## 2013/14 Budget

| Codes | | | HTC Expenditure £ | HTC Income £ | HTC Net £ | HTC From/to Reserves £ | HTC Precept £ | Arts Centre & Festival Expenditure £ | Arts Centre & Festival Income £ | Arts Centre & Festival Net £ | Arts Centre & Festival From/to Reserves £ | Hartseats Expenditure £ | Hartseats Income £ | Hartseats Net £ |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | 4000 | Staff | 426315 | | -426315 | | 426315 | | | 0 | | 54000 | | -54000 |
| | 4002 | Pensions | | | | | | | | | | | | |
| | 4001 | Employer NI | | | | | | | | | | | | |
| | | Payroll Charges | | | | | | | | | | | | |
| | 4006 | Training | 6500 | | -6500 | | 6500 | | | 0 | | | | 0 |
| | 4007 | Recruitment | 1000 | | -1000 | | 1000 | | | 0 | | | | 0 |
| | 4010 | Staff Travel Expenses | 3000 | | -3000 | | 3000 | | | 0 | | | | 0 |
| | 4010 | Subsistence | 350 | | -350 | | 350 | | | 0 | | | | 0 |
| | 4011 | Hospitality | 300 | | -300 | | 300 | | | 0 | | | | 0 |
| | 4300 | Members Travel/Subsist. | 350 | | -350 | | 350 | | | 0 | | | | 0 |
| | 4301 | Members Training | 1000 | | -1000 | | 1000 | | | 0 | | | | 0 |
| | 4302 | Members Other Costs | 350 | | -350 | | 350 | | | 0 | | | | 0 |
| | 4310 | Mayoral Allowance | 1700 | | -1700 | | 1700 | | | 0 | | | | 0 |
| | 4311 | Civic Expenses | 4850 | | -4850 | | 4850 | | | 0 | | | | 0 |
| | 4400 | Electoral Costs | 0 | | 0 | | 0 | | | 0 | | | | 0 |
| | 4023 | Office - Equipment hire | 2750 | | -2750 | | 2750 | | | 0 | | | | 0 |
| | 4025 | Office - Equipment maintenance | 200 | | -200 | | 200 | | | 0 | | | | 0 |
| | 4032 | Office - Equip/Consumables | 2000 | | -2000 | | 2000 | | | 0 | | | | 0 |
| | | Hartseats Equipment | | | | | | | | | | | | |
| | 4081 | IT Repairs | 1000 | | -1000 | | 1000 | | | 0 | | | | 0 |
| | 4082 | IT Website Maintenance | 2300 | | -2300 | | 2300 | | | 0 | | | | 0 |
| | 4083 | Off-site Data and IT storage | 600 | | -600 | | 600 | | | 0 | | | | 0 |
| | 4080 | IT Support Contracts | 3000 | | -3000 | | 3000 | 2050 | | -2050 | | | | 0 |
| | | Maintenance of Premises - planned | | | | | | 45000 | | -45000 | | | | 0 |
| | | Maintenance of Premises - reactive | | | | | | 15000 | | -15000 | | | | 0 |
| | | Heat & Light | | | | | | 22000 | | -22000 | | | | 0 |
| | 4016 | Window cleaning | | | 0 | | 0 | 825 | | -825 | | | | 0 |
| | | Cleaning | 1000 | | | | | 17000 | | -17000 | | | | 0 |
| | 4020 | Postage | 800 | | -800 | | 800 | 15000 | | -15000 | | | | 0 |
| | 4021 | Stationery | 1000 | | -1000 | | 1000 | 5000 | | -5000 | | | | 0 |
| | 4021 | Photocopying | 2899.49 | | | | | | | | | | | |
| | 4022 | Telephone | 2000 | | -2000 | | 2000 | 3000 | | -3000 | | | | 0 |
| | 4022 | Broadband | 200 | | -200 | | 200 | 600 | | -600 | | | | 0 |
| | 4027 | Subscriptions | 2500 | | -2500 | | 2500 | 1500 | | -1500 | | | | 0 |
| | 4028 | Books & Journals | 200 | | -200 | | 200 | | | 0 | | | | 0 |
| | | Archive Costs | | | | | | | | | | | | 0 |
| | 4029 | Insurance | 9000 | | -9000 | | 9000 | 8200 | | -8200 | | | | 0 |
| | 4030 | Sundry Expenses | 1100 | | -1100 | | 1100 | 400 | | -400 | | 1050 | | -1050 |
| | 4056 | Legal & Professional | 2500 | | -2500 | | 2500 | 100 | | -100 | | 150 | | -150 |
| 1190 | | Bank Interest | | 10000 | 10000 | | -10000 | | | 0 | | | | 0 |
| | 4059 | Bank Charges | 250 | | -250 | | 250 | | | 0 | | | | 0 |
| | 4057 | Audit Fees | 4250 | | -4250 | | 4250 | | | 0 | | | | 0 |
| | | Rates | | | | | | 4600 | | -4600 | | | | 0 |
| | 4015 | Rent Payable | 710 | | -710 | | 710 | | 1200 | 1200 | | 1200 | | -1200 |
| | 302 | Hire of Meeting Rooms | 1000 | | -1000 | | 1000 | | 3510 | 3510 | | | | 0 |
| | | Bevan House | | 6000 | 6000 | | -6000 | | | 0 | | | | 0 |
| | | NEW - Promotion of Haverhill | | | | | | | | | | | | |
| 1701 | 4701 | Youth Co-ordinator | 0 | | 0 | | 0 | | | 0 | | | | 0 |
