

Haverhill Town Council

Minutes of a Meeting of Haverhill Town Council's

FULL COUNCIL

Held on Monday 29th September 2025 at 7.00pm at Haverhill Arts Centre,
High Street, Haverhill



Present: Councillor L Miller-Jones, Deputy Mayor
Councillor A Brown
Councillor J Burns
Councillor J Crooks
Councillor P Firman
Councillor P Hanlon
Councillor A Luccarini
Councillor M Martin
Councillor J Mason (left at 8.34pm)
Councillor D Page
Councillor D Smith
Councillor L Smith
Councillor A Stinchcombe

Apologies: Mayor Councillor Q Cox
Councillor B Davidson

In Attendance: Colin Poole, Town Clerk
Vicky Phillips, Deputy Clerk
Heike Sowa, Suffolk County Councillor
Chief Inspector Matt Breeze
Inspector Ben Hollands

Three members of the public were present.

Welcome:

The Deputy Chairman welcomed everyone to the meeting and advised that the meeting was being recorded.

MINUTES

C25 Apologies for Absence

/113 The above apologies were noted.

C25 Declaration of Interests and requests for dispensation

/114 Councillors, P Hanlon, M Martin, J Mason, L Miller-Jones, D Smith, L Smith and A Stinchcome declared a Non-Registerable Interest in Item C25/116 as the applicants are known to them.
It was proposed by Councillor A Brown, seconded by Councillor D Smith, that under the Localism Act 2011 s33 (2e) a dispensation to stay be granted on the grounds that it is appropriate to do so.

RESOLVED

C25 Minutes of the Meeting of the Town Council held Monday, 28th July 2025

/115 It was proposed by Councillor L Smith, seconded by Councillor M Martin that the minutes of the meeting held 28th July 2025 be agreed as a true record.

RESOLVED

ACTION

C25 Casual Vacancy

/116 Mr James Teixeira was co-opted as councillor to fill the casual vacancy in Haverhill South East. Cllr Teixeira signed the Declaration of Acceptance of Office and took his seat for the rest of the meeting. Councillor Miller-Jones thanked the two other candidates who had submitted an application for the vacancy.

C25 Home-Start Suffolk

/117 Following a request for further information regarding their grant application, Vikki Gant attended the meeting to speak about the work of Home-Start Suffolk and the potential impact of council funding on Haverhill residents. She provided background on the organisation, explaining that Home-Start Suffolk has been providing family support for over 26 years. The group trains volunteers to support families in need, and currently works with several families in the local area.

Vikki explained that the grant would enable Home-Start to increase the Co-ordinator's hours by 4 hours per week, from 12 to 16 hours. This additional capacity would also allow for volunteers to be trained, resulting in more one-to-one home visits, offering personalised support to families. She also highlighted that Home-Start works closely with other agencies to ensure families receive the most appropriate and effective help.

C25 To note progress of actions arising from the minutes not covered by
/118 this Agenda

a. C25/006c CPE performance in Haverhill: Councillor Hanlon reported that he had circulated an email with further details, highlighting that there are now two more Civil Enforcement Officers and funding has been approved to set up a satellite base in Haverhill at Haverhill House. This would be operational by end of October.

b. CIL Briefing paper: Circulated with the agenda.

c. HMOs In Haverhill: Councillor Brown reported that he had met with officers from West Suffolk Council and noted that an additional officer is being appointed to carry out further inspections of Houses in Multiple Occupation (HMOs). He highlighted the ongoing issues with HMOs in the area and emphasised the need for higher-quality accommodation for single occupants. Ideally, all HMOs should be required to obtain planning permission and to be registered.

Further discussion took place, during which it was suggested that members of the public should be encouraged to report suspected HMOs, as they are not always easily identified by the authorities. Concerns were also raised about the poor condition of some HMOs, with substandard living environments impacting both tenants and neighbouring residents. In addition, issues such as increased pressure on parking and a rise in incidents of anti-social behaviour (ASB) linked to certain properties were noted as ongoing challenges for the community.

C25 Reports from District/County Councillors on issues pertinent to
/119 HAVERHILL and the PUBLIC FORUM

a) Police Report:

Inspector Ben Holland attended the meeting and provided councillors with a briefing on recent police activity, highlighting that it had been a busy summer with officers needed outside the County. Moving forward, the focus will shift from anti-social behaviour (ASB) to tackling acquisitive crimes, such as thefts from vehicles and shed burglaries.

