



HAVERHILL TOWN COUNCIL

LEISURE AND COMMUNITY COMMITTEE

Dear Councillor,

You are hereby summoned to attend the meeting of Haverhill Town Council Leisure & Community Committee to be held at the Haverhill Arts Centre, High Street, Haverhill, CB9 8AR on Tuesday 12th September 2017 commencing at 7.30pm, for the purpose of transacting the following business:

CONSTITUTION:

Chair:	J Burns
Vice Chair:	P Fox
Town Councillors:	D Roach
	T Brown
	P Hanlon
	B McLatchy
	B Robbins
	L Smith
	A Williams
	W Yang

This Meeting is open to the Press and Public

AGENDA

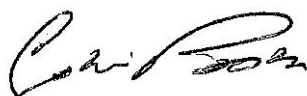
1. **Welcome**
2. **Apologies for absence**
Please notify the office by 5.00pm on the day of the meeting if you are unable to attend.
3. **Declaration of Interests and requests for Dispensations**
For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.
4. **Minutes of the last meeting**
To approve the minutes of the meeting of the Leisure & Community Committee held on 4th July 2017.
5. **Matters arising from the minutes**
To note action taken, and outstanding, from items in the minutes of the meeting of the Leisure & Community Committee held on 4th July 2017.
6. **Public Forum**
To hear from the public on any matters within the terms of reference of the Leisure and Community Committee.
7. **Presentation from ATC1451 (Haverhill) Sqn**
Commanding Officer, the Adjutant of the Squadron and Christopher Oakes.

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: admin@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

8. **Big Bash**
Report from David Doughty on the Big Bash.
9. **Report on past and future Arts Centre and leisure activities (attached)**
To receive a report from the Arts & Leisure Manager.
10. **To Determine Current Grant Applications**
To determine current grant applications (see below)
11. **Reports from Grant Recipients**
 - a) Haverhill Silver Band (e-mailed)
 - b) Kids Out
 - c) Freefall
12. **Projects Update**
To receive a verbal update on community projects:
 - a) Pump Track
 - b) Leiston Road shopping area improvements
 - c) Notice Boards
13. **Parish Handyman Report**
 - a) To receive a report on the work of the Parish Handyman (attached)
 - b) SCC Community Self-Help Scheme for Minor Highways Works – to consider taking part in a trial project.
 - c) “A strong and stable pavement for Haverhill” – An invitation to town centre businesses to report weak and wobbly paving stones to SCC Highways.
14. **Youth Strategy**
To receive a progress report on the Youth Strategy (attached).
15. **Youth Skills Project Report**
16. **Date of Next Meeting**
7th November 2017
17. **Closure**



Colin Poole
Haverhill Town Clerk

Date: 5th September 2017

Copies of this and other Council agendas, minutes and supporting reports are available to download from the Council's website (www.haverhill-tc.gov.uk) or on request from Haverhill Arts Centre

Agenda item 8 – Art & Leisure Manager’s report (attached)

Agenda Item 9 - Grants

Organisation Name	Purpose of funding	Amount Requested	History of Previous HTC Grant Awards	Amount Awarded
Haverhill Town FC	Purchase of goalposts	£1,939.20	-	

Agenda Item 12 Parish Handyman Report

07/06/2017	School Lane & Burton End	Cut back overgrowth of hedge and trees obscuring signage and clean road signs	Cllr Q Fox	Completed	04/07/2017
26/06/2017	Town Hall Car Park	Sweep up glass around bottle bank	Resident	Completed	28/07/2017
30/06/2017	Bus Station Shelters	Clean shelters, clean phone box	Resident	Completed	28/07/2017
04/07/2017	Walkways between Bus Station and High Street	Clear weeds and litter.	Town Clerk	Swept but weeding still required	12/07/2017
04/07/2017	Keebles Yard	Clear weeds and fly-tipped litter.	Town Clerk	Fly-tipping cleared	12/07/2017
06/07/2017	Sturmer Road	Straighten 'Welcome to Haverhill' sign	Cllr Burns	Completed	28/07/2017
04/07/2017	School Lane & Burton End	Cut back overgrowth by sign on junction	Cllr Q Fox	cleared	11/07/2017
25/07/2017	Leiston Shops	Complete replacement of fence rails	Town Clerk	Replace old rails with new; final top-coat paint applied	21/08/2017
31/07/2017	Arts Centre carpark	Clear broken glass	Parish Handyman	Cleared	31/07/2017
31/07/2017	Bumpstead Road	Cut grass on verge	Parish Handyman	Cut	31/07/2017
01/08/2017	Bumpstead Road	Cut brambles off of path	Parish Handyman	completed	01/08/2017
01/08/2017	Keebles Yard	Remove fly-tipped rubbish	Parish Handyman	Completed	01/08/2017
01/08/2017	Hollands Road	Cut grass outside West Suffolk College building	Parish Handyman		
02/08/2017	Arts Centre	Cut grass at rear	Parish Handyman	Completed	02/08/2017
02/08/2017	Jubilee Walk & Quakers lane	Litter pick	Parish Handyman	Completed	02/08/2017
02/08/2017	Leiston Road	Litter pick	Parish Handyman	Completed	02/08/2017
07/08/2017	Reeds lane	Litter pick	Parish Handyman	Completed	07/08/2017
08/08/2017	Keebles Yard	Remove fly-tipped rubbish	Parish Handyman	Completed	08/08/2017
14/08/2017	Keebles Yard	Weeded	Parish Handyman	Completed	14/08/2017
14/08/2017	Leiston Centre	Remove fly-tipped rubbish	Assistant Town Clerk	Completed	14/08/2017
14/08/2017	High Street	Remove fly posting	Parish Handyman	Completed	14/08/2017

