



## HAVERHILL TOWN COUNCIL

### LEISURE AND COMMUNITY COMMITTEE

Dear Councillor,

You are hereby summoned to attend the meeting of Haverhill Town Council Leisure & Community Committee to be held at the Haverhill Arts Centre, High Street, Haverhill, CB9 8AR on Tuesday 8<sup>th</sup> November 2016 commencing at 7.30pm, for the purpose of transacting the following business:

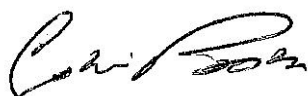
CONSTITUTION:      Chair:                      J Burns  
                                 Vice Chair:                P Fox  
                                 Town Councillors:      D Roach  
                                                                M Byrne  
                                                                T Brown  
                                                                P Hanlon  
                                                                B McLatchy  
                                                                A Williams  
                                                                W Yang

**This Meeting is open to the Press and Public**

#### **AGENDA**

1. **Welcome**
2. **Apologies for absence**  
Please notify the office by 5.00pm on the day of the meeting if you are unable to attend.
3. **Declaration of interests and requests for Dispensations**  
For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.
4. **Minutes of the last meeting**  
To approve the minutes of the meeting of the Leisure & Community Committee held on 6<sup>th</sup> September 2016.
5. **Matters arising from the minutes**  
To note action taken, and outstanding, from items in the minutes of the meeting of the Leisure & Community Committee held on 6<sup>th</sup> September 2016.
6. **Reports from Grant Recipients**  
a) REACH Community Projects
7. **Public Forum**  
To hear from the public on any matters within the terms of reference of the Leisure and Community Committee.

8. **Clause 21 Bus Services Bill**  
To consider supporting calls to remove clause 21 from the Bus Services Bill, which would prevent local authorities, including Town Councils with the right to use the General Power of Competence, from setting up a company to run local bus services.
9. **To Determine Current Grant Applications**  
To determine current grant applications (see below)
10. **Grant-making Review Group**  
To consider setting up a small working group to review the grant making policy and bring forward a report/recommendations to the Council.
11. **Community Ambassadors Report**  
To receive a report from the Community Ambassador Co-ordinator (attached)
12. **Parish Handyman Report**  
To receive a report on the work of the Parish Handyman (attached)
13. **Youth Strategy**  
To receive a progress report on the Youth Strategy (attached).
14. **Arts & Leisure Review Group**  
To consider the establishment of a small working group to examine the costs of the Council's Arts and Leisure offer in greater detail than possible within the agenda of the Leisure and Community Committee and bring forward a report/recommendations to the Council.
15. **Report on past and future Arts Centre and leisure activities (to follow)**
16. **Date of Next Meeting**  
17<sup>th</sup> January 2017
17. **Closure**



**Colin Poole**  
Haverhill Town Clerk

Date: 2<sup>nd</sup> November 2016

*Copies of this and other Council agendas, minutes and supporting reports are available to download from the Council's website ([www.haverhill-tc.gov.uk](http://www.haverhill-tc.gov.uk)) or on request from Haverhill Arts Centre*

## Agenda Item 9

Organisation Name	Purpose of funding	Amount Requested	History of Previous HTC Grant Awards	Amount Awarded
Revitalise Respite Holidays	To provide three essential, one week respite breaks for disabled guests and their carers from Haverhill.	£1,000	n/a	
St Mary's Church, Haverhill	Installation of screen and projector and to remove pews and replace with some chairs. For wider use for the community and flexibility of space.	£2,000	n/a	
Haverhill & District U3A	To continue meeting the cost of hiring the Arts Centre facilities to advance the education and recreation of its members who are local, retired senior citizens	£300	2015 - £300 2014 - £300	
Haverhill Art Group	Main hall hire at the Haverhill Arts Centre for demonstrations	£176	2016 - £300 2015 - £400 2015 - £200 AGM	
Haverhill & District Twin Towns Association	Contribution towards the hospitality costs of the annual visiting Twin Town Group.	£1,000	2016 - £1,000 2015 - £1,000 2014 - £1,000	

## Agenda Item 11

### Community Ambassador Co-ordinator's Report

A report setting out the proposals for 2017/18 will be tabled.