| | 4509 | Grant to Town Hall Charity | 108590 | | -108590 | | 108590 | | | 0 | | | | 0 |
| | | Hartseats grant to Town Hall Charity | | | | | | | | | | | | |
| | | Grant to Arts Centre | | | | | | | | | | | | |
| | | Grants to Local Organisations | 13000 | | -13000 | | 13000 | | | 0 | | | | 0 |
| | | Grants for AGMS | 1000 | | -1000 | | 1000 | | | 0 | | | | 0 |
| | | Grant-Summer Fun Play Scheme | 6500 | | -6500 | | 6500 | | | 0 | | | | 0 |
| | 4503 | Youth Projects | 20000 | | -20000 | | 20000 | | | 0 | | | | 0 |
| | | Grant - Town Twinning | 1000 | | -1000 | | 1000 | | | 0 | | | | 0 |
| | | Grant - 3CT | 3000 | | -3000 | | 3000 | | | 0 | | | | 0 |
| | | Grant to H & D Volunteer Bureau | 1400 | | -1400 | | 1400 | | | 0 | | | | 0 |
| | | Telephone Kiosk | 500 | | -500 | | 500 | | | 0 | | | | 0 |
| | | Youth Bus | 4500 | | -4500 | | 4500 | | | 0 | | | | 0 |
| | 4499 | Leiston/Chalkstone Support | 6000 | | -6000 | | 6000 | | | 0 | | | | 0 |
| | | Wednesdays 4 Women Grant | 4000 | | -4000 | | 4000 | | | 0 | | | | 0 |
| | 4518 | Grant - Haverhill & Dist Local History | 2500 | | -2500 | | 2500 | | | 0 | | | | 0 |
| | 4517 | grant - Reach | | | | | | | | | | | | |
| | 4450 | Environment | 11970 | | -11970 | | 11970 | | | 0 | | | | 0 |
| | 4457 | Street Furniture | | | | | | | | | | | | |
| 1453 | 4453 | Grit Bins | 2000 | | -2000 | | 2000 | | | 0 | | | | 0 |
| | 4024 | Technical - Equip/Consumables | | | 0 | | 0 | 4000 | | -4000 | | | | 0 |
| | 4026 | Technical - Equip. maintenance | | | 0 | | 0 | 850 | | -850 | | | | 0 |
| | 4220 | Technical - hire | | | 0 | | 0 | 3000 | | -3000 | | | | 0 |
| 1075 | | Income - Technical Equipment | | | 0 | | 0 | | 800 | 800 | | | | 0 |
| 1076 | | Income - Technical Staff | | | 0 | | 0 | | 1000 | 1000 | | | | 0 |
| | 4009 | Clothing/Safety Equipment | | | 0 | | 0 | 1500 | | -1500 | | | | 0 |
| | 4230 | PRS Fees | | | 0 | | 0 | 3450 | | -3450 | | | | 0 |
| | 4231 | PPL Fees | | | 0 | | 0 | 250 | | -250 | | | | 0 |
| 1010 | | ~~Lettings-Main Hall~~ | | | 0 | | 0 | | 18500 | 18500 | | | | 0 |
| 1011 | | ~~Lettings-Studio~~ | | | 0 | | 0 | | 5000 | 5000 | | | | 0 |
| 1012 | | ~~Lettings - Other Areas~~ | | | 0 | | 0 | | 1500 | 1500 | | | | 0 |
| | 4200 | Cinema/Theatre Licence Costs | | | 0 | | 0 | 150 | | -150 | | | | 0 |
| | 4061 | Visa Handling Charges | | | 0 | | 0 | 3000 | | -3000 | | | | 0 |
| 1000 | | Ticket Sales-Cinema | | | 0 | | 0 | | 15000 | 15000 | | | | 0 |
| 1001 | | Ticket Sales-Theatre | | | 0 | | 0 | | 70500 | 70500 | | | | 0 |
| 1002 | | Ticket Sales-Agency | | | | | | | | | | | | |
| 1004 | | Ticket Sales-Postage | | | 0 | | 0 | | 300 | 300 | | | | 0 |
| 1005 | | Membership Fee | | | | | | | | | | | | |
| 1070 | 4103 | Box-Office Commission | | | 0 | | 0 | 5000 | | -5000 | | | | 0 |
| 1103 | | Income - Film Advertising | | | | | | | | | | | | |
| | 4100 | Printing & Design | | | 0 | | 0 | 15650 | | -15650 | | | | 0 |
| | 4101 | Advertising | | | 0 | | 0 | 15700 | | -15700 | | | | 0 |
| | 4102 | Marketing development | | | 0 | | 0 | 4500 | | -4500 | | | | 0 |
| 1071 | | Merchandising | | | 0 | | 0 | | 300 | 300 | | | | 0 |
| 1055 | 4155 | Media Hub | | | 0 | | 0 | 0 | | 0 | | | | 0 |
| | 4120 | Arts & Leisure equipment | | | 0 | | 0 | 2250 | | -2250 | | | | 0 |
| | | Multiarts - Programme costs | | | 0 | | 0 | 13860 | | -13860 | | | | 0 |
| | 4210 | Film Hire | | | 0 | | 0 | 9000 | | -9000 | | | | 0 |
| | 4211 | Film Booking Fees from City Screen | | | 0 | | 0 | 6500 | 400 | -6100 | | | | 0 |
| | 4212 | Film Delivery Charges | | | 0 | | 0 | 1740 | | -1740 | | | | 0 |
| | 4213 | Theatre Artiste Charges | | | 0 | | 0 | 64000 | | -64000 | | | | 0 |
| | 4214 | Artistes Accommodation | | | 0 | | 0 | 500 | | -500 | | | | 0 |
