



HAVERHILL TOWN COUNCIL

LEISURE AND COMMUNITY COMMITTEE

Dear Councillor,

You are hereby summoned to attend the meeting of Haverhill Town Council Leisure & Community Committee to be held at the Haverhill Arts Centre, High Street, Haverhill, CB9 8AR on Tuesday 8th May 2018 commencing at 7.45pm, for the purpose of transacting the following business:

CONSTITUTION:

Chair:	J Burns
Vice Chair:	P Fox
Town Councillors:	D Roach
	T Brown
	P Hanlon
	B Robbins
	L Smith
	A Williams
	W Yang

This Meeting is open to the Press and Public

AGENDA

1. **Welcome**
2. **Apologies for absence**
Please notify the office by 5.00pm on the day of the meeting if you are unable to attend.
3. **Declaration of Interests and requests for Dispensations**
For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.
4. **Minutes of the last meeting**
To approve the minutes of the meeting of the Leisure & Community Committee held on 6th March 2018
5. **Matters arising from the minutes**
To note action taken, and outstanding, from items in the minutes of the meeting of the Leisure & Community Committee held on 6th March 2018
6. **Public Forum**
To hear from the public on any matters within the terms of reference of the Leisure and Community Committee.

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: admin@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

7. **Report on past and future Arts Centre and leisure activities (to Follow)**
To receive a report from the Arts & Leisure Manager.

8. **To Determine Current Grant Applications**
To determine current grant applications (see below)

9. **Reports from Grant Recipients**
1451 (Haverhill) Squadron ATC
Haverhill & District Twin Towns Assoc

10. **Youth Skills Project Report**
 - a) To receive a project report (attached)
 - b) To consider recommending taking on the allotment lease at Jubilee allotments site, form Community Action Suffolk, for the Signpost project.

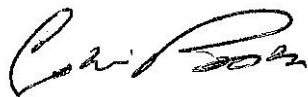
11. **Projects Update**

12. **Parish Handyman Report**
To receive a report on the work of the Parish Handyman (attached)

13. **Youth Strategy**
To receive a progress report on the Youth Strategy (attached)

14. **Date of Next Meeting**

15. **Closure**



Colin Poole
Haverhill Town Clerk

Date: 1st May 2018

Copies of this and other Council agendas, minutes and supporting reports are available to download from the Council's website (www.haverhill-tc.gov.uk) or on request from Haverhill Arts Centre

Agenda item 7 – Art & Leisure Manager’s report (To follow)

Agenda Item 8 - Grants

Organisation Name	Purpose of funding	Amount Requested	History of Previous HTC Grant Awards	Amount Awarded
Haverhill & District Flower Club	Floral Art Competition – August 2018	£1,000.00	2017 - £1,000 2016 - £1,000	
Haverhill Breastfeeding Friends	Support on going running costs of the support group including costs of venues.	£3,526.00	N/A	
Haverhill Show	To cover event expenses	£2,000.00		
Haverhill Silver Band	Seeking funding to replace ageing Eb Bass	£700.00	2015 - £700 2016 - £561.89 2017 - £561.89	
Haverhill Youth & Community Band	Haverhill youth Brass Solo Festival in March	£145.00	2014 - £200	
Rotary Kidsout Western	One day event on 13 June at Wimpole Hall for disabled or disadvantaged children.	£500.00	2016 - £500 2017 - £500	