## Agenda Item 12 Parish Handyman Report

05/08/2016	Front of Arts Centre	Weeded & litter picked	Daily	Y
06/08/2016	St Marys & Methodist Church	Cut low hanging branches that hit the top of cleansing sweeper	11.08.16	Y
07/08/2016	Bumpstead Road	Cut grass & brambles	11.08.16	Y
08/08/2016	Helions service road	Cut brambles	11.08.16	Y
09/08/2016	Keebles Yard	Weeded & litter picked	15.08.16	Y
10/08/2016	Keebles Yard	Removed fly tip	15.08.16	Y
11/08/2016	Various	Remove old posters	Ongoing	
12/08/2016	A1307 walkway between Sainsburys and The Arboretum	Cut overgrown bush and brambles off of path	16.8.16 & 18.8.16	Y
13/08/2016	Leiston Centre	Cut Grass	16.8.16	Y
14/08/2016	Leiston Centre	Weeded & litter picked	16.8.16	Y
15/08/2016	Arrendene Estate	Patrolled for litter, old posters/signs, low hanging branches, brambles	Ongoing	
16/08/2016	Chalkstone Estate	Patrolled for litter, old posters/signs, low hanging branches, brambles	Ongoing	
17/08/2016	High Street	Patrolled for litter, old posters/signs, low hanging branches, brambles	Ongoing	
18/08/2016	Back of Arts Centre	Cut overgrown bush and brambles off of path	18.8.16	Y
18/08/2016	Bottom of Howe Road	Reported flytip to Gary Bailey	17.8.16	Y
18/08/2016	Cat Statue	Patrolled for litter	Ongoing	
18/08/2016	Cleales Car Park	Cut Grass	17.8.16	Y
18/08/2016	Highstreet Alleys	Patrolled for litter, old posters/signs, low hanging branches, brambles	Ongoing	
18/08/2016	Market Square	Repaired car park closed sign	18.8.16	Y
18/08/2016	Opposite The Arboretum	Removed fly tip	16.8.16	Y
18/08/2016	Reeds Lane	Cut brambles	18.8.16	Y
19/08/2016	A1307 Welcome to Haverhill Sign	Cut overgrowth covering the sign	23.8.16	Y
20/08/2016	Waters Edge Underpass	Cut overgrowth off of path	23.8.16	Y
21/08/2016	Bevan House	Weeded & litter picked	23.8.16	Y
22/08/2016	Alley next to Arts Centre	Weeded & litter picked	24.8.16	Y
23/08/2016	Back of Arts Centre	Cut Grass	24.8.16	Y
23/08/2016	Bus Station Shelters	Patrolled for litter	Ongoing	
23/08/2016	Keebles Yard Car Park	Cut overgrown bush and brambles off of path	24.8.16	Y
23/08/2016	Strasbourg Square	Weeded & litter picked	24.8.16	Y
24/08/2016	A1307 between Sainsburys and The Arboretum	Cut overgrowth covering round about signs	25.8.16	Y
25/08/2016	A1307 fence near B & Q	Litter Pick	5.9.16	
25/08/2016	Alley next to The Bull pub	Cut low hanging branches off of path	1.9.16	Y
25/08/2016	Back of Arts Centre	Remove Ivy	11/10/2016	Y
25/08/2016	Market Square	Transported gazebos and equipment for Karen	31.8.16	Y
25/08/2016	Primrose Hill	Cut brambles off of path	2.9.16	Y
25/08/2016	Strasbourg Square underpass	Cut overgrowth off of path	25.8.16	Y