| | 4215 | Artistes Hospitality | | | 0 | | 0 | 600 | | -600 | | | | 0 |
| | 4225 | Door Security | | | 0 | | 0 | 1000 | | -1000 | | | | 0 |
| | | Repairs and renewals sinking fund | | | | | | | | | | | | |
| | | Bar | | | | | | | | | | £ 18.000 | £ 46.000 | 28000 |
| | | Café | | | | | | | | | | £ 30.000 | £ 55.000 | 25000 |
| | | Tuck Shop | | | | | | | | | | £ 2,600 | £ 6,000 | 3400 |
| | | Events - 2013-14 | 5400 | | -5400 | | 5400 | | | 0 | | | | 0 |
| | | World War Commemoration | 0 | | 0 | | 0 | | | 0 | | | | 0 |
| | 4460 | Christmas Lights | 45000 | | -45000 | | 45000 | | | 0 | | | | 0 |
| | | Christmas Tree | | | | | | | | | | | | |
| 1601 | 4601 | Festival | | | 0 | | 0 | 25000 | 6000 | -19000 | | | | 0 |
| 1006 | | Donations | | | 0 | | 0 | | 1000 | 1000 | | | | 0 |
| 1618 | | Bucket donations | | | | | | | | | | | | |
| 1616 | 4616 | Summer Event | | | 0 | | 0 | 40000 | 15000 | -25000 | | | | 0 |
| 1621 | 4621 | Autumn Event | | | 0 | | 0 | 10700 | 550 | -10150 | | | | 0 |
| 1626 | 4626 | Winter Event | | | 0 | | 0 | 20000 | 1500 | -18500 | | | | 0 |
| 1606 | 4606 | Leisure for Pensioner | | | 0 | | 0 | 16500 | 8800 | -7700 | | | | 0 |
| 1611 | 4611 | Leisure Youth Costs | | | 0 | | 0 | 1000 | | -1000 | | | | 0 |
| 1631 | 4631 | Children/Kids Event | | | 0 | | 0 | 2000 | 1000 | -1000 | | | | 0 |
| 1636 | 4636 | Arts Development | | | 0 | | 0 | 3500 | | -3500 | | | | 0 |
| | 4641 | Leisure Development | | | 0 | | 0 | 800 | | -800 | | | | 0 |
| | 4655 | Vintage Vehicle Rally | | | 0 | | 0 | 3750 | 100 | -3650 | | | | 0 |
| | | External event licenses | | | 0 | | 0 | 450 | | -450 | | | | 0 |
| 1051 | 4051 | Neighbourhood Support Expenses | 0 | | | 0 | | | 108590 | | | | | 0 |
| 1079 | 4519 | One Haverhill Grants | | | | | | | | | | | | |
| 1690 | 4690 | Puddlebrook/LIFF | | | | | | | | | | | | |
| 1060 | | Other | 108590 | | -108590 | | 108590 | | 200 | 200 | | | | 0 |
| | | **Total** | **831924** | **16000** | -815924 | **0** | 815924 | **420475** | **260750** | -159725 | | **107000** | **107000** | 0 |
| | | Net | 815924 | | | | | 1252399 | 276750 | | | | | |
| | | | | | | | | 224789 | | 975649 | | | | |

| | | |
|---|---|---|
| 864160 | Will's sheet | 111489 |
| 163450 | | 864160 |

| | | |
|---|---|---|
| Expenditure | 1039830 | Wills precept calculations |
| Income | 208875 | |
| Balance | 830955 | |
| Precept | 774254 | |
| Balance | 56701 | |

## 2014/15 Budget

| Item | HTC Expenditure £ | HTC Income £ | HTC Net £ | HTC From/to Reserves £ | HTC Precept £ | Arts Centre & Festival Expenditure £ | Arts Centre & Festival Income £ | Arts Centre & Festival Net £ | Arts Centre & Festival From/to Reserves £ | Hartseats Expenditure £ | Hartseats Income £ | Hartseats Net £ |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Staff | 230343 | | -230343 | | -230343 | 237601 | | -237601 | | 49000 | | |
| Pensions | | | | | | | | | | | | |
| Employer NI | | | | | | | | | | | | |
| Payroll Charges | | | | | | | | | | | | |
| Training | 2500 | | -2500 | | -2500 | 4000 | | -4000 | | | | |
| Recruitment | 1000 | | -1000 | | -1000 | | | 0 | | | | |
| Staff Travel Expenses | 2000 | | -2000 | | -2000 | 750 | | -750 | | | | |
| Subsistence | 500 | | -500 | | -500 | 100 | | -100 | | | | |
| Hospitality | 250 | | -250 | | -250 | | | 0 | | | | |
| Members Travel/Subsist. | 200 | | -200 | | -200 | | | 0 | | | | |
| Members Training | 800 | | -800 | | -800 | | | 0 | | | | |
| Members Other Costs | 250 | | -250 | | -250 | | | 0 | | | | |
| Mayoral Allowance | 2500 | | -2500 | | -2500 | | | 0 | | | | |
| Civic Expenses | 4850 | | -4850 | | -4850 | | | 0 | | | | |
| Electoral Costs | 0 | | 0 | | 0 | | | 0 | | | | |
| Office - Equipment hire | 2750 | | -2750 | | -2750 | | | 0 | | | | |
| Office - Equipment maintenance | 200 | | -200 | | -200 | | | 0 | | | | |