From 1st June, dedicated funding for Haverhill has supported targeted "hot spot" policing, resulting in increased foot patrols which will help in addressing knife crime and ASB.

Inspector Holland's priorities are reviewed every 10 days. Areas of focus include to include:

- The impact of drug-related crime (ongoing)
- Street drinking and associated ASB in the town centre, continued enforcement will be taking place.
- Misuse of e-scooters and e-bikes

On a positive note, a new Police Community Support Officer (PCSO) is expected to be recruited in Haverhill within the next three months.

Councillors thanked Inspector Holland for his service and contribution to the community as Inspector Holland will be moving on from his current role. He will be succeeded by Inspector Matt Paisley.

Chief Inspector Matt Breeze briefed councillors on the recent review of the police cadet schemes in both Haverhill and Newmarket, which resulted in their closure. He explained that the schemes were required to operate within a specific model, and unfortunately, both had failed to meet the necessary requirements.

The number of police officers available to volunteer and support the programme did not meet the model, which raised safeguarding concerns and made it unsustainable to continue. In Haverhill, the closure affected eight cadets, three of whom were already due to leave. The remaining cadets would move on to Bury or Cambridge. Concern was raised by members that it would be difficult for cadets to travel outside of Haverhill. The situation remains under ongoing review, with future options being considered.

b) Ambulance Report: The Cambridge City data has now been published.

c) County Councillors: see Appendix 1

Councillor Mason had circulated his report ahead of the meeting. He added that

- the relief road has now been opened, still things to resolve around signage and street lights.
- High Street signs – still testing the strength of the posts
- Had a meeting with Councillor Paul West regarding signs on A1307 and bypass obscured by vegetation, which need to be cleared if not visible or replaced if missing.
- Hopton Rise Play Area will be re-opening next week.
- Missing bollards on Camps Road have been replaced.

Councillor Mason has now been appointed Deputy Cabinet member for property and county farms, and will give regular updates.

Councillor Sowa reported

- she is working hard to provide and improve health provision to residents
- there is now a bus to Newmarket
- double yellow lines will be placed outside of Clements School

d) District Councillors:

The district council had submitted their business plan to government for the local government review, which the Chair explained was for another meeting.

e) Town Councillors: See Appendix 2

Councillor Burns had submitted his report, nothing to add.

Councillor Lora Miller-Jones congratulated the Clerk and the Council on receiving the Clerk of the Year and Council of the year at the Suffolk Community Foundation/SALC awards 2025.

- f) **Public Forum:** A resident requested that the Town Council support and promote the use of the GoodSAM app within the town. He explained that the East of England Ambulance Service has recently invested in a Critical Care Help Desk, which allows emergency responders to send a text message to a caller in the event of a cardiac arrest. This message enables a video call to be initiated, allowing clinicians to see the situation in real time and provide immediate guidance.

C25 Mayor's Report

/120 Mayor Cox had been unwell and had not submitted a report this month. Deputy Mayor Miller-Jones reported that she had been to two fabulous events; i) Haverhill Silver Band in Saffron Walden and ii) the Kerala Cultural Association's Onam Celebrations.

C25 ONE Haverhill Partnership

- /121** a) The Clerk reported that the social media for the LGR event at St Mary's was not as successful as hoped; around 45 people attended the meeting, which was useful and mostly the evening went smoothly. The Clerk explained that there will be a full council agenda item once the Government starts its consultation, to give council members a chance to debate a council response to submit.
- b) One Haverhill Board will be meeting on 16th October 2025.
- c) Wellbeing Hub – to be discussed in closed session.

C25 Financial Matters

- /122** a) Authorisation of payments: It was proposed by Councillor J Burns, seconded by Councillor L Smith that the listed payments totalling £224,188.80 be authorised.
- RESOLVED**

C25 Grant Applications

- /123** a) HomeStart, Suffolk: It was proposed by Councillor Burns and seconded by Councillor T Brown that the sum of £3,000 be awarded.
- RESOLVED**

Deputy Clerk

C25 Tree Sculpture outside Clements Primary School

/124 It was proposed by Councillor J Crooks and seconded by Councillor D Smith that the Town Council adopt the project and apply for planning permission for the arts installation.