Haverhill Arts Centre, High Street, Haverhill, CB9 8AR

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25/08/2016	Walkway between Sainsburys and The Arboretum	Litter Picked	25.8.16	Y
25/08/2016	Wrattign Road	Clean Welcome to Haverhill Sign	2.9.16	Y
01/09/2016	Leiston Centre	Cleared broken bottles from garden	01/09/2016	Y
01/09/2016	Railway walk adjacent to Wrattign Road	Litter pick and tidy	01/09/2016	Y
07/09/2016	Atterton & Ellis	Remove weeds	8.9.16	Y
08/09/2016	Cat Statue, Jubilee Walk	Remove candle wax from cat	8.9.16	Y
	High Street	General clearance of litter		
	Quakers Lane from Cleales Car Park	Remove detrious, weeds and litter.	13/09/2016	Y
12/09/2016	Footpath adjacent to cemetery, Witherfield Road	Cut back overgrowth, clear weeds, litter, general tidy up	13/09/2016	Y
15/09/2016	Brybank Road shops	Litter sweep area	19/09/2016	Y
15/09/2016	Brybank Road shops	Litter sweep area	27/10/2016	Y
15/09/2016	Keebles Yard	Check for weeds and litter		
15/09/2016	Downes Crescent (back of Corn Exchange car park, alleyway end off Crowland Road	Check for litter and clear any found	21/09/2016	Y
20/09/2016	High Street	Carefully ease sponsorship signs off of the flower towers and retain for adhering to the winter planters	05/10/2016	Y
22/09/2016	Murton Slade through to Pightle	Clear weeds from tree supports and clear litter	07/10/2016	Y
05/10/2016	The area up the side of the Magistrates Court to car park and Place Farm School	Litter sweep area		
06/10/2016	Brybank Road shops	Litter sweep area	06/10/2016	Y
06/10/2016	Arts Centre	Clear weeds from the lightwell around the back of the Arts Centre	11/10/2016	Y
09/10/2016	Bergamot Road, Haycock Road, Chimswell Way	Wash down children's signage re slowing down. You will need to long handled mop	17/10/2016	Y
19/10/2016	Chalkstone Way	Check for cutting up of the grass verge by cars & make good as much as possible.	19/10/2016	Y
19/10/2016	Railway Walk between Tesco and Manor Road	Patrol for litter	24/10/2016	Y
01/11/2016	Jubilee Walk Victory Clock	Town Clock - clocks go back 1 hours	01/11/2016	
01/11/2016	Hamlet Road & Eringhasuen Road junction	Car park sign obscured by tree branches - needs cutting back		

**Agenda Item 13**  
**Youth Strategy Update**

<b>Recommendation</b>	<b>Last Action Reported</b>	<b>Update</b>
1 – On The Spot Van	A new Drugs Awareness box has been purchased. Recruitment is underway.	Meeting with the Police on 11/11 to discuss work around ASB
2 – Social Media Project	The Survey should be underway	Survey results have come back. The number of people surveyed is smaller than expected but the results themselves on Social Media seem pretty clear.
3 – Youth Skills Project	The ‘Signpost’ project, which is focussed on hard-to-reach young people as a first step out of NEET, has started very positively with some really good anecdotal evidence.	Signpost is going from strength to strength and the results have been very positive.
4 – Skate Park	The HSA is undertaking some consultation with existing users at New Croft, before responding to our formal request to give the skate park a home.	The consultation has been carried out and we are awaiting the questions raised by stakeholders so we can in turn respond.
5 – Extend Arts Centre	Some initial designs have been provided but were not considered viable and the architect has been asked to re-visit the Arts Centre to ensure the brief is properly understood.	The re-visit has taken place and we are awaiting a new set of sketches.
6 – Creative Arts Strategy	Nick will give a verbal update at the meeting	
7 – Chill-out Zone at Leisure Centre	We are still awaiting the outcome.	The Leisure Centre management will report back at the YAG Nick is organising.
8 – Youth parliament	Councillor Fox will give a verbal update at the meeting.	The outcome of the work on this will be reported back to the YAG and the strategy updated accordingly.
9 – Councillor Involvement	No meetings have been held over summer.	Ongoing

## Arts & Leisure Report for meeting on 8 November 2016



**Halloween Trail 2016** The 2016 Halloween Trail took place in East Town Park on Friday 28 October. It was attended by more than 2500 people and was incident free. There was very positive feedback given to Councillors who collected voluntary contributions at the end of the trail. One of the artists sent the following message. 'Thank you again for having us and providing an incredibly fun event. Both Joe and I have worked at many Halloween nights over the years and yours really was up there as one of the best! '. The collection buckets contained over £750 – up 50% on 2015.