| Office - Equip/Consumables | 2000 | | -2000 | | -2000 | | | 0 | | | | |
| Hartseats Equipment | | | | | | | | | | | | |
| IT Repairs | 1000 | | -1000 | | -1000 | | | 0 | | | | |
| IT Website Maintenance | 1300 | | -1300 | | -1300 | 1000 | | -1000 | | | | |
| Off-site Data and IT storage | 600 | | -600 | | -600 | | | 0 | | | | |
| IT Support Contracts | 3250 | | -3250 | | -3250 | 1800 | | -1800 | | | | |
| Maintenance of Premises - planned | | | 0 | | 0 | 40000 | | -40000 | | | | |
| Maintenance of Premises - reactive | | | 0 | | 0 | 17000 | | -17000 | | | | |
| Heat & Light | | | 0 | | 0 | 25800 | | -25800 | | | | |
| Window cleaning | | | 0 | | 0 | 825 | | -825 | | | | |
| Cleaning | | | 0 | | 0 | 26400 | | -26400 | | | | |
| Postage | 800 | | -800 | | -800 | 15400 | | -15400 | | | | |
| Stationery | 1000 | | -1000 | | -1000 | 5000 | | -5000 | | | | |
| Photocopying | | | | | | | | | | | | |
| Telephone | 2000 | | -2000 | | -2000 | 3000 | | -3000 | | | | |
| Broadband | 200 | | -200 | | -200 | 600 | | -600 | | | | |
| Subscriptions | 2500 | | -2500 | | -2500 | 500 | | -500 | | | | |
| Books & Journals | 200 | | -200 | | -200 | | | 0 | | | | |
| Archive Costs | | | | | | | | | | | | |
| Insurance | 7000 | | -7000 | | -7000 | 9000 | | -9000 | | | | |
| Sundry Expenses | 200 | | -200 | | -200 | 1000 | | -1000 | | 450 | | |
| Legal & Professional | 2500 | | -2500 | | -2500 | 100 | | -100 | | 150 | | |
| Bank Interest | | 10500 | 10500 | | 10500 | | | 0 | | | | |
| Bank Charges | 250 | | -250 | | -250 | | | 0 | | | | |
| Audit Fees | 4250 | | -4250 | | -4250 | | | 0 | | | | |
| Rates | | | 0 | | 0 | 4600 | | -4600 | | | | |
| Rent Payable | 710 | | -710 | | -710 | | 1200 | 1200 | | 1200 | | |
| Hire of Meeting Rooms | 100 | | -100 | | -100 | | | 0 | | | | |
| Bevan House | | 2500 | 2500 | | 2500 | | | 0 | | | | |
| NEW - Promotion of Haverhill | | | | | | | | | | | | |
| Youth Co-ordinator | | | 0 | 39225 | -39225 | | | 0 | | | | |
| Grant to Town Hall Charity | | | 0 | | 0 | | | 0 | | | | |
| Hartseats grant to Town Hall Charity | | | | | | | | | | | | |
| Grant to Arts Centre | | | | | | | | | | | | |
| Grants to Local Organisations | 13000 | | -13000 | | -13000 | | | 0 | | | | |
| Grants for AGMS | 700 | | -700 | | -700 | | | 0 | | | | |
| Grant-Summer Fun Play Scheme | 0 | | 0 | | 0 | | | 0 | | | | |
| Youth Projects | 20000 | | -20000 | | -20000 | | | 0 | | | | |
| Grant - Town Twinning | 1000 | | -1000 | | -1000 | | | 0 | | | | |
| Grant - 3CT | 3000 | | -3000 | | -3000 | | | 0 | | | | |
| Grant to H & D Volunteer Bureau | 1400 | | -1400 | | -1400 | | | 0 | | | | |
| Telephone Kiosk | 0 | | 0 | | 0 | | | 0 | | | | |
| Youth Bus | 4500 | | -4500 | | -4500 | | | 0 | | | | |
| Leiston/Chalkstone Support | | | 0 | | 0 | | | 0 | | | | |
| Wednesdays 4 Women Grant | 4000 | | -4000 | | -4000 | | | 0 | | | | |
| Grant - Haverhill & Dist Local History | 2500 | | -2500 | | -2500 | | | 0 | | | | |
| grant - Reach | | | | | | | | | | | | |
| Environment | 10800 | | -10800 | | -10800 | | | 0 | | | | |
| Street Furniture | | | | | | | | | | | | |
| Grit Bins | 1500 | | -1500 | | -1500 | | | 0 | | | | |
| Technical - Equip/Consumables | | | 0 | | 0 | 4000 | | -4000 | | | | |
| Technical - Equip. maintenance | | | 0 | | 0 | 850 | | -850 | | | | |
| Technical - hire | | | 0 | | 0 | 3000 | | -3000 | | | | |
| Income - Technical Equipment | | | 0 | | 0 | | 850 | 850 | | | | |
| Income - Technical Staff | | | 0 | | 0 | | 1000 | 1000 | | | | |
| Clothing/Safety Equipment | 500 | | -500 | | -500 | 1000 | | -1000 | | | | |
| PRS Fees | | | 0 | | 0 | 3450 | | -3450 | | | | |
| PPL Fees | | | 0 | | 0 | 250 | | -250 | | | | |
| ~~Lettings-Main Hall~~ | | | 0 | | 0 | | 20000 | 20000 | | | | |
| ~~Lettings-Studio~~ | | | 0 | | 0 | | 5500 | 5500 | | | | |
