



HAVERHILL TOWN COUNCIL

LEISURE AND COMMUNITY COMMITTEE

Dear Councillor,

You are hereby summoned to attend the meeting of Haverhill Town Council Leisure & Community Committee to be held at the Haverhill Arts Centre, High Street, Haverhill, CB9 8AR on Tuesday 4th July 2017 commencing at 8.00pm, for the purpose of transacting the following business:

CONSTITUTION: **Chair:** **J Burns**
 Vice Chair: **P Fox**
 Town Councillors: **D Roach**
 M Byrne
 T Brown
 P Hanlon
 B McLatchy
 A Williams
 W Yang

This Meeting is open to the Press and Public

AGENDA

- 1. Welcome**
- 2. Apologies for absence**
Please notify the office by 5.00pm on the day of the meeting if you are unable to attend.
- 3. Declaration of Interests and requests for Dispensations**
For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.
- 4. Minutes of the last meeting**
To approve the minutes of the meeting of the Leisure & Community Committee held on 2nd May 2017.
- 5. Matters arising from the minutes**
To note action taken, and outstanding, from items in the minutes of the meeting of the Leisure & Community Committee held on 2nd May 2017.
- 6. Public Forum**
To hear from the public on any matters within the terms of reference of the Leisure and Community Committee.
- 7. Security at the Arts Centre and at Council events**
To receive a statement by the Town Clerk on the actions taken in response to recent terrorist attacks in the UK.

8. Report on past and future Arts Centre and leisure activities (attached)

To receive a report from the Arts & Leisure Manager.

9. To Determine Current Grant Applications

To determine current grant applications (see below)

10. Reports from Grant Recipients

- a) Haverhill Silver Band
- b) Synergy Café
- c) St Mary's Church
- d) REACH (e-mailed)

11. Projects Update

To receive a verbal update on community projects:

- a) Pump Track
- b) Leiston Road shopping area improvements
- c) Leiston Centre acquisition
- d) Digital Signage
- e) Notice Boards

12. Parish Handyman Report

To receive a report on the work of the Parish Handyman (attached)

13. Youth Strategy

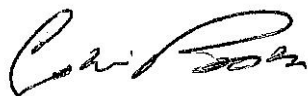
To receive a progress report on the Youth Strategy (attached).

14. Youth Skills Project Report

15. Date of Next Meeting

2nd May 2017

16. Closure



Colin Poole
Haverhill Town Clerk

Date: 28th June 2017

Copies of this and other Council agendas, minutes and supporting reports are available to download from the Council's website (www.haverhill-tc.gov.uk) or on request from Haverhill Arts Centre

Agenda item 8 – Art & Leisure Manager’s report

Agenda Item 9 - Grants

Organisation Name	Purpose of funding	Amount Requested	History of Previous HTC Grant Awards	Amount Awarded
Air Cadets 1451 (Haverhill) Squadron	Purchase of an ISO container to store equipment	£3500.00	2015 - £1378.00	
Family History (Haverhill) Group	Haverhill People Exhibition at the Arts Centre.	£500.00	2016/17 – £450 2015 - £300	
Haverhill Art Group	To assist the group to meet ongoing costs associated with the provision of demonstrations and classes throughout the year and the cost of room hire at the Arts Centre.	£327.40	2016 - £176 2016 - £300 2015 - £400	
Haverhill Cricket Club	Heavy Roller for pitch preparation	£3,250.00	2014 – £8,400	
Haverhill Silver Band	The attendance of the band at the 2017 All England Masters	£561.89	2017 - £ 561.89 2016 - £ 561.89 2015 - £1000.00	
Suffolk Accident Rescue Service (SARS)	Running costs including equipment and training for SARS critical care volunteers	£500.00	2016 - £500 2015 - £400 2014 - £400	
Wednesday for Women	For support towards hall hire, workshops, crafts and activities	£800.00	2016 - £800 2015 - £400	