**Winter in Haverhill 2016** The Winter in Haverhill 2016 brochure is currently in production. For 2016, the Family Christmas Weekend will take place on Friday 2 and Saturday 3 December. Following feedback provided by public after the 2015 event, we are working with St Edmundsbury Borough Council Markets Development to provide a World Christmas Market on the Friday and the Saturday as well as providing an ice skating rink on the Saturday. These were the two most popular attractions that people said would enhance the event and make them spend longer in the town. The programme is:

### **Friday 2 December**

10.00am-8.00pm	<b>Christmas World Village Market</b>	Queen Street
5.00pm-8.00pm	<b>Craft and Gift Fair</b>	Arts Centre
5.30pm-8.00pm	<b>Late Night Shopping, Charity Stalls Street Entertainment &amp; Fairground rides</b>	Town Centre
6.30pm	<b>Lights Switch On (With Sue Hodge)</b>	Market Square
8.00pm	<b>Fireworks Finale</b>	Recreation Ground

### **Saturday 3 December**

9.00am-5.00pm	<b>Christmas World Village Market</b>	Queen Street
9.00am-4.00pm	<b>Haverhill Market (with extra craft stalls)</b>	High Street
9.30am-3.30pm	<b>Craft and Gift Fair</b>	Arts Centre
10.30am-4.30pm	<b>Ice Rink</b>	Market Square

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## Town Centre Road Closures

Queen Street will be closed from 4.00pm on Thursday 1 December until 9.00pm on Saturday 3 December.

High Street, Swan Lane and Camps Road closed from 1.00pm-12.00 midnight on Friday 2 December.

## ARTS CENTRE PROGRAMME

The live programme has proved to be one of the most popular seasons of recent years, boosted by some high profile comedians and quality music shows.

Between 2<sup>nd</sup> September and the date of his meeting, live shows ticketed through the Arts Centre Box Office have seen sales of 3300 sales at an occupancy level of 76%. In addition there have been a further 1000 seats sold for events not ticketed through the Box Office.

Amongst the highlights were sell-out shows for *Shappi Khorsandi*, *Seann Walsh*, *The Life & Music of Jim Reeves*, *Forbidden Nights* and *The Musicians of Bremen*. Also popular were *Lisa Mason's Dance Shows* and Centre Stage's production of *Fame*. More than 400 children from local schools, nurseries and playgroups came to see *We're Going on A Bear Hunt* at the beginning of October.

Sales of tickets for the Robin Hood Pantomime are running on a par with Cinderella sales at the same time

Sales of most events between now and Christmas are buoyant.

## Cinema attendances

Months	No of Screenings	Film Attendance (no of screenings)	Event Cinema Attendance (no of screenings)	Average per screening
April	12	394 (11)	38 (1)	36.00
May / June	22	466(19)	78 (3)	24.73
July / August	28	703 (24)	258 (5)	34.32
September / October	26	522 (19)	344 (7)	33.31

While cinema attendance is not hitting the same heights at the previous financial year, there signs of a recovery in audiences following a weak spring / early summer when the World Cup/Olympics meant that quality films were few and far between as well as providing competition to cinema attendance.

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## **Looking Further ahead**

Key dates have been identified for events in 2017

Saturday 24 June	Armed Forces Day
Sunday 9 July	Historic Vehicle Rally and Road Run
Sunday 16 July	Summer Bash 2017
Wednesday 26 July	The Big Day Out
Friday 27 October	Halloween Trail 2017

**Nick Keeble . November 2016**