| ~~Lettings - Other Areas~~ | | | 0 | | 0 | | 1500 | 1500 | | | | |
| Cinema/Theatre Licence Costs | | | 0 | | 0 | 150 | | -150 | | | | |
| Visa Handling Charges | | | 0 | | 0 | 4000 | | -4000 | | | | |
| Ticket Sales-Cinema | | | 0 | | 0 | | 17500 | 17500 | | | | |
| Ticket Sales-Theatre | | | 0 | | 0 | | 72000 | 72000 | | | | |
| Ticket Sales-Agency | | | | | | | | | | | | |
| Ticket Sales-Postage | | | 0 | | 0 | | 500 | 500 | | | | |
| Membership Fee | | | | | | | | | | | | |
| Box-Office Commission | | | 0 | | 0 | 7000 | | -7000 | | | | |
| Income - Film Advertising | | | | | | | | | | | | |
| Printing & Design | | | 0 | | 0 | 16150 | | -16150 | | | | |
| Advertising | | | 0 | | 0 | 16200 | | -16200 | | | | |
| Marketing development | | | 0 | | 0 | 4500 | | -4500 | | | | |
| Merchandising | | | 0 | | 0 | | 400 | 400 | | | | |
| Media Hub | | | 0 | | 0 | | 2500 | 2500 | | | | |
| Arts & Leisure equipment | | | 0 | | 0 | 1500 | | -1500 | | | | |
| Multiarts - Programme costs | | | 0 | | 0 | 14500 | | -14500 | | | | |
| Film Hire | | | 0 | | 0 | 11000 | | -11000 | | | | |
| Film Booking Fees from City Screen | | | 0 | | 0 | 6500 | 500 | -6000 | | | | |
| Film Delivery Charges | | | 0 | | 0 | 2000 | | -2000 | | | | |
| Theatre Artiste Charges | | | 0 | | 0 | 65000 | | -65000 | | | | |
| Artistes Accommodation | | | 0 | | 0 | 500 | | -500 | | | | |
| Artistes Hospitality | | | 0 | | 0 | 500 | | -500 | | | | |
| Door Security | | | 0 | | 0 | 1000 | | -1000 | | | | |
| Repairs and renewals sinking fund | | | | | | | | | | | | |
| Bar | | | | | | | | | | 18000 | 46000 | |
| Café | | | | | | | | | | 30000 | 55000 | |
| Tuck Shop | | | | | | | | | | 2600 | 6000 | |
| Events - 2013-14 | | | 0 | | 0 | | | 0 | | | | |
| World War Commemoration | 3000 | | -3000 | | -3000 | | | 0 | | | | |
| Christmas Lights | 30000 | | -30000 | | -30000 | | | 0 | | | | |
| Christmas Tree | | | | | | | | | | | | |
| Festival | | | 0 | | 0 | 24000 | 5000 | -19000 | | | | |
| Donations | | | 0 | | 0 | | 1200 | 1200 | | | | |
| Bucket donations | | | | | | | 1000 | 1000 | | | | |
| Summer Event | | | 0 | | 0 | 40000 | 13000 | -27000 | | | | |
| Autumn Event | | | 0 | | 0 | 10700 | 550 | -10150 | | | | |
| Winter Event | | | 0 | | 0 | 20000 | 2500 | -17500 | | | | |
| Leisure for Pensioner | | | 0 | | 0 | 17000 | 8800 | -8200 | | | | |
| Leisure Youth Costs | | | 0 | | 0 | 0 | | 0 | | | | |
| Children/Kids Event | | | 0 | | 0 | 2000 | 1000 | -1000 | | | | |
| Arts Development | | | 0 | | 0 | 4000 | 1200 | -2800 | | | | |
| Leisure Development | | | 0 | | 0 | 800 | | -800 | | | | |
| Vintage Vehicle Rally | | | 0 | | 0 | 3750 | 150 | -3600 | | | | |
| External event licenses | | | 0 | | 0 | 450 | | -450 | | | | |
| Neighbourhood Support Expenses | | | | | | | | | | | | |
| One Haverhill Grants | | | | | | | | | | | | |
| Puddlebrook/LIFF | | | | | | | | | | | | |
| Other | 109000 | | | | | | 109000 | | | | | |
| **Total** | **482903** | **13000** | -469903 | **39225** | **-509128** | **680226** | **266850** | -413376 | | **101400** | **107000** | |
| Net | 896279 | | | | | 1264529 | 373850 | | | | | |
| | | | | | | | 426075 | 922504 | | | | |

| | | |
|---|---|---|
| | 1264529 | Expenditure |
| | 426075 | Income |
| | 838454 | Balance |
| | 774254 | Precept |
| £ | 64.200 | Balance |
| £ | 96.700 | LCTSG |
| | -32500 | |

## 2015/16 Budget

| Item | HTC Expenditure £ | HTC Income £ | HTC Net £ | HTC From/to Reserves £ | HTC Precept £ | Arts Centre Expenditure £ | Arts Centre Income £ | Arts Centre Net £ | Arts Centre From/to Reserves £ | Town Hall Charity Expenditure £ | Town Hall Charity Income £ | Town Hall Charity net £ | Hartseats Expenditure £ | Hartseats Income £ | Hartseats Net £ |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Staff | 165,763 | | 165,763.00 | | ########## | 195,387 | | ########## | | | | | 48,384 | | 48,384.00 |