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15/08/2017	Jet garage, Duddery Hill	Clear broken glass	Resident	Completed	15/08/2017
17/08/2017	Bus Station	Clean shelters, clean phone box	Parish Handyman	Completed	17/08/2017
17/08/2017	Quakers Lane	Litter pick	Parish Handyman	Completed	17/08/2017
17/08/2017	High Street	Clean telephone box outside Arts Centre	Parish Handyman	Completed	17/08/2017
17/08/2017	Jubilee Walk	Litter pick	Parish Handyman	Completed	17/08/2017
21/08/2017	Arts Centre	Cut grass at rear	Parish Handyman	completed	21/08/2017
21/08/2017	Bevan House	weeding at the front	Parish Handyman	Completed	21/08/2017
21/08/2017	Leiston Centre	Bins overflowing	Mary Argent	Cleared some bags and WD40 the lock to facilitate security	22/08/2017
23/08/2017	Brybank Road shops	Litter pick	Parish Handyman	Cleared	23/08/2017
23/08/2017	Park Road to Cambridge Way	Litter pick	Parish Handyman	Cleared	23/08/2017
24/08/2017	Arrendene Estate	Litter pick	Parish Handyman	Cleared	24/08/2017
24/08/2017	Howe Road park and cycle path	Litter pick	Parish Handyman	Cleared	24/08/2017
24/08/2017	Howe Road bottle bank	Cleared dumped bottles into bottle bank	Parish Handyman	Cleared	24/08/2017
24/08/2017	Walkway from Arrendene to Tesco	Litter pick	Parish Handyman	Cleared	24/08/2017
24/08/2017	Strasbourg Square	litter pick	Parish Handyman	Cleared	24/08/2017
25/08/2017	New Croft car park	Litter pick	Parish Handyman	Cleared	25/08/2017
25/08/2017	East Town park	Litter pick along ditches at entrance	Parish Handyman	Cleared	25/08/2017
25/08/2017	Railway walk from tesco to Golf Course	Litter pick	Parish Handyman	Cleared	25/08/2017
25/08/2017	Tesco roundabout	Removed old "loose chippings" signs that were attached to the lamp columns	Parish Handyman	Cleared	25/08/2017
28/08/2017	Arts Centre	Weeded the frontage	Parish Handyman	Cleared	28/08/2017
28/08/2017	Arts Centre Care park	Litter picked & cleared broken glass around bottle bank	Parish Handyman	Cleared	28/08/2017
28/08/2017	Leiston Centre	litter pick	Parish Handyman	Cleared	28/08/2017
28/08/2017	High street alleyway adjacent Costa Coffee	Cleared litter and broken glass	Parish Handyman	Cleared	28/08/2017

**Agenda Item 13
Youth Strategy Update**

Recommendation	Last Action Reported	Update
1 – On The Spot Van	Team now up to 3 x staff. Level 1 & 2 training for youth works has been sourced and dates being found to deliver this. Visited Brandon on a goodwill visit at the request of the local Council. Now quoted for selling this service to them over the summer.	The OTS van team provided a programme of visits and activity across the summer holidays.
2 – Social Media Project	No change to report	
3 – Youth Skills Project	See Item 14 report below	
4 – Skate Park	HCSA have written formally to confirm they do not wish to pursue proposals regarding siting an urban sports facility at New Croft. We are investigating alternatives.	No further action to report
5 – Extend Arts Centre	No change to report	
6 – Creative Arts Strategy	The first project, on film-making, is starting soon.	This was held during the summer (see Arts Manager's report)
7 – Chill-out Zone at Leisure Centre	Thursday evening for older ages not being well attended, but very good numbers for the Tuesday evening for young people and the new equipment being well used	
8 – Councillor Involvement	Ongoing	

**Agenda Item 14
Youth Skills Project Report (Attached)**