RESOLVED

C25 Adoption of Committee Reports

- /125** a) Planning Committee: It was proposed by Councillor P Hanlon, seconded by Councillor M Martin, that the minutes of the meeting held 8th September 2025 and 22nd September 2025 and any recommendations contained therein, be agreed as a true record.
- RESOLVED**

C25 Date of Next Meeting

/126 The next meeting will be held on Monday, 27th October 2025.

C25 Exclusion of the Press and Public

/127 It was proposed by Councillor D Smith seconded by Councillor P Hanlon that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted – Third-party confidential information.

RESOLVED

C25 Health and Wellbeing Hub

/128 The Clerk and Councillor Miller-Jones have continued to work on making this project deliverable and are continuing to liaise with groups who have shown an interest in renting space at the proposed Hub – the original list provided to the council proved optimistic as to what presence several of the groups would actually take. The risk profile to the council is therefore steeper than originally described.

The Clerk will arrange a meeting with partners to have an open discussion on the feasibility of the project. Councillors agreed to reserve any decision until the October meeting, to give the Clerk and Councillor Miller-Jones time to put together a viable plan.

Clerk

C25 Arts provision in Haverhill

/129 The Clerk updated the council on joint working with West Suffolk. The councils will work together to produce a plan for implementation in 2027.

C25 Suspension of Standing Order 3x: It was proposed by Councillor D Smith, seconded by Councillor J Burns, that SO3x be suspended in order to transact the remaining business on the agenda.

/130

RESOLVED

C25 Vision 2030 Project

/131 Dayle Baylis has provided the clerk with a draft feasibility report, which will be circulated to councillors once it has been finalised.

Clerk

C25 Budget 2026/27

/132 The RFO asked for guidance in preparing the first draft budget for consideration in November. Council resolved that the direction of the Budget should be to focus on the effective delivery and completion of current initiatives, rather than start new projects, notwithstanding any windfall opportunities caused by LGR.

RESOLVED

C25 Closure

/133 The Chairman declared the meeting closed at 9.46pm

Signed Date.....
Chairman

Appendix 1 – County Councillors' reports

Appendix 2 – District Councillors' reports (none submitted)

Appendix 3 – Town Councillors' reports

Appendix 4 – Mayor's report (none submitted)

Appendix 1 – County Councillors' reports

County and District Councillor Report, September 2025 Cllr Joe Mason

A lot has happened since my July report. From contributing to the One Suffolk Proposal as part of the LGR Working Group to local based projects addressing issues of concern to residents.

In this report I will treat Local Government Reorganisation as a separate and brief entry relating to Suffolk County Council and West Suffolk Council News on the topic.

It was great news to hear that Haverhill Town Council and our Clerk, Colin Poole received awards for being the best in Suffolk at the Community Awards presentation. Very well-deserved and congrats to Colin and all the staff who of course contribute to the Town Council's success.

In this report.

1. LGR Local Government Organisation SCC & District Councils Business Case Submission
2. Relief Road
3. Suffolk County Council News
4. Highways Update
5. Active Travel, Cyclists, Pedestrians and Rights of Way
6. Haverhill Library Toilet
7. Widdington Recycling Limited (MRF Application)
8. EV Charging Installations
9. West Suffolk Council News & Updates
10. Community

1. Local Government Organisation SCC & District Councils Business Case Submission

Both SCC and the Districts have now submitted their plans to the Government. The next step in the process of local government reorganisation will be for government to consult on the preferred options for unitary authorities in Suffolk, before taking a decision on which proposal to take forward. The debate in both chambers, though challenging was held in a positive manner and though unanimity in both was not possible, both the County Council and the Districts have met the challenge of submitting business cases

For reference - the links for both can be found here:

One Suffolk: <https://www.suffolk.gov.uk/asset-library/hi-res-web-final-lgr-business-case-compressed.pdf>
Districts: <https://www.westsuffolk.gov.uk/Council/devolution/upload/Case-for-Change-Three-councils-for-Suffolk.pdf>

In fairness to both councils and without bias, what I can say there are significant discrepancies between the financial modelling of both proposals and we will just have to wait and see if the Government can provide some much needed clarity regarding the variance between the "One" and "Three" Unitary models.

2. Relief Road

The Opening Ceremony took place as did naming of the Road "Suffolk Regiment Way" with members of the Royal Anglian Regiment.

