

# Haverhill Town Council

## Minutes of a Meeting of Haverhill Town Council's

### FULL COUNCIL

Held remotely on Monday 27<sup>th</sup> April 2020 at 7.00pm under regulation 6 of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020



HAVERHILL  
TOWN COUNCIL

**Present:** Mayor Councillor J Burns  
Deputy Mayor Councillor L Smith  
Councillor A Brown  
Councillor J Crooks  
Councillor B Davidson  
Councillor P Fox  
Councillor P Hanlon  
Councillor A Luccarini  
Councillor E McManus  
Councillor M Marks  
Councillor J Mason  
Councillor L Miller-Jones  
Councillor D Roach  
Councillor D Smith  
Councillor A Stinchcombe

**Apologies:** Councillor P Firman

**In Attendance:** Colin Poole (Town Clerk)

All Councillors had joined by video conference. No members of the public joined the meeting.

### Welcome:

Mayor J Burns welcomed everyone to the meeting and explained how to speak and vote as this was the first meeting of Haverhill Town Council to be held entirely remotely, using the Zoom video conferencing system.

### MINUTES

- |                           |  |               |
|---------------------------|--|---------------|
| <b>C20</b><br><b>/051</b> | <b><u>Apologies for Absence</u></b><br>The above apology was noted.  | <b>ACTION</b> |
| <b>C20</b><br><b>/052</b> | <b><u>Declaration of Interests and requests for dispensation</u></b><br>None   |               |
| <b>C20</b><br><b>/053</b> | <b><u>The minutes of the Full Council meeting 23<sup>rd</sup> March 2020</u></b><br>It was proposed by Councillor E McManus, seconded by Councillor D Smith that the minutes of the meeting held 23 <sup>rd</sup> March 2020 be adopted as a true record.<br><b>RESOLVED</b> |               |

**C20** **Progress of actions arising from the minutes**

**/054** No matters not on the agenda

**C20/** **Covid-19 Coronavirus**

**055**

Councillors reviewed the reports from officers previously circulated:

a) Clerk's Report

It was noted that the Finance Manager had been working flat-out to complete the year-end closedown today. The Clerk would be in a position to review the 2020/21 budget once confirmation that the Council was receiving funds from the government CJRS for furloughed staff.

b) Art & Leisure Manager's Report

Councillor Brown observed that with no end in sight to the Covid-19 pandemic social distancing measures, it was necessary to make long-term plans for delivering Arts and community engagement activity in a new way. It was agreed that the Arts & Leisure manager would be asked to bring forward proposals.

c) Youth Skills Manager's Report

d) Zone Manager's Report

e) Customer Experience & Marketing Manager

f) Operations Manager

It was proposed by Councillor P Hanlon, seconded by Councillor L Smith, to accept the reports with a vote of thanks for the work staff are doing in response to Covid-19.

**RESOLVED**

In response to a question, Councillor J Mason confirmed he expected the Haverhill Show to be formally cancelled at a committee meeting taking place this week.

**C20** **Reports from the Police, District and County Councillors and the PUBLIC FORUM**

**/056**

a) Police Report – Mayor J Burns had circulated the latest edition of 'Constable Country'.

b) County Councillors gave their report - see appendix 2

c) District Councillors gave their report - see appendix 3

d) Public Forum – none

**C20** **Mayor's Report**

**/057**

See Appendix 4.

**C20** **ONE Haverhill Partnership**

**/058**

a) Councillor A Luccarini advised that at the recent meeting of the Haverhill BID Group, it was agreed that the plans for holding a vote were postponed until 2021. Councillor A Stinchcombe advised that elsewhere in the country BIDs were sharing ideas on reopening the town centre under social distancing rules.

b) Councillor D Smith asked for clarification as to whether OHP was the lead body for the delivery of a Health Hub in Haverhill? The Clerk advised that as far as he understood it, OHP was not the decision-maker, but the Masterplan Task Group was leading on finding a place for the hub to be put and the Health Task Group were engaged in the matter of what services should be available. Whilst therefore it will be a regular item on the Board agenda and partners will have enormous input, the OHP could not sign-off delivery.

Clerk

Nick Keeble

- c) The Clerk referred members to his earlier report and the section on the Volunteer Centre. Mrs Jill Moss is due to start duties on 11<sup>th</sup> May, assuming the tech she will need arrives by then.

