



## HAVERHILL TOWN COUNCIL

### LEISURE AND COMMUNITY COMMITTEE

Dear Councillor,

You are hereby summoned to attend the meeting of Haverhill Town Council Leisure & Community Committee to be held at the Haverhill Arts Centre, High Street, Haverhill, CB9 8AR on Tuesday 6<sup>th</sup> September 2016 commencing at 7.30pm, for the purpose of transacting the following business:

**CONSTITUTION:**      **Chair:**                      **J Burns**  
                                 **Vice Chair:**                **P Fox**  
                                 **Town Councillors:**      **D Roach**  
   **M Byrne**  
   **T Brown**  
   **P Hanlon**  
   **B McLatchy**  
   **A Williams**  
   **W Yang**

**This Meeting is open to the Press and Public**

### AGENDA

1. **Welcome**
2. **Apologies for absence**  
Please notify the office by 5.00pm on the day of the meeting if you are unable to attend.
3. **Declaration of interests and requests for Dispensations**  
For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.
4. **Minutes of the last meeting**  
To approve the minutes of the meeting of the Leisure & Community Committee held on 5<sup>th</sup> July 2016.
5. **Matters arising from the minutes**  
To note action taken, and outstanding, from items in the minutes of the meeting of the Leisure & Community Committee held on 5<sup>th</sup> July 2016.
6. **Bus Stop Road Markings**  
To discuss whether the Town Council supports the idea of bus stop markings at bus stops outside residential properties on Hamlet Road and Chalkstone Way.

7. **Reports from Grant Recipients**
  - a) To receive a report from Jan Dearman and Antoinette Sawyer, Wednesday for Women
  - b) Kids Out – Rotary Kids Out
8. **Public Forum**

To hear from the public on any matters within the terms of reference of the Leisure and Community Committee.
9. **Consultation on MVA and IVF Services in West Suffolk**

To consider a response to the above consultations by West Suffolk CCG.
10. **Health of Haverhill**

To consider actions to recommend to Full Council following the published West Suffolk report asserting Haverhill as being “top in region” for obesity.
11. **To Determine Current Grant Applications**

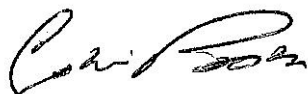
To determine current grant applications (see below)
12. **Community Ambassadors Report**

To receive a report from the Community Ambassador Co-ordinator (attached)
13. **Parish Handyman Report**

To receive a report on the work of the Parish Handyman (attached)
14. **Youth Strategy**

To receive a progress report on the Youth Strategy (attached).
15. **Report on past and future Arts Centre and leisure activities (to follow)**
16. **Date of Next Meeting**

8<sup>th</sup> November 2016
17. **Closure**



**Colin Poole**  
Haverhill Town Clerk

Date: 31<sup>st</sup> August 2016

*Copies of this and other Council agendas, minutes and supporting reports are available to download from the Council's website ([www.haverhill-tc.gov.uk](http://www.haverhill-tc.gov.uk)) or on request from Haverhill Arts Centre*

## Agenda Item 7

Organisation Name	Purpose of funding	Amount Requested	History of Previous HTC Grant Awards	Amount Awarded
Haverhill Community Sports Association	Community Refreshment Area as part of the 3G pitch project	£10,000	£4,000 – 2011	
Haverhill & District Rugby Club	To install CCTV	£1,000	£5,000 - 2013	

## Agenda Item 10

### Community Ambassador Co-ordinator's Report

Nicole Hulyer attended the Big Day Out to promote the work of Community Ambassadors and to recruit more members. She has met with representatives of Friends of East Town Park and has been asked to do a presentation to their group on 21<sup>st</sup> September.

Nicole has also met with Tesco's Community Champion and enlisted their help in promoting Community Ambassadors and to tackle the litter issues near the store.

Tesco's are looking for a "reasonably large" community project, somewhere in town to spruce up. Do Councillors have any thoughts on this?

## Agenda Item 11 Parish Handyman Report

04/07/2016	Railway Walk from Tudor Croft to Bumpstead Road	Patrol area and litter pick, collect any rubbish piled by bins	Town Clerk	Cleared some bags placed next to bins.	28/07/2016	Y
06/07/2016	Primrose Hill	Trim back thorn branches overhanging path	Nick Keeble		06/07/2016	Y
07/07/2016	Wrattling Road	Trim back excessively long overhanging branches on hedge adjacent to footpath on school side of the road.	Community Ambassadors		halfway 14/7/16 completed 27/7	Y
07/07/2016	Old Rope Walk, Burton End	Electricity sub station weeds and bushes overhanging footpath. Cut back to fence	Councillor Flood	Cut back everything that could be seen, including brambles out of school fence, all around sub-station	Attended 14/07/2016 & 27/7/16	Y
07/07/2016	Witherfield Road near B&Q	Trimmed back overhanging branches on footpath	Parish Handyman		07/07/2016	Y
07/07/2016	Leiston Centre	Removed branches that had been cut by residents from over footpath	Parish Handyman		07/07/2016	Y
12/07/2016	Duddery Hill	Cut leaders from around bottom of trees to neaten up verge	Town Clerk	Cleared	12/07/2016	Y
19/07/2016	Lordscroft Lane junction with Swan Lane	Remove Beer Festival banner.	Cllr J Burns	Cleared 3x	29/07/2016	Y
19/07/2016	Hollands Road	Cut back briars arching across pavement on Wisdom side	Town Clerk		27/07/2016	Y
02/08/2016	Quakers Lane from Cleales Car Park	Check for litter and weeds, clear any found	Town Clerk	Cleared	04/08/2016	Y
02/08/2016	Underpass under Chalkstone Way to Westfield School	Check out condition, take photographs. Report back.	Town Clerk	Photos taken and matter reported to SCC Highways	03/08/2016	Y
04/08/2016	Arts Centre	remove moss from pigeon alley	Nick Keeble	cleared	04/08/2016	Y

**Agenda Item 12**  
**Youth Strategy Update**

<b>Recommendation</b>	<b>Last Action Reported</b>	<b>Update</b>
1 – On The Spot Van	The service is up and running. The workers are out and about at least twice a week. We need to recruit more to the bank, to cover leave.	A new Drugs Awareness box has bene purchased. Recruitment is underway.
2 – Social Media Project	The draft of a survey questionnaire was reviewed by the YAG and some amendments suggested to help gather data for this project.	The Survey should be underway
3 – Youth Skills Project	Funding from CAS has been secured. The 12-week programme, including over the summer, will take place at the Leiston Centre.	The ‘Signpost’ project, which is focussed on hard-to-reach young people as a first step out of NEET, has started very positively with some really good anecdotal evidence.
4 – Skate Park	Design work has continued with the young people who have shown real leadership on this.	The HSA is undertaking some consultation with existing users at New Croft, before responding to our formal request to give the skate park a home.
5 – Extend Arts Centre	Chased	Some initial designs have been provided but were not considered viable and the architect has been asked to re-visit the Arts Centre to ensure the brief is properly understood.
6 – Creative Arts Strategy		Nick will give a verbal update at the meeting
7 – Chill-out Zone at Leisure Centre	We are awaiting the outcome of a survey of the young people using this facility.	We are still awaiting the outcome.
8 – Youth parliament		Councillor Fox will give a verbal update at the meeting.
9 – Councillor Involvement	Councillors Fox and Burns have continued to attend meetings.	No meetings have been held over summer.