Perhaps it was too much to ask but there are still issues that need resolving that I am chasing: Firstly, the relief road has been welcomed pretty much by all. It is still under used and I think the temporary signage is particularly poor and not particularly visible. With nothing on the Withersfield Roundabout directing traffic towards Bury St Edmunds.

I have requested a schedule for when this signage is going to be complete. I have stated that this should be expedited. e.g.

- a. There is an incorrect temporary sign outside the Redrow Development showing Haverhill Straight Ahead and Bury St Edmunds Right. This is clearly wrong. It should say Cambridge. Lorries are still going into town.
- b. Bollards. For such an excellent road the bollards leading up to it are frankly embarrassing. Both at the Withersfield Rd Roundabout and at the Hales Barn Rd roundabout. I have requested that these replaced/upgraded as soon as possible.
- c. The first Bollard on the Relief Road has a missing Blue Disk.
- d. Some Lamp posts are not working at beginning of Relief Road at the Hales Barn Roundabout. UK Power Networks had been doing some work and clearly, they need to come back.
- e. Clattering/bumpy manhole cover not flush with road surface. Coming towards the Hales Barn Roundabout the last Drain Cover is not flush and makes quite a noise. There are some others like this but not as bad. I have asked for an assessment on whether this should be rectified.
- f. Landscaping on or near the Relief Road. We are in planting season; I have requested information on the schedule for planting along the relief road.
- g. The large biodiversity area by the Toucan Crossing has just been left wild. What3Words <https://w3w.co/composts.optimists.sculpting> I have requested plans for what is intended here and when it will be delivered.

Traffic speed is being monitored, but having now driven on it multiple times and observing drivers from the road side the vast majority of people seem to be keeping to the 40mph limit. As aforementioned the road feels a little underused at the moment and I put that down to poor signage.

If any members identify any issues not mentioned above, please do pass them on to me.

3. Suffolk County Council News

Not a lot specific to Haverhill or the District to share. LGR seems to have dominated the council's news pages.

Don't Go It Alone: Join Your Local Stop Smoking Group This Stoptober

This October, Stoptober is back, and with it comes a chance for smokers across Suffolk to take on the challenge of quitting together.

Feel Good Suffolk is running a series of local support groups to help people stop smoking with expert guidance and, most importantly, the encouragement of others on the same journey.

<https://www.suffolk.gov.uk/council-and-democracy/council-news/dont-go-it-alone-join-your-local-stop-smoking-group-this-stoptober>

32,000 solar panels and counting for Solar Together Suffolk project

The successful Solar Together Suffolk scheme is now open for registration for 2025.

The group-buying programme enables Suffolk residents to buy solar panels and battery storage, helping to save money on their energy bills and cut carbon emissions.

It is backed by Suffolk County Council and all local borough and district councils. Solar Together Suffolk has been running for seven years, and in that time has:

- installed 32,024 solar panels at 2,651 Suffolk households.
- installed 1,768 battery storage systems.

- reduced 1,900 tonnes of carbon emissions across the county.

<https://www.suffolk.gov.uk/council-and-democracy/council-news/32000-solar-panels-and-counting-for-solar-together-suffolk-project>

Suffolk County Council wins government funding for autonomous vehicles trial.

The council is studying how driver-less vehicles could work in Suffolk.

Suffolk County Council has secured £75,000 of government funding for a feasibility study exploring how to introduce self-driving shuttle vehicles into the county's transport network.

<https://www.suffolk.gov.uk/council-and-democracy/council-news/suffolk-county-council-wins-government-funding-for-autonomous-vehicles-trial>

4. Highways Update

Things are relatively quiet at the moment. Having said that I have requested a formal meeting with Cabinet member for Highways, Cllr Paul West, Highways officers and Cllrs David Roach & Heike Sowa if they are able to attend. I intend to cover topics relating to the Bypass and A1307 near Sainsburys, HMOP generally and failed slurry seals as well as other issues that I am having difficulty progressing.

- **Haverhill Town Centre Signs & Ehringhausen Way**

I requested an update at the end of last week. I haven't yet received it and will share with members as soon as I have it.

- **Allington Walk**

This road is still scheduled a resurface but has been pushed back to February. It was meant to be done in February of this year but could not go ahead due to parked cars. It was then scheduled for May which then got cancelled.

In the meantime I have managed to get temporary repairs done to carry us through the winter months, with hopefully the work the road finally getting delivered.

