



## HAVERHILL TOWN COUNCIL

### LEISURE AND COMMUNITY COMMITTEE

Dear Councillor,

You are hereby summoned to attend the meeting of Haverhill Town Council Leisure & Community Committee to be held at the Haverhill Arts Centre, High Street, Haverhill, CB9 8AR on Tuesday 7<sup>TH</sup> November 2017 commencing at 7.30pm, for the purpose of transacting the following business:

**CONSTITUTION:**

<b>Chair:</b>	<b>J Burns</b>
<b>Vice Chair:</b>	<b>P Fox</b>
<b>Town Councillors:</b>	<b>D Roach</b>
	<b>T Brown</b>
	<b>P Hanlon</b>
	<b>B McLatchy</b>
	<b>B Robbins</b>
	<b>L Smith</b>
	<b>A Williams</b>
	<b>W Yang</b>

**This Meeting is open to the Press and Public**

#### **AGENDA**

1. **Welcome**
2. **Apologies for absence**  
Please notify the office by 5.00pm on the day of the meeting if you are unable to attend.
3. **Declaration of Interests and requests for Dispensations**  
For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.
4. **Minutes of the last meeting**  
To approve the minutes of the meeting of the Leisure & Community Committee held on 12<sup>th</sup> September 2017.
5. **Matters arising from the minutes**
  - a. To note action taken, and outstanding, from items in the minutes of the meeting of the Leisure & Community Committee held on 12<sup>th</sup> September 2017.
  - b. To note correspondence from 1451 (Haverhill) Squadron regarding their recent approved grant application
6. **Public Forum** To hear from the public on any matters within the terms of reference of the Leisure and Community Committee.
7. **Report on past and future Arts Centre and leisure activities (attached)**  
To receive a report from the Arts & Leisure Manager.

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: [admin@haverhill-tc.gov.uk](mailto:admin@haverhill-tc.gov.uk) Web: <http://www.haverhill-tc.gov.uk>

**8. To Determine Current Grant Applications**

- a) To consider Haverhill Summer Bash as a budgeted grant
- b) To determine current grant applications (see below)

**9. Reports from Grant Recipients**

- a) H&D Town Twinning Association
- b) Haverhill Art Group
- c) Haverhill Cricket Club
- d) Stepping Stones Childcare & Education CIC
- e) Suffolk Family History (Haverhill) Group

**10. Projects Update**

To receive a verbal update on community projects:

- a) Pump Track
- b) Leiston Road shopping area improvements
- c) Notice Boards

**11. Parish Handyman Report**

- a) To receive a report on the work of the Parish Handyman (attached)
- b) To consider approving a budget of £700 for the removal of graffiti on Sturmer Arches

**12. Youth Strategy**

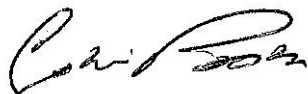
To receive a progress report on the Youth Strategy (attached).

**13. Youth Skills Project Report (to follow)**

**14. Date of Next Meeting**

16<sup>th</sup> January 2018

**15. Closure**



**Colin Poole**  
Haverhill Town Clerk

Date: 25<sup>th</sup> October 2017

*Copies of this and other Council agendas, minutes and supporting reports are available to download from the Council's website ([www.haverhill-tc.gov.uk](http://www.haverhill-tc.gov.uk)) or on request from Haverhill Arts Centre*

**Agenda item 7 – Art & Leisure Manager’s report** (see separate document)

**Agenda Item 8 - Grants**

<b>Organisation Name</b>	<b>Purpose of funding</b>	<b>Amount Requested</b>	<b>History of Previous HTC Grant Awards</b>	<b>Amount Awarded</b>
Haverhill & District U3A	Cost of hiring Haverhill Arts Centre to advance the education and recreation of its members who are local retired Senior Citizens	£300	2015 - £300 2016 - £300	
The Voluntary Network	To provide community transport for any local residents, who do not have their own transport or cannot access public transport. Funding to continue with community car service to provide transport for the increased demand for hospital and medical appointments.	£3,000	2015/16 - £3,000	

