeting held 4th November 2019 be adopted.</p> <p>RESOLVED</p> <p>b) Leisure and Community Committee</p> <p>To note that the committee has not met since the last Full Council meeting.</p> <p>NOTED</p> <p>c) Finance Committee</p> <p>It was proposed by Councillor A Brown, seconded by Councillor M Marks, that the minutes of the meeting held 19th November 2019 be adopted.</p> <p>RESOLVED</p> <p>Councillors considered the recommendations from the Finance Committee in respect of grant applications considered at F19/044 and it was proposed by Councillor D Roach, seconded by Councillor M Marks, that the recommendations be accepted, including funding £500 towards the Haverhill Silver Band.</p> <p>RESOLVED</p> <p>It was further proposed by Councillor P Hanlon, seconded by Councillor M Marks, that £650 be allocated towards the subsidising of 50 family panto tickets for REACH client families the Christmas season.</p> <p>RESOLVED</p>	CLERK

- C19** **Consultation responses**
/160 The Meeting discussed how the Council could respond to the Local Government Boundary Commission consultation on the divisional boundaries for Suffolk County Council. It was agreed the Clerk should draft a response for consideration at the December meeting.
- C19** **Financial Matters**
/161 **a) Authorisation of payments**
 It was proposed by Councillor D Roach, seconded by Councillor A Luccarini, that the listed payments totalling £98,507.97 be authorised.
RESOLVED
- b) Insurances**
 It was proposed by Councillor D Roach, seconded by Councillor A Luccarini that the amended Finance Regulations (amendments in respect of s6, business charge card use) be adopted.
RESOLVED
- C19** **Internal Audit**
/162 It was proposed by Councillor B Davidson, seconded by Councillor P Hanlon, that the Council accepts the Internal Auditor report, noting that the matter identified had been addressed at C19/161 above.
RESOLVED
- C19** **Policy Review**
/163 It was proposed by Councillor M Marks, seconded by Councillor L Miller-Jones, that subject to amendments to the layout, the Health and Safety Policy for the Zone be adopted.
RESOLVED
- C19** **Urgent Correspondence**
/164 The Clerk advised that Karen Chapple and Dan Cooke, the Town Council Youth Skills team, had been awarded the Social Impact Award at the National WEA Awards 2019, for the Town Council's Adult Signpost project. It was proposed by Councillor P Hanlon, seconded by Mayor J Burns, that a vote of congratulation be recorded.
RESOLVED
- C19/** **Date of Next Meeting**
165 MONDAY 16th December 2019 at 7:00pm
- C19** **Closure**
/166 The Mayor declared the meeting closed at 20:35pm.

Signed

Date.....

Chairman

Appendix 1

Police Report

The meeting noted that no new police report had been issued. Mayor J Burns had circulated crime stats data prior to the meeting.

Appendix 2

County Councillors' reports

Councillor D Roach reported:

A143: he spent quite a bit of time sorting the flood on the A143 at the Fox public house. He requested the Fire Service to pump away the flood off the road. There will need to be a road closure whilst the culvert is repaired. Once the works are done he hopes resurfacing will be done, but this depends on the timetable of the new roundabout, as to whether a resurface is worthwhile.

Mount Road: Ongoing discussions about speed calming, following his visit with Councillor B Davidson.

Mini Roundabouts: Councillor J Mason asked about SCC policy on painting mini-roundabouts as several around Haverhill are almost completely erased. Councillor D Roach advised he had repeatedly asked Highways about the issue but no timetable has been given.

It was proposed by Mayor J Burns, seconded by Councillor A Brown, that the Clerk should write to the SCC Highways portfolio holder Councillor Andrew Reid, highlighting our concerns for safety.

RESOLVED

Appendix 3

District Councillors' reports

Councillor J Burns reported:

- **NW Haverhill:** No further news. HTC still awaiting attendance at planning committee by Persimmon rep to brief us on next stages.
- **Great Wilsey Park:** Cllr Hanlon, Colin Poole, Vicky Phillips and myself had meeting to discuss the open planning applications that are in for first ~500 units and infrastructure. Given concerns regarding housing types and other proposed work I have requested both applications be called in and there is a review on the planning agenda for 26th Nov. The Chalkstone Way compound may come before committee in December now that Highways appear to have changed their objection.
- **Manor Road School Site:** Awaiting first spade in the ground.
- **Chapelwent Road Site:** Complaints regarding this site were raised with planners and escalated to enforcement.
- **Atterton & Ellis (Ironworks):** No further news. Work progresses on the adjacent site owned by the same owner.
- **Sturmer Arches:** Still no news on this.
- **Woodlands Hotel:** Problems have occurred over land ownership and access rights. Braintree DC have adversely commented at pre-application, against what we were hoping for. WSC property seeking a way forward because of the £10K a month cost for maintaining security on the site.
- **Police Matters:** There has been no new "Constable County" report. The crime statistics to October 2019 were recently distributed.
- I had a very good briefing from Counter Terrorism Police Officers at an informal Police & Crime Panel discussion in Ipswich on 20th November.

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- I am still awaiting a response from Tim Passmore about the poor 101 service response. I have escalated this via the Police & Crime Panel where he due to report back in January.
- **SCC Highways:** CPE is (tentatively) now scheduled (it is understood) in April 2020. I understand the order failed to get through Parliament before it was dissolved.
- Still no response from SCC Highways as to when they will repaint the faded/missing white linings and roundabouts that they promised in February had “been ordered”.
- **Greater Cambridge Partnership:** Work continues at Linton to install the part time bus lane but no further news otherwise.
- **The Zone:** Work continues on the site.
- **Leiston Centre CCTV:** Dylan Mills and I have now completed installation of 18 cables. New rack hardware in situ and we’re due to start cable terminations early next month. Cameras and recording device are currently being discussed as to best solution.
- **Corn Exchange:** No news on this.
- **Car Parking Working Party:** This continues and final meeting due in early January.
- **Grant Working:** Have met twice and final decision meeting takes place 27th Nov. It will be very interesting to see what is approved as there are far more applications than money available.
- **One Haverhill Website and Email:** Still working on this as need to have existing domain transferred to HTC control.
- **Other events & work:** Xmas Family Night & Fireworks on Friday 6th December starting at 5.30pm. HTC Carol Service 11th December at 7pm in St. Mary’s Church.

Councillor M Marks reported:

The District Council’s “Community Chest” funding scheme was over-subscribed, with requests exceeding the funding available by a factor of three. District Councillors may find that disappointed applicants turn to them for locality budget funding.

Councillor D Smith reported:

LifeLink: Councillor Smith would like a worker to provide an update on their work to the Town Council.
 Planning: He has raised concerns regarding the proposed containerised storage facility in Homefield Road and the amended plans in Clements Lane.

Appendix 4

Public Forum

Resident 1:

The public must be involved in consultations on the proposals for the Local Plan. District Councillors were able to provide reassurance that the process was open with several stages of public consultation.

Appendix 5
Mayoral Report

Date	Event	Location	Comments
10 th November 2019	Annual service of Remembrance	Haverhill Town Centre & Cemetery	New time for this event and was really pleasing to see so many people come out to commemorate. The event went really well.
11 th November 2019	Remembrance Event 11am	Outside St. Mary's Church, Haverhill High Street.	Short event to mark the Armistice in 1918.
22 nd November 2019	Xmas Light Switch On	Haverhill Market Square	This was requested 2 weeks earlier than normal by businesses.

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