5. Active Travel, Cyclists, Pedestrians and Rights of Way

- **Haverhill Local Transport Plan**

I have requested an update and will share with members.

- **New Pelican/Toucan Crossing on Wratting Road**

This is progressing well, though still no date for the installation.

- **Greenfields Way dropped Kerbs & Path from Clements School to Surgery (Bus Stop)**

Awaiting notification of an installation date.

6. Haverhill Library Toilet

No further update – awaiting S106 monies to be released to fund the Toilet project

7. Widdington MRF

Awaiting this to go to the Development and Regulation Committee in October for a Decision to be made. My intent is to attend and speak on this application when it goes to committee.

8. EV Charging Installations

Following the decisions not to proceed with the Chare Points for Burton End and Mount Road, Cllr David Roach & Myself will be meeting with officers at Suffolk County council to go through the list of proposals to try and avoid further cancellations. Once complete I have been told District members will be informed and the Town Council notified.

9. West Suffolk Council News and Updates

Obviously, Local Government Reorganisation has dominated, and the first meeting of the Council was an Extraordinary Meeting of the Council. One in which the 3 Unitary Proposal was voted through and subsequently approved by Cabinet. No other business was transacted. October's meeting should be business as usual.

WS News

There is little specific to Haverhill to report

Electric vehicles to drive down emissions in council services.

New electric vehicles (EV) have been introduced into West Suffolk Council's property services fleet, continuing the work to reduce the council's carbon footprint.

<https://www.westsuffolk.gov.uk/news/pr20250918ws01.cfm>

Other updates

- **Markets**

No further updates – though I remain concerned at the lack of progress that has been made in growing the market, which continues to be disappointing.

- **Haverhill Town Centre Enhancement Group**

We met in August, but not since. Indeed, only Cllr Smith and I were there as elected member representatives of the Council. Colin Poole, Town Clerk also attended. I sincerely hope a meeting will be convened in October. Time is slipping and it's important that progress and proposals are shared with the public with a view to consultation on a plan with monies committed before Local Government Reorganisation.

8. Community

a. Burton Centre Court - There will be an announcement in October.

b. Burton End Camps Road – Maintenance. Many thanks to the Town Council Wardens who have helped tidy up some of Burton End. The railings still require finishing, but the cutback is much appreciated. Many thanks also to the Wardens for tidying up the biodiversity project at the Glebe off Chapple Drive.

c. I have attended a number of meeting and engaged in community liaison with the Police. Firstly, with PC Jack Oakley for a public engagement session but also at the Police Station with Inspector Ben Holland, PC Steven Fox, Cllr Tony Brown, Cllr Maragret Marks, Colin Poole as well as officers from West Suffolk Council to discuss Street Drinking, Anti-Social behaviour and the PSPO. A number of actions were identified, and I thought the meeting was productive.

d. PC Jack Oakley contacted me regarding Household Doorstep Crime - as did Cllr Tony Brown. I am trying to set up some targeted action in Haverhill with Trading Standards to help raise the profile of the issue and recommendations for residents to keep them and their possessions safe. Dates TBA

e. I met with the Boyton Place Residents Association, gave them updates related to the Persimmon development and was able to listen to their concerns. Top of the list is landscaping and the slow delivery and management of amenities. Concerns persist relating to RMG. It was a productive meeting and I had a number of takeaways.

I am meeting with West Suffolk Planners next week, to press home the importance of landscaping, planting and the timely delivery of allotments and the NEAP (Play Area near the central roundabout on the Relief Road)

- f. **Haverhill Show**

At the September meeting of the Leisure and Community meeting I announced that I will be stepping down as Chair. I thanked the committee (Town Council) for their support during my tenure. My

Treasurer Kelly Bennett has made clear she wishes to continue, and I am confident with Town Council Support the event next year will be bigger and better than ever.

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Please note this report does not at all include all the casework I am undertaking now or projects I am engaged with and trying to move forward for the betterment of the community. Where I have stated 'no further updates' or 'ongoing,' please refer to previous month's reports. Members are always welcome to contact me should they need any information or assistance relating to issues across the Cangle District.