| Pensions | 35,024 | | 35,024.00 | | 35,024.00 | 39,249 | | 39,249.00 | | | | | 8,026 | | 8,026.00 |
| Employer NI | 14,053 | | 14,053.00 | | 14,053.00 | 16,425 | | 16,425.00 | | | | | 3,949 | | 3,949.00 |
| Payroll Charges | 388 | | 388.33 | | 388.33 | 777 | | 776.67 | | | | | 610 | | 610.00 |
| Training | 1,246.67 | | 1,246.67 | | 1,246.67 | 2,760.00 | | 2,760.00 | | | | | 796.67 | | 796.67 |
| Recruitment | 1,000.00 | | 1,000.00 | | 1,000.00 | | | - | | | | | | | - |
| Staff Travel Expenses | 500.00 | | 500.00 | | 500.00 | 1,000.00 | | 1,000.00 | | | | | | | - |
| Subsistence | 100.00 | | 100.00 | | 100.00 | 100.00 | | 100.00 | | | | | | | - |
| Hospitality | 600.00 | | 600.00 | | 600.00 | | | - | | | | | | | - |
| Members Travel/Subsist. | 200.00 | | 200.00 | | 200.00 | | | - | | | | | | | - |
| Members Training | 1,000.00 | | 1,000.00 | | 1,000.00 | | | - | | | | | | | - |
| Members Other Costs | | | - | | - | | | - | | | | | | | - |
| Mayoral Allowance | 2,500.00 | | 2,500.00 | | 2,500.00 | | | - | | | | | | | - |
| Civic Expenses | | | - | | - | | | - | | | | | | | - |
| Electoral Costs | 8,000.00 | - | 8,000.00 | 4,000.00 | 4,000.00 | - | | - | | | | | - | | - |
| Office - Equipment hire | 2,750.00 | | 2,750.00 | | 2,750.00 | | | - | | | | - | | | - |
| Office - Equipment maintenance | 200.00 | | 200.00 | | 200.00 | | | - | | | | - | | | - |
| Office - Equip/Consumables | 1,500.00 | | 1,500.00 | | 1,500.00 | 500.00 | | 500.00 | | | | - | | | - |
| Hartseats Equipment | | | - | | - | | | - | | | | - | 2,000.00 | | 2,000.00 |
| IT Repairs | 500.00 | | 500.00 | | 500.00 | | | - | | | | - | | | - |
| IT Website Maintenance | 1,100.00 | | 1,100.00 | | 1,100.00 | 1,000.00 | | 1,000.00 | | | | - | | | - |
| Off-site Data and IT storage | | | - | | - | | | - | | | | - | | | - |
| IT Support Contracts | 3,000.00 | | 3,000.00 | | 3,000.00 | 1,700.00 | | 1,700.00 | | | | - | | | - |
| Maintenance of Premises - planned | | | - | | - | | | - | | 25,000.00 | | 25,000.00 | | | - |
| Maintenance of Premises - reactive | | | - | | - | | | - | | 10,000.00 | | 10,000.00 | | | - |
| Heat & Light | - | | - | | - | | | - | | 22,000.00 | | 22,000.00 | | | - |
| Window cleaning | - | | - | | - | 360.00 | | 360.00 | | | | - | | | - |
| Cleaning | - | | - | | - | | | - | | 27,533.00 | | 27,533.00 | | | - |
| Postage | 2,250.00 | | 2,250.00 | | 2,250.00 | 15,000.00 | | 15,000.00 | | | | - | - | | - |
| Stationery | 1,850.00 | | 1,850.00 | | 1,850.00 | 3,800.00 | | 3,800.00 | | | | - | | | - |
| Photocopying | 2,900.00 | | 2,900.00 | | 2,900.00 | | | - | | | | - | | | - |
| Telephone | 2,000.00 | | 2,000.00 | | 2,000.00 | 2,000.00 | | 2,000.00 | | | | - | | | - |
| Broadband | | | - | | - | - | | - | | | | - | | | - |
| Subscriptions | 2,804.00 | | 2,804.00 | | 2,804.00 | 88.00 | | 88.00 | | | | - | | | - |
| Books & Journals | | | - | | - | | | | | | | | | | - |
| Archive Costs | 444.00 | | 444.00 | | 444.00 | - | | - | | | | - | - | | - |
| Insurance | 6,220.68 | | 6,220.68 | | 6,220.68 | 3,792.00 | | 3,792.00 | | | | | 1,500.00 | | 1,500.00 |
| Sundry Expenses | 750.00 | | 750.00 | | 750.00 | 1,000.00 | | 1,000.00 | | | | - | 600.00 | | 600.00 |
| Legal & Professional | 3,200.00 | | 3,200.00 | | 3,200.00 | - | | - | | | | - | - | | - |
| Bank Interest | - | 14,000.00 | - 14,000.00 | | - 14,000.00 | - | | - | | | | - | - | | - |
| Bank Charges | 250.00 | | 250.00 | | 250.00 | - | | - | | | | - | - | | - |
| Audit Fees | 4,000.00 | | 4,000.00 | | 4,000.00 | | | - | | 125.00 | | 125.00 | 125.00 | | 125.00 |
| Rates | 3,468.00 | | 3,468.00 | | 3,468.00 | | | - | | 4,100.00 | | 4,100.00 | | | - |