## Agenda Item 11 Parish Handyman Report

05/09/2017	Arts Centre	Clear weeds from pits	Nick Keeble	Weedkilled & Strimmed	06/10/2017	Y
06/09/2017	Crowland Road	Cut back verge on bank and trim bushes	Cllr P Fox	Done as best as can be done	07/09/2017	Y
06/09/2017	Keebles Yard	Remove fly-tipped rubbish	Parish Handyman	Cleared	06/09/2017	Y
06/09/2017	Axa car park	Remove weeds at frontage	Town Clerk			
07/09/2017	New Cangle School	Cut back overgrowth between Waters Edge and Chapple Drive	Cllr Q Fox	Cut back off path	08/09/2017	Y
07/09/2017	High Street	Remove flyers re table-top sale	Parish Handyman	Cleared	07/09/2017	Y
15/09/2017	Haverhill	survey grit bins and report back on content levels	Town Clerk			
15/09/2017	Cleales Car Park	turn and straighten Exit sign	Town Clerk	Straightened	25/09/2017	Y
15/09/2017	Quakers Lane	Clear flytipped rubbish	Town Clerk	Cleared	25/09/2017	Y
15/09/2017	Argyll Court	Clear litter, detrius and weeds	Town Clerk	Litter picked, weeded & cleared detrius	10/09/2017	Y
15/09/2017	Clements Estate	Clean signage on roads and street nameplates on footways	Town Clerk	Started	10/10/2017	
17/09/2017	Homefield Road	Cut back growth blocking road sign at eastern end and clean	Cllr J Burns	Growth cut back	27/09/2017	Y
17/09/2017	Park Road by Flood Park	Cut back growth blocking sign pointing towards the Clements Estate and clean	Cllr J Burns	Cut back growth around Chimswell sign and roundabout signs, cleaned signs	26/09/2017	Y
25/09/2017	Leiston Community Centre	unwrap new tables at Community Centre	Town Clerk	Completed	25/09/2017	Y
28/09/2017	Lower Downslade Car park/Francis Close	Remove old sign for Crown Health Centre	Cllr J Burns	Removed	03/10/2017	Y
28/09/2017	Arts Centre	Fill holes and sand back/paint the display boards in the gallery	Town Clerk	Completed	02/10/2017	Y
09/10/2017	Haverhill	Remove circus flyposting	Parish Handyman	Completed	09/10/2017	Y
09/10/2017	Hollands Road	Clear weeds in front of Stylize & Vans 4 U	Parish Handyman	Completed	09/10/2017	Y
09/10/2017	Brybank Road shops	Litter pick	Parish Handyman	Cleared	09/10/2017	Y
10/10/2017	High Street	Remove wrestling posters flyposted around town	Town Clerk	Cleared	10/10/2017	Y

13/10/2017	Eringshausen Road	Cut back overhanging trees both sides of the road to enable pedestrians to pass freely and uncover signs. Clear weeds and detrius from crossing points and benches	Town Clerk	Cut back over footpath, cleared crossings and branches sheilding signage	17/10/2017	Y
13/10/2017	Manor Road jct with Eringshausen Road	Clear lichen off street nameplate legs, take fallen signpost column to Homefield Road	Town Clerk	Complete	18/10/2017	Y
13/10/2017	Meeting Walk	Clear bench at Eringshausen end and turn litter bin at Hamlet Road end	Town Clerk	Bin cannot be turned, so bushes cut back to allow access	17/10/2017	Y
13/10/2017	High Street	Clear obscene graffiti from Nat West bank windows	E Goody	Cleared 14:30	13/10/2017	Y
16/10/2017	Arts Centre & Leiston	Cut grass	Parish Handyman	Cut	16/10/2017	Y

## Agenda Item 12 Youth Strategy Update

Recommendation	Last Action Reported	Update
1 – On The Spot Van	The OTS van team provided a programme of visits and activity across the summer holidays.	Visits to the Clements Estate have been increased in response to concerns about behaviour on the estate, particularly around the Leiston Road shops.
2 – Social Media Project	No change to report	
3 – Youth Skills Project	See Item 14 report below	
4 – Skate Park	No further action to report	
5 – Extend Arts Centre	No change to report	
6 – Creative Arts Strategy	The first project, on film-making, was held during the summer (see Arts Manager's report)	
7 – Chill-out Zone at Leisure Centre	Thursday evening for older ages not being well attended, but very good numbers for the Tuesday evening for young people and the new equipment being well used	
8 – Councillor Involvement	Ongoing	