For Reference:

There have been some changes to committees I have been appointed to:

At **Suffolk County Council** I now sit on:

- Development & Regulation Committee (Planning)
- Education & Children's Scrutiny Committee
- Scrutiny Committee
- Budget Working Group

At **West Suffolk Council** I now sit on

- Development Control (Planning)
- Performance & Audit Scrutiny Committee

At **Haverhill Town Council** I don't currently sit formally on any committees, but I will of course attend if summoned or need to act in capacity e.g. as a County Councillor such as the Haverhill High Street Enhancement Group or if the agenda requires my attendance such as the Planning Committee, Energy & Sustainability Committee and Community & Leisure Community, which I have attended on a number of occasions over the last

Appendix 2 (None)

Appendix 3

Report by John Burns on Town activities September 2025

- **Great Wilsey Park:** Have been advised the plans for the replacement of the Pelican crossing at junction of Chalkstone Way and Wratting Road is now with SCC Traffic Lights team for comment with the main plans nearly complete. The developer is very keen to progress this as nearing a trigger point in the s106.
The internal spur road designed to allow the next developer access has been approved. The local centre application was approved in May.
- **Police Matters:** Crime stats for July 2025 were distributed on 28th September late because the data was not available from the source.
Concerns about ASB & illegal drinking have been raised by the police with WSC and there is a great deal of proactive activity by the police to deal with this.
As an aside I was in Lowestoft last Thursday filming a public engagement meeting for the PCC & Chief Constable. That will be made available via the PCC website once edited – this may be delayed as my video editors are not behaving.
- **SCC Highways:** We are still waiting for the agreed signs in the town centre to be sorted.
- **Parking:** I have now received the CPE stats for the year to March 2025 but am aware that further data has become available following the recent meeting which I was unable to attend. Whilst that may show a sudden increase in enforcement (and they will insist on using visits as some sort of odd measurement) the stats I have collated and now published show a 25% drop in tickets issued compared to the previous year. Whilst that may sound as if enforcement has been working we all

know that is not the case and down to lack of attendance in our town, and it would seem Newmarket but not apparently in BSE.

- **Markets:** Still awaiting another meeting.
- **Vixen PH (Millfields Way):** Following a police and resident's request this was once again escalated to WSC and reminded of their obligations as well as the owners. WSC stating that vegetation stops people getting into the building is somewhat laughable.

Other work:

Upgraded a further 6 laptops from Windows 10 to 11 including 2 that would not normally have been updatable saving around £2500 in not having to purchase new. A couple of refurbished Win11 desktops have been purchased to replace obsolete office systems saving around another £1000 in new equipment. 2 more laptops to migrate and some new systems for the tech personnel to procure in next couple of weeks before the Win10 end of life kicks in.

Undertook 2 x splashpad cleaning sessions with the community warden in August & September. Because of the warm weather decided to leave the pad open beyond the 31st August deadline but it was finally closed on 14th September. It will be decommissioned for the winter on 20th October and recommissioned 24th March 2026 followed by a deep clean ready for the scheduled opening on 22nd May 2026.

Worked for 6 days on Haverhill in the Park including providing video recording equipment and till system for the burger bar.

With Brian & Charmian Thompson, Rev'd Max Drinkwater I organised the VJ80 anniversary commemoration in St. Mary's Church resulting in a composite flag raising & event video now available on YouTube. Many thanks to them for their fantastic efforts.

Developed and installed a new system in the Zone kitchen to allow orders to be displayed on a screen with more data, such as allergies, removing the need to print orders.

Attended the funeral of the late Joan Key and lowered the TC flag to half-mast to remember her services to the town.

Attended One Haverhill Domestic Abuse meeting with others at Reach.

Attended at last minute the Suffolk Community Awards event in Stowmarket and was somewhat surprised to be asked to receive the Council of the Year award for the TC.

After end user testing, currently installing updated till system changes in HAC bar to cater for more than one interval during a show where drinks are pre-ordered.

Rendered videos for Big Deal Comedy shows filmed at HAC.

Provided usual weekly financial income stats from the till system for the various sites to HTC management plus attending various HTC meetings.

Due to help with removal of town centre bunting & banners on 7th & 8th October in preparation for Xmas lights to go up later in the month.

Have been asked by the police to install the 2 x VAS on the new Relief Road to capture speeds as well as effect from its opening. This will be done once road has settled down and people know it is open once road signs go up. Then I will do a re-survey of Wratting Road to see how that has been affected. I am due to monitor Withersfield Road at request of the police anyway.

END