Agenda Item 12 Parish Handyman Report

05/03/2018	Quakers Lane	Litter pick	Parish Handyman	Complete	05/03/2018	Y
05/03/2018	Leiston Centre	Litter pick	Parish Handyman	Complete	05/03/2018	Y
05/03/2018	Reeds Lane	Litter pick	Parish Handyman	Complete	05/03/2018	Y
05/03/2018	Keebles Yard	Litter Pick	Parish Handyman	Complete	05/03/2018	Y
05/03/2018	Eastern Avenue, Elm Close, Broadcroft Crescent	Litter pick	Parish Handyman	Complete	05/03/2018	Y
05/03/2018	Path from Withersfield Road to Broadcroft Crescent	Litter Pick	Parish Handyman	Complete	05/03/2018	Y
06/03/2018	Eastern Avenue, Fern Grove	Picked up fly-tipped rubbish	Parish Handyman	Complete	06/03/2018	Y
06/03/2018	St Botolphs Place	Litter pick	Parish Handyman	Complete	06/03/2018	Y
06/03/2018	Queensway	Litter pick	Parish Handyman	Complete	06/03/2018	Y
06/03/2018	Chapplewnt Road, walkway between Arrendene and Hales Barn Road	Litter pick	Parish Handyman	Complete	06/03/2018	Y
06/03/2018	Cycle path from Howe Road to Hales Barn Road	Litter pick	Parish Handyman	Complete	06/03/2018	Y
07/03/2018	High Street	Wrestling Poster removal	Parish Handyman	Complete	07/03/2018	Y
07/03/2018	Bevan House	Cut back brambles hanging onto footway	Parish Handyman	Complete	07/03/2018	Y
07/03/2018	Crowland Road	Litter pick	Parish Handyman	Complete	07/03/2018	Y
07/03/2018	Walkway from Waters Edge housing to New Cangle school	Litter pick	Parish Handyman	Complete	07/03/2018	Y
07/03/2018	Chapple Drive shopping area	Litter pick	Parish Handyman	Complete	07/03/2018	Y
08/03/2018	Town Hall Car Park	Removed flytipped rubbish bags	Parish Handyman	Complete	08/03/2018	Y
08/03/2018	Duddery Hill	Litter pick	Parish Handyman	Complete	08/03/2018	Y
08/03/2018	Hollands Road to Rookwood Way	Litter pick	Parish Handyman	Complete	08/03/2018	Y
08/03/2018	High Street alleyways	Litter pick	Parish Handyman	Complete	08/03/2018	Y
08/03/2018	Brybank Road shops	Litter pick	Parish Handyman	Complete	08/03/2018	Y
08/03/2018	Bumpstead Road and Phoenix Road	Litter pick	Parish Handyman	Complete	08/03/2018	Y
08/03/2018	Brooks Service Road	Removed cardboard boxes dumped by bottle bank and put bottles into bank	Parish Handyman	Complete	08/03/2018	Y
12/03/2018	High Street	Removed wrestling posters	Parish Handyman	Complete	12/03/2018	Y
12/03/2018	Strasbourg Square	Removed wrestling posters	Cllr J Burns	Complete	12/03/2018	Y
12/03/2018	Duddery Hill	Removed dangerous broken plastic bollards and highlight hazard with hi-viz paint	Parish Handyman	Complete	12/03/2018	Y

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: admin@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

12/03/2018	Camps Road	Removed dangerous wooden bollard (2nd broken) outside Bevan House and highlighted hazard with hi-viz paint	Parish Handyman	Complete	12/03/2018	Y
12/03/2018	Howe Road	Removed overflowing bottles from bottle bank and reported it as full	Parish Handyman	Complete	12/03/2018	Y
13/03/2018	Arts Centre	Clear bin store of leaves and detrious	Parish Handyman	Complete	13/03/2018	Y
13/03/2018	Leiston Centre	Litter pick	Parish Handyman	Complete	13/03/2018	Y
13/03/2018	Leiston Centre	Removed moss from garden side windowsills	Nick Keeble	Complete	13/03/2018	Y
13/03/2018	Ixworth Road, Leather Lane, York Road, Gipping Close, Fritton Court	Litter pick	Parish Handyman	Complete	13/03/2018	Y
13/03/2018	Western Avenue	Litter pick	Parish Handyman	Complete	13/03/2018	Y
13/03/2018	Cambridge Way walkway to Park Road	Litter pick	Parish Handyman	Complete	13/03/2018	Y
13/03/2018	Riversfield Road between Howe Road and Hales Barn	Litter pick	Parish Handyman	Complete	13/03/2018	Y
14/03/2018	Hamlet Road, Manor Farm Close, Elmhurst Close, Meeting Walk, Tudor Close	Litter pick	Parish Handyman	Complete	14/03/2018	Y
14/03/2018	Lea Walk to Bumpstead Road	Litter pick	Parish Handyman	Complete	14/03/2018	Y
14/03/2018	Colne Valley Road, off Hamlet Road	Litter pick	Parish Handyman	Complete	14/03/2018	Y
14/03/2018	Clements Lane	Litter pick	Parish Handyman	Complete	14/03/2018	Y
14/03/2018	Crowland Road	Straighten 'restricted access to Queens Street' sign to face correctly	Parish Handyman	Complete	14/03/2018	Y
14/03/2018	Crowland Road Jct with Camps Road	Wash down blue signage on roundabout	Parish Handyman	Complete	14/03/2018	Y
15/03/2018	Quakers Lane	Litter pick	Parish Handyman	Complete	15/03/2018	Y
15/03/2018	Keebles Yard	Litter pick	Parish Handyman	Complete	15/03/2018	Y
15/03/2018	Lower Downslade Car park/Francis Close	Cleared dumped bottles into bottle bank	Parish Handyman	Complete	15/03/2018	Y
15/03/2018	Rowan Road to Withersfield Road footpath	Litter pick	Parish Handyman	Complete	15/03/2018	Y
15/03/2018	walkway from Lowry play area to Park Road	Litter pick	Parish Handyman	Complete	15/03/2018	Y
15/03/2018	Brybank Road shops	Litter pick	Parish Handyman	Complete	15/03/2018	Y
20/03/2018	High Street	Removed wrestling posters	Parish Handyman	Complete	20/03/2018	Y
20/03/2018	Duddery Hill	Remove banner for wrestling	Parish Handyman	Complete	20/03/2018	Y
20/03/2018	Leiston Centre	Litter pick	Parish Handyman	Complete	20/03/2018	Y
20/03/2018	Boundary Road/Simmos	Litter pick	Town Clerk	Complete	20/03/2018	Y