| Rent Payable | 732.00 | | 732.00 | | 732.00 | - | | - | | | 16,013.00 | - 16,013.00 | 1,200.00 | | 1,200.00 |
| Hire of Meeting Rooms | - | | - | | - | - | 28,148.00 | - 28,148.00 | | | | - | - | | |
| Bevan House | 8,004.88 | 5,300.00 | 2,704.88 | - | 2,704.88 | | | | | | | - | | | - |
| NEW - Promotion of Haverhill | 6,875.00 | 2,000.00 | 4,875.00 | | 4,875.00 | | | | | | | | | | |
| Youth Co-ordinator | 45,066.80 | 51,500.00 | - 6,433.20 | - | - 6,433.20 | | | - | | | | - | | | - |
| Grant to Town Hall Charity | 80,055.18 | | 80,055.18 | | 80,055.18 | | | - | | | 80,055.18 | - 80,055.18 | | | - |
| Hartseats grant to Town Hall Charity | | | - | | - | | | - | | | - 6,310.67 | 6,310.67 | | | - |
| Grant to Arts Centre | ########## | | 300,839.35 | | ########## | | ########## | ########## | | | | - | | | - |
| Grants to Local Organisations | 13,000.00 | | 13,000.00 | | 13,000.00 | | | - | | | | - | | | - |
| Grants for AGMS | 1,000.00 | | 1,000.00 | | 1,000.00 | | | - | | | | - | | | - |
| Grant-Summer Fun Play Scheme | - | | - | | - | | | - | | | | - | | | - |
| Youth Projects | 20,000.00 | | 20,000.00 | | 20,000.00 | | | - | | | | - | | | - |
| Grant - Town Twinning | 1,000.00 | | 1,000.00 | | 1,000.00 | | | - | | | | - | | | - |
| Grant - 3CT | 3,000.00 | | 3,000.00 | | 3,000.00 | | | - | | | | - | | | - |
| Grant to H & D Volunteer Bureau | 1,400.00 | | 1,400.00 | | 1,400.00 | | | - | | | | - | | | - |
| Telephone Kiosk | - | | - | | - | | | - | | | | - | | | - |
| Youth Bus | - | | - | | - | | | - | | | | - | | | - |
| Leiston/Chalkstone Support | - | | - | | - | | | - | | | | - | | | - |
| Wednesdays 4 Women Grant | 4,500.00 | | 4,500.00 | | 4,500.00 | | | - | | | | - | | | - |
| Grant - Haverhill & Dist Local History | 3,500.00 | | 3,500.00 | | 3,500.00 | | | - | | | | - | | | - |
| grant - Reach | 5,000.00 | | 5,000.00 | | 5,000.00 | | | | | | | | | | |
| Environment | 10,800.00 | | 10,800.00 | | 10,800.00 | | | - | | | | - | | | - |
| Street Furniture | 1,500.00 | | 1,500.00 | | 1,500.00 | | | | | | | | | | |
| Grit Bins | 3,000.00 | - | 3,000.00 | | 3,000.00 | | | - | | | | - | | | - |
| Technical - Equip/Consumables | | | - | | - | 5,000.00 | | 5,000.00 | | | | - | | | - |
| Technical - Equip. maintenance | | | - | | - | 500.00 | | 500.00 | | | | - | | | - |
| Technical - hire | | | - | | - | 3,000.00 | | 3,000.00 | | | | - | | | - |
| Income - Technical Equipment | | | - | | - | | 500.00 | - 500.00 | | | | - | | | - |
| Income - Technical Staff | | | | | - | | 1,000.00 | - 1,000.00 | | | | - | | | - |
| Clothing/Safety Equipment | 250.00 | | 250.00 | | 250.00 | 600.00 | | 600.00 | | | | - | 250.00 | | 250.00 |
| PRS Fees | | | - | | - | 3,000.00 | | 3,000.00 | | | | - | | | - |
| PPL Fees | | | - | | - | 250.00 | | 250.00 | | | | - | 95.00 | | 95.00 |
| ~~Lettings-Main Hall~~ | | | - | | - | - | - | - | | | | - | | | - |
| ~~Lettings-Studio~~ | | | - | | - | - | - | - | | | | - | | | - |
| ~~Lettings - Other Areas~~ | | | - | | - | - | - | - | | | | - | | | - |
| Cinema/Theatre Licence Costs | | | - | | - | 400.00 | | 400.00 | | | | - | | | - |
| Visa Handling Charges | | | - | | - | 4,000.00 | | 4,000.00 | | | | - | | | - |
| Ticket Sales-Cinema | | | - | | - | | 23,500.00 | - 23,500.00 | | | | - | | | - |
| Ticket Sales-Theatre | | | - | | - | | 75,000.00 | - 75,000.00 | | | | - | | | - |
| Ticket Sales-Agency | | | - | | - | 25,000.00 | 25,000.00 | - | | | | - | | | - |
| Ticket Sales-Postage | | | - | | - | | 500.00 | - 500.00 | | | | - | | | - |
| Membership Fee | | | - | | - | - | 50.00 | - 50.00 | | | | - | | | - |
| Box-Office Commission | | | - | | - | 7,000.00 | 500.00 | 6,500.00 | | | | - | | | - |
| Income - Film Advertising | | | - | | - | | 1,300.00 | - 1,300.00 | | | | - | | | - |