**C20** **Financial Matters**

**/059** **a) Authorisation of payments**

It was proposed by Councillor D Roach, seconded by Councillor M Marks, that the listed payments totalling £26,327.23 be authorised.

**RESOLVED**

**C20** **Urgent Correspondence**

**/060**

The Mayor reported that the Army had made contact with West Suffolk Council with a view to setting up a testing station in Haverhill. This would be for key workers who were showing symptoms, and their households.

**C20** **Date of Next Meeting**

**/061**

Tuesday 26<sup>th</sup> May, by remote meeting.

**C20** **Closure**

**/062**

The Mayor declared the meeting closed at 19:48pm and wished everyone best wishes and to stay safe.

Signed .....

**Chairman**

Date.....

## **Appendix 1**

### **Emergency Services Report**

Reports were not required, as the Council understood that operational needs connected with Covid-19 took priority.

## **Appendix 2**

### **County Councillors' reports**

#### **Councillor P Fox reported:**

Not a lot was happening. She hoped that the bus stop project for the Clements Surgery might go ahead shortly. Councillors have been advised to email officers rather than try to talk to them directly.

#### **Councillor D Roach reported:**

SCC operations had broadly been shut down to focus on support for actions to contain the impact of Covid-19. There were some virtual meetings now taking place remotely. Highways had also been doing some work locally such as white lining.

## **Appendix 3**

### **District Councillors' reports**

#### **Councillor D Roach reported:**

Cabinet meeting was taking place remotely. Many officers at the Council are seconded to tasks to co-ordinate the Covid-19 response. Tribe app is being used a lot.

Haverhill in Bloom: Planters will be delivered by the end of May. There will be no hanging baskets. A group of volunteers planted up the planters in the Pightle, observing social distancing.

#### **Councillor P Hanlon reported:**

District Councillors have used some of their additional locality budget to give financial assistance to a local sports club.

#### **Councillor M Marks reported:**

As a by-product of council officers working with local businesses to help them through Covid-19 related difficulties, they have been able to help straighten other issues businesses were facing.

#### **Councillor A Brown reported:**

75<sup>th</sup> anniversary plans for VE day had to go online, and Councillors were encouraged to see the online work being created by the group and spread the word.

#### **Councillor J Burns reported:**

- **NW Haverhill:** Most work, apart from on houses contractually needed to be completed for handover, has stopped due to CV-19. Plans are being worked upon, and two new planning applications for Phase 2 have been lodged/awaiting validation, with a design and access statement generated. Work on the Relief Road is still expected to start later this year but awaiting formal approval of plans by SCC.
- **Great Wilsey Park:** Background work continues with a new application to move the overhead power lines underground along with various conditions from the original outline planning permission asking to be discharged. The planning officer has yet to start work on this one as they are concentrating on moving the infrastructure application for the spine road, and other parts, towards approval. It is expected the reserved matters application for the phases A1, A2 and A8 (housing) will come before committee no earlier than June as still awaiting revised plans following discussions with various stakeholders. It may well need to go out for consultation again depending on what the changes are.
- **Manor Road School Site:** Work has now stopped due to CV-19, but all of the concrete crushing was completed.
- **Chapelwent Road Site:** No further updates.
- **Atterton & Ellis (Ironworks):** No further update.

- **Sturmer Arches:** Due to CV-19, and closure of National Archives to anything other than remote access to digital archives, no further work on this.
- **Woodlands Hotel:** No further update.
- **Police Matters:** The April edition of “Constable’s County” has been sent out with this update. The February crime stats was sent out at end of March. All meetings I normally go to (Police & Crime Panel, Accountability) have been deferred/cancelled due to CV-19.
- **SCC Highways:** Various work is still taking place around town. Unfortunately, not the pavement outside Barclay’s Bank which has now been like that for 4+ months – not bad for a reported 5-day repair.
- **Greater Cambridge Partnership:** No updates.
- **Combined Authority:** No updates.
- **Corn Exchange:** No further update.
- **Parking:** CPE was handed over to WSC on 6<sup>th</sup> April but little has been done since. We still have vehicles parking on the pavements.
- **One Haverhill:** No updates.
- **Lidl:** No updates.
- **Covid-19:** Have been helping couple of residents with their employment issues otherwise been quiet.
- **Other work:** No updates. Continue to support Clerk and others working from home. Preparing for VE75 “Stay at home” commemoration event.