Haverhill Arts Centre, High Street, Haverhill, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: admin@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

20/03/2018	Roman Way	Litter pick	Parish Handyman	Complete	20/03/2018	Y
21/03/2018	Fenton Close	Litter pick	Parish Handyman	Complete	21/03/2018	Y
21/03/2018	Osprey Road, Chalkstone	Litter pick	Parish Handyman	Complete	21/03/2018	Y
21/03/2018	Ruffles Road	Litter pick	Parish Handyman	Complete	21/03/2018	Y
21/03/2018	Kestrel Road to Millfields Way alleyways	Check and litter pick	Parish Handyman	Cleared broken glass	21/03/2018	Y
21/03/2018	Jubilee Walk	Litter pick	Parish Handyman	Complete	21/03/2018	Y
21/03/2018	Burton End	Remove banner for wrestling	Parish Handyman	Complete	21/03/2018	Y
21/03/2018	Greenfields Way to layer Road	Litter pick	Parish Handyman	Complete	21/03/2018	Y
22/03/2018	High Street	Turn Servicemens club sign	Cllr J Burns	Complete	22/03/2018	Y
22/03/2018	Helions Walk to Quakers Lane	Litter pick	Parish Handyman	Complete	22/03/2018	Y
22/03/2018	Market Square	Painting blue street furniture	Town Clerk	Complete	22/03/2018	Y
23/03/2018	Leiston Community Centre	Litter pick	Parish Handyman	Complete	23/03/2018	Y
23/03/2018	Leiston Community Centre	Set up committee room for Councillors meeting	Nick Keeble	Complete	23/03/2018	Y
23/03/2018	Camps Road	Remove discarded wooden bollards	Cllr J Burns	Complete	23/03/2018	Y
23/03/2018	Bevan House	Litter pick	Parish Handyman	Complete	23/03/2018	Y
23/03/2018	Camps Road	Correct salvation army sign direction	Cllr J Burns	Complete	23/03/2018	Y
26/03/2018	Jubilee Walk	Correct Victory Clock to BST	Parish Handyman	Completed	26/03/2018	Y
27/03/2018	Sturmer Road	Wash down street signage	Town Clerk	Cleared from roundabout to Falconer Road	27/03/2018	Y
27/03/2018	Chalkstone Estate	Litter pick	Parish Handyman	Completed	27/03/2018	Y
25/04/2018	Arts Centre	Clean back door of Arts Centre	Town Clerk	Completed	25/04/2018	Y
25/04/2018	Arts Centre	Cut grass	Town Clerk	Completed	25/04/2018	Y
25/04/2018	Cleales Car park	Cut grass	Parish Handyman	Completed	25/04/2018	Y
25/04/2018	Greenfields Way Pump track	Cut grass	Town Clerk	Completed	25/04/2018	Y
25/04/2018	Lower Downslade Car park	Remove dummies from lamp post	Town Clerk			
26/04/2018	Withersfield Road	Clean telephone box outside Haverhill House	Town Clerk			
26/04/2018	Greenfields Way Pump track	Cut back brambles on hedge	Town Clerk	Complete	27/04/2018	Y
01/05/2018	Arts Centre	Remove ivy form fencing	Nick Keeble			

Agenda Item 13 Youth Strategy Update

Recommendation	Last Action Reported	Update
1 – On The Spot Van	The OTS team have been attending Rutland Court and talking to residents and some of the young people there, in respect of alleged ASB, at the request of the Police. The OTS team still support the chill-out zone at Abbeycroft Leisure.	The OTS Team have been undertaking training, with SP achieving her L2 Youth Worker qualification. The team are shadowing police in Ipswich on tackling gang activity. We have been commissioned to do some work in Newmarket to assist on some ASB issues.
2 – Social Media Project	No change to report	The YAG received a presentation on a rejuvenated project, with the Town Council taking over this project after the Borough Arts Officer moved on.
3 – Youth Skills Project	See report above	See report above
4 – Skate Park	This project will be revisited as part of the proposals for the Chalkstone Field - If the demand still exists. The Outdoor Parkours element and the skate park element would give us opportunities to work with colleagues in other public bodies to provide a coherent offer in Haverhill.	The Chalkstone Field Community Panel has met. It has agreed a survey is needed to establish whether young people have an interest in this project still. Will Wright from the Borough has been doing some survey work with local schools and is going to work with us in organising a youth survey before schools break up for the summer.
5 Extend Arts Centre		Now out of scope of the YAG
6 – Creative Arts Strategy	Additional projects are being curated under this strand, see Arts Managers Report.	See Arts Manager's Report
7 – Chill-out Zone at Leisure Centre	This continues to be supported.	Following the announcement of refurbishment at the leisure centre, the Chill-out Zone is moving to Simmo's from the beginning of June, in order to provide a continuing offer. If this change of venue proves successful, then the move will be permanent. Discussions are taking place with Abbeycroft to offer a club night utilising the new climbing/parkour equipment so there is an affordable weekly option for older teenagers.
8 – Councillor Involvement	Ongoing	