| Printing & Design | | | - | | - | 16,500.00 | | 16,500.00 | | | | - | | | - |
| Advertising | | | - | | - | 14,000.00 | | 14,000.00 | | | | - | | | - |
| Marketing development | 1,000.00 | | 1,000.00 | | 1,000.00 | 1,500.00 | | 1,500.00 | | | | - | | | - |
| Merchandising | | | - | | - | - | 400.00 | - 400.00 | | | | - | | | - |
| Media Hub | - | 8,500.00 | - 8,500.00 | | - 8,500.00 | | - | - | | | | - | | | - |
| Arts & Leisure equipment | | | - | | - | 1,000.00 | | 1,000.00 | | | | - | | | - |
| Multiarts - Programme costs | 27,500.00 | | 27,500.00 | | 27,500.00 | | | - | | | | - | | | - |
| Film Hire | | | - | | - | 15,000.00 | | 15,000.00 | | | | - | | | - |
| Film Booking Fees from City Screen | | | - | | - | 6,500.00 | | 6,500.00 | | | | - | | | - |
| Film Delivery Charges | | | - | | - | 2,500.00 | | 2,500.00 | | | | - | | | - |
| Theatre Artiste Charges | | | - | | - | 65,000.00 | | 65,000.00 | | | | - | | | - |
| Artistes Accommodation | | | - | | - | 500.00 | | 500.00 | | | | - | | | - |
| Artistes Hospitality | | | - | | - | 250.00 | | 250.00 | | | | - | | | - |
| Door Security | | | - | | - | 1,500.00 | | 1,500.00 | | | | - | | | - |
| Repairs and renewals sinking fund | | | - | - 20,000.00 | 20,000.00 | | | - | | | | - | | | - |
| Bar | | | - | | - | | | - | | | | - | 18,000.00 | 46,000.00 | - 28,000.00 |
| Café | | | - | | - | | | - | | | | - | 32,000.00 | 62,000.00 | - 30,000.00 |
| Tuck Shop | | | - | | - | | | - | | | | - | 3,000.00 | 6,500.00 | - 3,500.00 |
| Events - 2013-14 | - | | - | | - | - | | - | | | | - | - | | - |
| World War Commemoration | 3,000.00 | | 3,000.00 | | 3,000.00 | | | - | | | | - | | | - |
| Christmas Lights | 30,000.00 | | 30,000.00 | | 30,000.00 | | | - | | | | - | | | - |
| Christmas Tree | 900.00 | | 900.00 | | 900.00 | | | - | | | | - | | | - |
| Festival | 24,000.00 | 5,000.00 | 19,000.00 | | 19,000.00 | | | - | | | | - | | | - |
| Donations | | - | - | | - | | 1,200.00 | - 1,200.00 | | | | - | | | |
| Bucket donations | | 1,000.00 | - 1,000.00 | | - 1,000.00 | | | - | | | | | | | |
| Summer Event | 44,390.00 | 15,540.00 | 28,850.00 | | 28,850.00 | | | - | | | | - | | | - |
| Autumn Event | 10,700.00 | 500.00 | 10,200.00 | | 10,200.00 | | | - | | | | - | | | - |
| Winter Event | 20,000.00 | 2,000.00 | 18,000.00 | | 18,000.00 | | | - | | | | - | | | - |
| Leisure for Pensioner | 17,900.00 | 9,950.00 | 7,950.00 | - | 7,950.00 | | | - | | | | - | | | - |
| Leisure Youth Costs | - | | - | | - | | | - | | | | - | | | - |
| Children/Kids Event | 2,000.00 | 1,000.00 | 1,000.00 | | 1,000.00 | | | - | | | | - | | | - |
| Arts Development | 3,000.00 | 500.00 | 2,500.00 | | 2,500.00 | | | - | | | | - | | | - |
| Leisure Development | 800.00 | | 800.00 | | 800.00 | | | - | | | | - | | | - |
| Vintage Vehicle Rally | - | | - | | - | | | - | | | | - | | | - |
| External event licenses | 320.00 | | 320.00 | | 320.00 | | | - | | | | - | | | - |
| Neighbourhood Support Expenses | | | - | | - | | | - | | | | - | | | - |
| One Haverhill Grants | | | - | | - | | | - | | | | - | | | - |
| Puddlebrook/LIFF | - | | - | | - | | | - | | | | - | | | - |
| Other | | 1,700.00 | - 1,700.00 | 15,400.00 | - 17,100.00 | | | - | | 1,000.00 | | 1,000.00 | 275.00 | | 275.00 |
| **Total** | **##########** | **118,490.00** | **846,104.89** | **- 600.00** | **##########** | **##########** | **##########** | **0.32** | **-** | **89,758.00** | **89,757.51** | **0.49** | **##########** | **##########** | **6,310.67** |
| Net | | | | | | | 0.32 | | | | 0.49 | | | - 6,310.67 | |

**Precept calculations**

| | |
|---|---|
| Expenditure | 1,121,693.21 |
| Income | 275,588.00 |
| Reserves | - 600.00 |
| Balance | 846,705.21 |
| LCTSG | £ 64,466.67 |
| Precept Req | 782,238.54 |
| precept Curr | 786,173.54 |
| To/From Reserves | 3,935.00 |