Agenda Item 12 Parish Handyman Report

28/03/2017	High Street	Repaint black street furniture - Bollards, street lighting columns, black boxes for lighting	Town Clerk	Underway - painting street bollards, lighting control boxes and the lower sections of lamp columns from the Royal Exchange down to the bench and light at Jubilee walk	11/05/2017	
06/04/2017	Bevan House	Clear top floor of Bevan House, tidy garage	Town Clerk	Completed, with assistance from Steve Marsh	13/04/2017	Y
15/05/2017	Brooks Service yard	Clearing Detrius from the alleyways	Town Clerk	Completed	15/05/2017	Y
15/05/2017	Jubilee Walk	Clearing litter	Town Clerk	Completed	15/05/2017	Y
15/05/2017	Bus Station Shelters	Clearing litter	Town Clerk	Completed	15/05/2017	Y
15/05/2017	Quakers Lane	Clearing litter	Parish Handyman	Completed	15/05/2017	Y
15/05/2017	Behind Hughes store	Clearing Litter	Parish Handyman	Completed	15/05/2017	Y
15/05/2017	Chapple Drive shop	Litter pick & clear bin of overflowing litter	Parish Handyman	Completed	15/05/2017	Y
16/05/2017	Arts Centre	Cut grass	Parish Handyman	Completed	16/05/2017	Y
16/05/2017	Cleales Car Park	Cut grass	Parish Handyman	Completed	16/05/2017	Y
16/05/2017	Duddery Hill from petrol station to the High Street	Litter pick	Parish Handyman	Completed	16/05/2017	Y
17/05/2017	Leiston Centre	Mop up and clean up following leak and ceiling damage to main hall	Operations Manager	Completed	17/05/2017	Y
18/05/2017	Leiston Centre	grass Cutting	Parish Handyman	Completed	18/05/2017	Y
18/05/2017	Leiston Centre	Take delivery of replacement fence sections for Leiston shop walkways	Town Clerk	Completed	18/05/2017	Y
18/05/2017	Leiston shops	Litter Pick	Parish Handyman	Completed	18/05/2017	Y
05/06/2017	Leiston Centre	Painting replacement fence panels	Town Clerk	Underway - all sealing coats applied and second coat now going on	26/06/2017	
05/06/2017	St Marys Church	Take down flagpole and replace cord on flagpole	St Mary's Church	Completed	07/06/2017	Y

07/06/2017	School Lane & Burton End	Cut back overgrowth of hedge and trees obscuring signage and clean road signs	Cllr Q Fox			
26/06/2017	Town Hall Car Park	Sweep up glass around bottle bank	Resident			
26/06/2017	Eden Road	Check highways gulleys and clear any blocked ones.	Resident @ Council stall, AFD			

Agenda Item 13 Youth Strategy Update

Recommendation	Last Action Reported	Update
1 – On The Spot Van	X-box installed and being used. One additional member of the team has been selected and is undergoing recruitment.	Team now up to 3 x staff. Level 1 & 2 training for youth works has been sourced and dates being found to deliver this. Visited Brandon on a goodwill visit at the request of the local Council. Now quoted for selling this service to them over the summer.
2 – Social Media Project	No change to report	
3 – Youth Skills Project	See Item 13 report below	See Item 13 report below
4 – Skate Park	HCSA have written formally to confirm they do not wish to pursue proposals regarding siting an urban sports facility at New Croft. We are investigating alternatives.	No further action to report
5 – Extend Arts Centre	No change to report	No change to report
6 – Creative Arts Strategy	The first project, on film-making, is starting soon.	
7 – Chill-out Zone at Leisure Centre	All equipment is installed and available for use. The Zone is being 'relaunched' and promoted.	Thursday evening for older ages not being well attended, but very good numbers for the Tuesday evening for young people and the new equipment being well used.
8 – Councillor Involvement	Ongoing	Ongoing

Agenda Item 14 Youth Skills project